



**QUEZON CITY GOVERNMENT**  
**BAC – GOODS AND SERVICES**



November 04, 2021

**INVITATION TO BID**

ITEM NO.	P.R. / PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1	MDAD-21-CG-637B	MARKET DEVELOPMENT AND ADMINISTRATION DEPARTMENT	VENDOR'S UMBRELLA	P 1,999,996.02	GENERAL FUND	15 CD
2	LIGA-21-OE-652	LIGA NG MGA BARANGAY	TABLET	P 1,085,500.00	GENERAL FUND	30 CD
3	CAO-21-OE-692	OFFICE OF THE CITY ADMINISTRATOR	DESKTOP COMPUTER AND OTHERS	P 10,805,609.00	GENERAL FUND	30 CD
4	DBO-21-OE-696	DEPARTMENT OF BUILDING OFFICIAL	DESKTOP COMPUTER AND OTHERS	P 4,831,850.00	GENERAL FUND	30 CD
5	DBO-21-FURNITURE-718	DEPARTMENT OF BUILDING OFFICIAL	VISITOR'S CHAIRS AND OTHERS	P 1,754,800.00	GENERAL FUND	30 CD
6	QCGH-21-AAS-630	QUEZON CITY GENERAL HOSPITAL	SUPPLY AND INSTALLATION OF AIRCONDITIONING UNIT	P 10,549,418.80	GENERAL FUND	30 CD
7	QCGH-21-HCS-494B	QUEZON CITY GENERAL HOSPITAL	VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES (PVC PIPE AND OTHERS)	P 3,738,101.47	GENERAL FUND	30 CD
8	QCGH-21-MS-496B	QUEZON CITY GENERAL HOSPITAL	VARIOUS MEDICAL SUPPLIES (REAGENTS AND OTHERS)	P 13,790,743.60	GENERAL FUND	30 CD
9	SDO-21-AAS-716	SCHOOLS DIVISION OFFICE	SUPPLY AND INSTALLATION OF AIR CONDITIONING UNITS	P 1,848,000.00	SEF	30 CD
10	SDO-21-ITPAP-723	SCHOOLS DIVISION OFFICE	MEMORY CARD AND OTHERS	P 600,561.28	SEF	30 CD
11	CONSO-21-SOP-517B	VARIOUS OFFICES (CITY ACCOUNTING DEPARTMENT/ CITY GENERAL SERVICES DEPARTMENT)	VARIOUS SAFETY AND OCCUPATIONAL PRODUCTS	P 1,130,696.00	GENERAL FUND	30 CD
12	CGSD-21-VEHICLES-588B	CITY GENERAL SERVICES DEPARTMENT	DELIVERY TRUCK	P 1,977,750.00	GENERAL FUND	30 CD
13	QCFD-21-VRM-626B	QUEZON CITY FIRE DISTRICT	REPAIR AND MAINTENANCE OF FIRE TANKER AND OTHERS (PARTS AND LABOR)	P 1,830,224.00	GENERAL FUND	30 CD
14	QCU-21-OE CONSUMABLES-389B	QUEZON CITY UNIVERSITY	VARIOUS CONSUMABLES	P1,374,047.44	GENERAL FUND	30 CD
15	CMO-21-OE-330B	OFFICE OF THE CITY MAYOR	DESKTOP COMPUTER AND OTHERS	P 1,092,087.00	GENERAL FUND	30 CD
16	CMO-21-HCS-719	OFFICE OF THE CITY MAYOR	VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES (ELECTRICAL TAPE AND OTHERS)	P 4,999,948.50	GENERAL FUND	7 CD

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17	VMO-21- APPLIANCES-261	OFFICE OF THE VICE MAYOR (TAHANAN)	VARIOUS APPLIANCES	P 599,110.30	GENERAL FUND	30 CD
18	VMO-21- FIXTURES-722	OFFICE OF THE VICE MAYOR (TAHANAN)	SUPPLY AND INSTALLATION OF MODULAR PARTITIONS WITH FURNITURE	P 1,187,013.00	GENERAL FUND	30 CD
19	ARCHITECT-21-OE CONSUMABLES- 611B	CITY ARCHITECT DEPARTMENT	VARIOUS CONSUMABLES (TONER CARTRIDGES OTHERS)	P 1,152,146.00	GENERAL FUND	30 CD
20	ASSESSORS-21-IT- 632B	CITY ASSESSOR'S OFFICE	VARIOUS COMPUTER SOFTWARE	P 756,276.00	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund, and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects/*Purchase Request numbers*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects/*Purchase Request numbers of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for *Various Projects*. Delivery of the Goods is required *as stated above*. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on *Friday, November 5, 2021* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
  - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
  - 3.2 Special Power of Attorney for single proprietorship (specific for the project)

Handwritten signature/initials.

4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on 10:00 A.M. of **Friday, November 12, 2021** at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.
- Topic: BAC-GOODS Pre Bid Conference Meeting  
Join Zoom Meeting  
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdldXk1QT09>
- Meeting ID: 848 3500 2246  
Passcode: 154733
7. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before 11:00 A.M. of **Thursday, November 25, 2021**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on 1:00 P.M. of **Thursday, November 25, 2021** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- Topic: BAC-GOODS & SERVICES BIDDING  
Join Zoom Meeting  
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>
- Meeting ID: 858 5085 5933  
Passcode: 118682
10. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:
- ATTY. DOMINIC B. GARCIA**  
OIC, Procurement Department  
2<sup>nd</sup> Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound  
Elliptical Road, Barangay Central Diliman, Quezon City.  
Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)  
Tel. No. (02)8988-4242 loc. 8506/8710  
Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)
12. You may visit the following websites:
- For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**ROWENA T. MACATAO**  
Chairperson, QC-BAC-Goods and Services