



SANITATION AND DISINFECTION SERVICE AGREEMENT
(Project Reference No. GF-20-10-01941)

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

QUEZON CITY GOVERNMENT, a public corporation existing under the laws of the Philippines, represented herein by the Honorable **MA. JOSEFINA G. BELMONTE**, in her capacity as City Mayor, with office at Quezon City Hall Compound, Elliptical Road, Diliman, Quezon City, Metro Manila, and hereinafter referred to as the "**CITY**"

-and -

ITREN VENTURES INCORPORATED, a corporation duly organized and incorporated under the laws of the Republic of the Philippines with office address at Unit 8 Colonnade Residences 132 Legaspi St., Legaspi Village, Makati City, represented herein by its Vice President - Business Development, **MR. JOSHUA JOHN C. SANTIAGO**, hereinafter referred to as the "**SERVICE PROVIDER**"

(**CITY** and **SERVICE PROVIDER** may be referred to individually as a "Party" and collectively, as "Parties.")

RECITAL

WHEREAS, in view of the **CITY**'s mandate to mitigate and contain the transmission of COVID-19, it is imperative to procure a service provider who will sanitize or reduce the possibility of contamination, particularly at QC-identified facilities and areas.

WHEREAS, in its Resolution No. 11-253, Series of 2020 duly approved by the **CITY** Mayor, the Bids and Awards Committee on Goods and Services recommended the use of Emergency Procurement under Republic Act No. 11494 or the Bayanihan to Recover as One Act, to expedite the procurement of highly needed supplies, materials, equipment, utilities, telecommunications and other critical services;

WHEREAS, the **CITY** sent Requests for Quotation/Proposal to various suppliers of known qualification who are technically, legally and financially capable of delivering the required services to address the COVID-19 emergency;

WHEREAS, the **SERVICE PROVIDER** participated and submitted its quotation/offer for the Project and upon evaluation, was determined to be a supplier which possesses the technical, legal and financial capability to deliver the required services to address the COVID-19 emergency;

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City Mayor

JOSHUA JOHN C. SANTIAGO
Authorized Representative



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WHEREAS, the **SERVICE PROVIDER** was declared as the Lowest Calculated and Responsive Offer and an award was issued on OCT 08 2020 2020;

NOW THEREFORE, for and in consideration of the foregoing premises, the Parties hereto agreed and do hereby mutually agree to be bound by the covenants and stipulations herein set forth as follows:

Section 1. Scope of Work. Pursuant to and in accordance with the Contract Documents provided herein, the **SERVICE PROVIDER** undertakes to deliver to the **CITY** the following sanitation and disinfection services:

- a) Conduct of disinfection activities at city-identified facilities such as but not limited to, Quezon City Government Complex, City Government support facilities assisting in the fight against COVID-19 (city government hospitals, isolation facilities, swabbing stations), Baesa Crematorium, City government-certified facilities (both private and government-run), including used personal protective equipment (PPEs) and other waste generated from these locations and related city-identified areas with a total floor area of approximately 2,520,000 sq.m. surface for 60 days;
- b) Supply, application of sanitation solution and clean-up activities;
- c) Use of appropriate protective wear and other equipment for indoor sanitation and clean-up activities;
- d) Deployment of sanitation teams for sanitation and clean-up activities;

Consistent with the TOR, the **CITY's** Task Force on Solid Waste Management (TFSWM) shall be the lead implementing agency for the Project.

In performing the Services, the **SERVICE PROVIDER** shall provide twenty (20) personnel to undertake the Scope of Work. All **SERVICE PROVIDER** personnel must be provided with proper identification, uniform and appropriate protective wear which must be worn during working hours/operation and other materials for sanitation and clean-up activities.

Section 2. Service Areas. The sanitation and disinfection services defined herein shall be rendered at the following service areas:

- a) City Government Offices within QC Hall Complex including perimeter
- b) Government-identified COVID-19 Testing Centers
- c) City Government Hospital (such as Novaliches District Hospital, Quezon City General Hospital, Rosario Maclang Hospital)
- d) Baesa Crematorium
- e) Swabbing Stations
- f) Special Waste from Quarantined Households
- g) Used PPEs
- h) City government-recognized anti-COVID-19 support facilities (private and government-run) i.e.: HOPE facilities
- i) Support vehicles as identified by the city government through the TFSWM

The Parties understand that areas of coverage may change upon the instruction of the TFSWM based on monitoring and reports by its field personnel.

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The **SERVICE PROVIDER** shall perform the required services daily and upon the instruction of the TFSWM, in coordination with the management of the city government-identified facilities/barangays concerned. Any additional schedule or destination within the contract's duration may be instructed by TFSWM at no additional cost to the **CITY**.

To ensure that the required services are conducted, the Services performed by the **SERVICE PROVIDER** shall be monitored and evaluated by, and be subject to the approval of the TFSWM. The TFSWM shall also determine violations to the standards set forth for imposition of fines and penalties as well as appropriate recommendations relative to the contract.

