Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound

QUEZON CITY
Great.Green.Growing.

REQUEST FOR QUOTATION

Shopping 52.1b

Date: November 9, 2021
Project No: SSDD-21-SG-572C

Name of Company : _____

Address : _____

Contact No. : _____

Project Title : **PROCUREMENT OF VARIOUS SPORTING GOODS AND OTHERS**

Approved Budget for the Contract : **Php 75,135.00**

End-User / Implementing Office : **SOCIAL SERVICES DEVELOPMENT DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **November 12, 2021, 10:00 a.m.** Philippine Standard Time, together with the following documents of your company:

1. PhilGEPS certificate (not expired on the time of opening of quotations);
2. Business Registration (DTI / SEC);
3. Mayor's/Business Permit (2021);
4. Tax Clearance;
5. Income/Business Tax Return (for FY 2020) (For ABC P500,000.00 above);
6. Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).
7. If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

1. Contain the Project Name and PR Number of the contract to be bid in capital letters;
2. Bear the name and address of the Bidder in capital letters;
3. Be addressed to the Procuring Entity's BAC.

Project Title: PROCUREMENT OF VARIOUS SPORTING GOODS AND OTHERS

Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound

For any clarification you may contact us at 89884242 loc. 8505/8709.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected.**
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Wooden Chess Set, standard board size: 28 x 28cm, material: wood (board) & plastic (chess pieces), portable with foldable storage board, 2 sets of chess pieces per set	piece	5		
2	Dominoes, material: plastic, standard size, 1 inch wide x 2 inches long 28 pieces per set double 6 dominoes with starter piece, white & black spot dots marking	piece	5		
3	Bread Crumbs, crumbs fine 500grams/pack	pack	10		
4	Chocolate, bits per kilo/plastic pack	pack	3		
5	Chocolate, cocoa powder 1 kilo per pack	pack	3		
6	Chocolate, morsel/bar 1 kilo/pack	pack	3		
7	Fats, cooking oil/vegetable oil 1 liter/bottle	bottle	3		
8	Fats, margarine 1 kilo/pack	pack	3		
9	Fats, shortening 1 kilo/plastic pack	pack	3		
10	Flavor, banana 30ml/bottle	bottle	3		
11	Flavor, cinnamon powder, 250grams/pack	pack	2		
12	Flavor, vanilla extract 500ml/bottle	bottle	2		
13	Flour, all purpose per kilo/plastic pack	pack	50		
14	Flour, bread per kilo/plastic pack	pack	50		
15	Flour, cake per kilo/plastic pack	pack	50		
16	Leavening Agent, baking powder white 500 grams/pack	pack	3		
17	Leavening agent, baking soda 250 grams/pack	pack	3		
18	Leaving Agent, cream of tartar 100 grams/pack	pack	3		
19	Leaving Agent, yeast 125 grams/pack	pack	3		
20	Nuts, cashew 1kilo/pack	pack	3		
21	Sugar, brown per kilo/plastic pack	pack	20		
22	Sugar, confectioner, 2.272 grams/pack	pack	6		
23	Sugar, white per 1 kilo/pack	pack	20		

24	Milk, condensed milk 350ml/can (yellow)	can	10		
25	Milk, Evaporated milk, 370ml/can (red)	can	6		
26	Badminton Racket, tournament size: iron std shafts	piece	8		
27	Badminton Shuttlecock, speed available: international: 78-81, 20's/tube	tube	2		
28	Basketball, rubberized, regardless of color, good quality	piece	3		
29	Scrabble, wooden tiles, good quality	piece	4		
30	Chess Board, 36 inches, vinyl material	set	4		
	Total Quoted Amount				

Amount in Words: _____

_____.

Delivery Period : Fifteen (15) Calendar Days

Warranty : _____

_____

Signature over printed name

_____

Office Telephone No./Fax/Mobile No.

_____

Date

_____

Email Address