



Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT
(SECTION 53.9)

Date: **NOVEMBER 9, 2021**
PR No: **ENGINEERING-21-**
SAFETY-540

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF RAINCOAT AND OTHERS**
Approved Budget for the Contract : **Php 916,678.00**
End-User / Implementing Office : **DEPARTMENT OF ENGINEERING**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **OCTOBER 29, 2021, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2020) (For ABC P500,000.00 above);
- 6 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

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For any clarification you may contact us at 89884242 loc. 8505/8709.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

- 1. Bidders shall **provide correct and accurate** information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Harness - full body safety harness, heavy duty, shoulder-thigh strap with dual color (yellow and black), 45mm polyester webbing, adjustable thigh and chest strap, 1 pc. Anti-falling dorsal D-ring, chest strap position can be adjusted vertically, reflective strap on the shoulder and back to make it more bright safe during night work	pcs	27		
2	Safety belt - heavy duty, 1.2 meter x 12mm, webbing: 50mm, hanging point:1, 1 press small hook, color green	pcs	15		
3	Face Shield - Protective Isolation Mask (anti-spray, anti-fogging, anti-smoke, oil splash proof, anti-exhaust, windproof sand)	pcs	1,200		
4	Safety Goggles - made from impact resistant polycarbonate (transparent thermoplastic), adjustable leg of frame, gives clear distortion free viewing	pcs.	8		
5	Safety Boots - sizes (US): 6(1pc), 6.5(1pc.), 7(12pcs), 7.5(13pcs), 8(54pcs), 8.5(10pcs), 9(44pcs), 9.5(1pc), 10(36pcs), 10.5(1pc), 11(10pcs), 11.5(3pcs), 12(3pcs),12.5(1pc), 14(1pc), weight:760 grams, leather boots, black warm lining, anti-static, puncture resistant steel sole, shock proof, antislip, steel toe	pairs	191		
6	Hard Hat - standard size, color yellow, material: UV resistant high density polyethylene (HDPE) or polypropylene (PP), harness type: low density (LDPE) polyethylene cradle with 8 fixing points, headband adjustment: manual adjustment, others: sweat band, chin strap and standard holes for accessories, class E Electrical Insulation up to 20,000 volts	pcs.	200		

7	Raincoat - For Adult, fabric option: waterproof nylon, color yellow, with reflective tape on arms and body, 2 pockets, foldable hood, with Quezon City Engineering Department markings logo (back logo 7 inches diameter, front left chest logo 2 1/2 inches diameter), customized, sizes: small(5pcs), medium(55pcs), large(94pcs), 2XL(3pcs), 3XL(1pc)	pcs	158		
8	Reflective Vest - Adult general safety vest, color green, high visibility in low light conditions and also during the day, ideal for greater security in any type of work or outdoor activity, standard size	pcs	200		
9	Penetrating oil and rust remover, 11.2 oz.	pcs	5		
10	Pillow Block Bearing - 2 inches diameter	pcs	8		
Total Quoted Amount					

Amount in Words:_____

_____.

Delivery Period : Thirty (30) Calendar Days

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address