



Republic of the Philippines
QUEZON CITY GOVERNMENT
BAC- Goods and Services
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SHOPPING 52.1b

Date : OCTOBER 12, 2021
PR No. : OSCA-21-CCP-391D

Name of Company : _____
Address : _____
Contact No. : _____

Project Title : **PROCUREMENT OF VARIOUS SUPPLIES FOR LIVELIHOOD PROGRAM**

Approved budget of
the Contract : **P 261,274.36**

End-User /
Implementing Office : **OFFICE FOR THE SENIOR CITIZENS AFFAIRS**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided.
Submit your quotation duly signed by you or your duly authorized representative not later than
OCTOBER 15, 2021 10:00AM Philippine Standard Time, together with the following documents of your
company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by **QC BAC – Goods and Services**
- 6 Income/Business Tax Return (for FY 2020) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly
notarized statements from all the potential joint venture partners stating that they
will enter into and abide by the provisions of the JVA in the instance that the bid is
successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title: PROCUREMENT OF VARIOUS SUPPLIES FOR LIVELIHOOD PROGRAM

**Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.


LATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat



TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	PERFUME MAKING				
1	Fixative Muscol-gel crystal perfumes, 150ml/bottle	bottle	50		
2	Assorted Essence-different fragrance; 50ml, oil based	bottle	50		
3	Alcohol Ethyl 95%-1000ml	bottle	3		
4	Distilled Water-5 liters/bottle	bottle	3		
5	Colorant-various color, 60ml per bottle	bottle	50		
6	PPG Potassium Permanganate-USP 150ml	bottle	40		
7	Emollient Mineral Oil-light cosmetic, USP, 150ml/bottle	bottle	40		
8	Plastic Cup-8oz 50s/pack	pack	10		
9	Spray Bottle-plastic with spray & nozzle, 60ml	bottle	153		
10	Beaker-500ml capacity, includes spout and white white standard graduation on the back	piece	3		
	LIQUID DISHWASHING				
11	Liquid Sodium-Liquid Sodium Lauryl Ether Sulfate (SLES) 1 Liter	bottle	40		
12	Sodium Chloride (salt) 1/2 kilo per pack	pack	20		
13	Cdea (Cocodiethanolamide) 1000ml plastic bottle	bottle	6		
14	NP 10/Tegretol-Liquid 1 liter	liter	15		
15	Scent-Lemon 120ml	bottle	15		
	NECK REST PILLOW MAKING				
16	Cotton Cloth- printed assorted design	yard	30		
17	Felt Cloth-felt per yard	yard	10		
18	Paper Manila-10 sheets per pack	pack	10		
19	Fiber Filling-white first class for stuffed toys, washable	kilo	30		
20	Dressmaker Chalk/Pencil-white or pastel shades	piece	10		
21	Needle -2.5 inches/65mm 20s/pack	pack	5		
22	Scissors,heavy-duty, stainless steel blades, 8.25 inches	pair	30		
23	Thread Assorted Color-12's/pack	pack	30		
	HAND SANITIZER				
24	Alcohol Ethyl 95%-1000ml	bottle	20		
25	Distilled Water-5 liters/bottle	bottle	3		
26	Dishwashing Liquid Chemical Thickener-Thickener 300g/pack	pack	20		
27	Moisturizer-glycerin liquid 500 grams	bottle	20		
28	Colorant-various color 60ml per bottle	bottle	58		
29	Scent Desire-250ml	bottle	40		
30	Oval Pet Clear Bottle Flip Top 10ml, 10 bottles/pack	pack	45		
	SOAP MAKING POWDER DETERGENT SOAP				
31	CFAS-Coco Fatty Alcohol Sulfate Powder per kilo	kilo	25		
32	Soda Ash Powder per kilo	kilo	25		
33	Scent for Detergent Powder-liquid, 500ml per bottle	bottle	15		
34	Sodium Sulfate-powder white, good quality	kilo	10		
35	Detergent Powder-10grams Speckles 10g/pack	pack	30		
Total Quoted Amount:					

Amount in Words: _____

Delivery Period : Thirty (30) Calendar Days
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

E-mail Address