



NOTICE OF AWARD

PURCHASE REQUEST NO. : GF-20-02-00031
END USER : Office of the City Administrator
PROJECT TITLE : PHOTOCOPIER MACHINE

Notice is hereby given to **Ellen Aquino** dba **ALELEN ENTERPRISE** with business address located at **L18 B18 Siete Palabras St., Lagro Subdivision, Greater Lagro, Quezon City**, that its bid offer for the above mentioned project in the amount of **One Hundred Twenty Four Thousand Seven Hundred Seventy Seven Pesos Only** **124,777.00** has been accepted for having successfully satisfied all the requirements and conditions prescribed by the Quezon City Government through the Quezon City Bids and Awards Committee - Goods (QC - BAC - Goods and Service). Prior to formally entering into contract and to guarantee faithful completion of the project, the Performance Security payable to the Quezon City Government must be posted within a non-extendable period of ten (10) calendar days from receipt of this Notice, in any of the following forms with the corresponding required amount:

Form of Performance Security		Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a	Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five Percent (5%)
b	Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c	Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%)
d	Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

The Quezon City Government shall likewise enter into Contract within the same non-extendable ten (10) day Period PROVIDED that the Performance Security and/ or other documentary requirements are complied with. Failure of your office to post the Performance Security and sign the contract within the same ten (10) day period shall result in the following:

1. Forfeiture of the bid security.
2. Disqualification from participating in the bidding at hand.
3. Upon conviction, the relevant officers or individuals will suffer the penalty of imprisonment of not less than six years and 1 day and not more than fifteen years; and
4. Upon determination of administrative liability, through blacklisting proceedings.. it will suffer corresponding penalty of suspension.

JUL 08 2020

Signed this _____ of _____ 2020, Quezon City, Metro Manila

MA. JOSEFINA G. BELMONTE
 City Mayor

ACKNOWLEDGEMENT RECEIPT AND CONFORME

Ellen Aquino
 Signature Over Printed Name
ALELEN ENTERPRISE

7/27/20
 Date

Authorized Representative
 Official Designation

936-4514

Telephone Number

179-876-721-000

TIN Number