



**REQUEST FOR QUOTATION  
SMALL VALUE PROCUREMENT  
NEGOTIATED 53.9**

DATE : \_\_\_\_\_

PROJECT NO. : **CONSO-21-AAS-853**

Name of Company : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No. : \_\_\_\_\_

Project Title : **Supply and Installation of Airconditioning Units**

Approved Budget of the Contract : **P 212,000.00**

End-User / Implementing Office : **Various Offices (Office of Councilor Patrick Michael D. Vargas & Office of Councilor Fernando Miguel F. Belmonte)**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided.

Submit your quotation duly signed by you or your duly authorized representative not later than

\_\_\_\_\_ Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2020) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

1. Contain the Project Name and PR Number of the contract to be bid in capital letters;
2. Bear the name and address of the Bidder in capital letters;
3. Be addressed to the Procuring Entity's BAC.

**PROJECT TITLE: Supply and Installation of Airconditioning Units**

**Quezon City Local Government  
BIDS AND AWARDS COMMITTEE  
2/F Procurement Department, Finance Building  
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.

**(Sgd) ATTY. DOMINIC B. GARCIA**  
Head, BAC-Secretariat

**TERMS AND CONDITIONS**

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	<b>Office of Councilor Patrick Michael D. Vargas = Php. 81,000.00</b>				
1	<p><b>SUPPLY AND INSTALLATION OF AIRCONDITIONING UNIT</b></p> <p>Airconditioning Unit 1 HP, Super inverter III; Split type Wall mounted; Cooling Capacity Rated: 12,359BTU/hr (13,665kJ/hr); Power Consumption Rated: 910W; Rated Current: 4.63; EER: 14.2Btu/h-W 15Kj/h-W; Voltage: 230V/60Hz/1 PH;</p> <p>Includes Installation Cost: Labor - manpower and supervision; Mounting of Fan Coil Unit and Condensing Unit, Installation tools, welding, drill; Installation Materials such as copper pipes soft drawn, seamless copper pipes, rubber insulation tubes, metal bracket (Platform), electrical material including control wiring, conduits, condensate, PVC drain lines including fittings (1 meter from indoor to</p>	Lot	1		

	<p>outdoor), brazing of copper tubing and covering of polyethylene tape;  System dehydration and vacuuming;  Charging of refrigerant R410, R32 &amp; R22;  Testing and Commissioning;  1 HP-Excess per linear foot as per actual measurement,  actual measurement 43ft -10ft = 33ft;  Relocation of Field wire from indoor to outdoor;  Circuit breaker 15AMP, 1 set;  Special bracket 1 lot.</p>				
	<p><b>Office of Councilor Fernando Miguel F. Belmonte = Php. 131,000.00</b></p>				
2	<p><b>SUPPLY AND INSTALLATION OF AIRCONDITIONING UNIT</b></p> <p>Airconditioning Unit - 1.5 HP (1 unit)  Super Inverter III,  Split type Wall mounted  Cooling Capacity Rated: 12,953BTU/hr (13,665kJ/hr)  Power Consumption Rated: 910W  Rated Current: 4.63  EER:13.8Btu/h-W 1 4Kj/h-W  Voltage: 230V/60Hz/1PH  Refrigerant: R410A  Airflow (Hi/Mi/Lo): 40/36/31 dBA  Applicable Area: 16-23m2</p> <p>Inclusive of Installation Cost  1. Supply of Installation tools welding, manpower and supervision.  Mounting of Fan Coil Unit and Condensing Unit.  Provide Installation Materials such as copper pipes soft drawn, seamless copper pipes, rubber insulation tubes, metal bracket (Platform) Electrical materials including control wiring, conduits, condensate, PVC drain lines including fittings (1 meter from indoor to outdoor).  Brazing of copper tubing and covering of polyethylene tape.</p>	Lot	1		

	System Dehydration and Vacuuming, Charging of Refrigerant R410, R-32, R22, Testing and Commissioning. 2. 1.5 HP (1 unit) - Excess per linear foot as per actual measurement 46ft -10ft =36ft 3. Relocation of Field wire from indoor to outdoor 4. Circuit breaker 15AMP, 1 set 5. Dismantle of old unit				
<b>3</b>	<b>AIRCONDITIONING UNIT - 1.0 HP</b> Window type; Inverter; 1.0 HP; EER rating 13.5 kj/h W, Fast cooling: 9,450 BTU/h - 9,970Kj/h; Power consumption: 740W; Rated Current 4017A; Power Supply (V/Hz/Ph): 220-240/60/1; Refrigerant R32 Eco Friendly; Silver Ion Filter and Gold Fins Condenser	Unit	1		
<b>TOTAL</b>					

Amount in Words : \_\_\_\_\_  
 \_\_\_\_\_

Delivery : Thirty (30) Calendar Days  
 Warranty : \_\_\_\_\_

Other Requirements:
1. Statement of Warranty – minimum of One (1) Year

\_\_\_\_\_  
 Signature over printed name

\_\_\_\_\_  
 Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Email Address