



Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT
(SECTION 53.9)

Date: November 9, 2021
PR No: ITDD-21-JS-593B

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF GLOVES AND OTHERS**
Approved Budget for the Contract : **Php 149,246.00**
End-User / Implementing Office : **QUEZON CITY INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than November 12, 2021, 10:00 AM Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2021);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2020) (For ABC P500,000.00 above);
- 6 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

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For any clarification you may contact us at 89884242 loc. 8505/8709.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	DISPOSABLE LATEX GLOVES - Disposable Gloves; Latex material; Powder-Free Ambidextrous; Non-sterile; Single use only; 10pcs gloves per box; Size: Medium ✓	box ✓	40 ✓		
2	ANTI-VIRUS PROTECTION PPE SUIT HAZMAT WASHABLE & STERILIZE IN AUTOCLAVE W/ SHOE COVER - Ripstop Fabric reinforcement threads in a Crosshatch pattern for maximum protection and durability. 90 gsm Washable (submerge in water) Ironing; Lightweight & Strong; One Size Fits All; Marine Blue or Teal Blue or Maroon; Hazmat Suit and Shoe Cover Set ✓	set ✓	20 ✓		
3	FACE SHIELD W/ TRANSPARENT MASK EYE FRAME GLASSES - Lightweight, minimalist design; Anti-fog, ultra-clear PET shield Easy to clean with soap & water; Unisex design Easy to assemble. replaceable shield; May be worn over glasses; Full face protection against saliva droplets & dust particles; Eyeglass frame: PC; Shield: PET ✓	piece ✓	35 ✓		
4	KN95MASK- WASHABLE ORIGINAL (NO VALVE) - Kn95 mask washable original; Effective protection of your entire face; Protective mask adopts high transparent environmental protection base material, high definition, harmless to human health; Contains multi-layer filter; Prevents fogging; Soft elastic ear-loop; Melt blown fabric; No Valve; 10pcs/pack ✓	pack ✓	50 ✓		
5	DISPOSABLE FACE MASK - Premium Disposable Face Masks 3 Ply - FDA Approved; Bacterial Filtration Efficiency >= 99%; Lightweight and High Breathability; Soft, Odorless and Non-Irritating; Leak Proof Non-Woven; High Density Filter Layer; Direct Contact Skin Layer ✓	box ✓	8 ✓		
6	GARBAGE BAG-CLEAR - Ultra Fluid Resistant; 50ocs/box garbage bag, transparent x-tie, XXL 100 pcs/pack ✓	pack ✓	8 ✓		
7	DETERGENT LIQUID - stain remover 1 Liter bottle ✓	bottle ✓	12 ✓		
8	ALCOHOL - ISOPROPYL SPRAY TYPE – 5-in-1 Isopropyl Alcohol Spray Type 70 Solution 330ml; Disinfectant Antiseptic ✓	bottle ✓	250 ✓		
9	BATTERY - dry cell, alkaline, 9V ✓	piece ✓	8 ✓		
10	BATTERY - CR2032, 3volts, lithium ion, coin cell battery pack of 5 ✓	pack ✓	8 ✓		