Section 3. Contract Documents. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:

- (a) Request for Quotation/ Proposal;
- (b) Terms of Reference (TOR);
- (c) The Service Provider's Quotation and all other documents/statements submitted;
- (d) Eligibility requirements, documents, undertakings and/or statements;
- (e) Notice of Award; and
- (f) Any and all other documents submitted to the City during the course of the procurement process.

The documents mentioned above shall be collectively referred to as "Contract Documents".

Section 4. Term. This Agreement shall be effective for the period commencing on OCT 08 2020 2020 and ending on DEC 07 2020.

Section 5. Contract Price. In consideration of the complete and faithful delivery of any and all Services and performance of any and all obligations of the **SERVICE PROVIDER** under this Agreement, the **SERVICE PROVIDER** shall be paid for the entire duration of the Agreement the total amount of **Thirty-Nine Million One Hundred Eighty Six Thousand Pesos Only (Php39,186,000.00)** inclusive of the 12% Value Added Tax (VAT) (the "Contract Price") in accordance with the conditions set forth in Section 6 hereof.

Section 6. Terms of Payment. The payment of the Contract Price shall be made monthly based on actual services rendered and subject to strict monitoring of the **CITY**. A monthly accomplishment report must be submitted to the TFSWM.

The processing of payments will entail the approval by the **CITY** of the **SERVICE PROVIDER'S** complete documentation and deliverables before invoices may be processed for payment. The **CITY** likewise reserves the right to validate billing/invoice before payment of fees.

Section 7. Project Cost Adjustment. As stated in Republic Act 9184, otherwise known as the Government Procurement Reform Act, Section 61.2, in cases where the cost of the awarded contract is affected by any applicable new laws, ordinances, regulations, or other acts of the Government of the Philippines, promulgated after the date of bid opening,

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[such as, but not limited to, increase in minimum daily wage pursuant to law or new wage order], a contract price adjustment shall be made on a no loss-no gain basis.

Section 8. Standard of Performance. The **SERVICE PROVIDER** shall, consistent with the TOR, perform the required services and carry out its obligations with all due diligence, efficiency and economy. It shall observe the highest degree of standards based on industry practice.

Section 9. Penalties. The **SERVICE PROVIDER** shall be liable for penalty for any breach of contract under all applicable laws, issuances and regulations.

Section 10. Liquidated Damages. It is understood and agreed that time is of the essence of this Agreement. In the event the **SERVICE PROVIDER** refuses or fails to completely supply and deliver to the **CITY** the **Services** defined herein within the delivery schedule provided under Section 3 hereof at no fault of the **CITY**, the **SERVICE PROVIDER** shall be liable for liquidated damages in the amount equivalent to one tenth of one percent (1/10 of 1%) of the Contract Price for every day of delay until the Project is completely delivered: *Provided*, that, the total cumulative amount of liquidated damages shall not exceed ten percent (10%) of the Contract Price: *Provided*, further, that, once the cumulative amount of liquidated damages exceeds ten percent (10%) as provided herein, the **CITY**, in accordance with Section 68 of the IRR of R.A. 9184, may rescind or terminate this Agreement without prejudice to other remedies and other courses of action available to the **CITY** under this Agreement and pursuant to any and all applicable laws.

Section 11. Authority to Deduct Penalties and Liquidated Damages. For purposes of assessment and enforcement of the penalties and liquidated damages in the immediately preceding sections, the **CITY**, upon written notice to the **SERVICE PROVIDER**, is hereby authorized to deduct any amount due as penalty and/or liquidated damages from any amount due or may become due and owing to the **SERVICE PROVIDER** or from any and all bonds or securities posted by the **SERVICE PROVIDER** in favor of the **CITY**, at the option of the latter. It is hereby agreed and understood that the imposition of penalty and assessment of liquidated damages are cumulative and not alternative remedies of the **CITY** under this Agreement.

Section 12. Assignment and Sub-contracting. This Contract or any portion hereof shall not be assigned, transferred or ceded to any other party/ies without the written consent of the **CITY**. **SERVICE PROVIDER** is further prohibited from sub-contracting any obligations in this contract to any other party.

Section 13. Representations and Warranties of the Service Provider. The **SERVICE PROVIDER** hereby represents and warrants to the **CITY** as follows:

- a. The **SERVICE PROVIDER** is a corporation duly organized, validly existing and in good standing under the laws of the Republic of the Philippines.
- b. The **SERVICE PROVIDER** has full legal right, power and authority to carry on its present business, to own its properties and assets, and to execute and deliver this Agreement and all other documents executed, or required or necessary to be executed pursuant thereto, and to perform and observe the terms and conditions thereof.
- c. All appropriate and necessary corporate and legal actions have been taken by it to authorize the execution and delivery of this Agreement, and all other documents executed, or required or necessary to be executed pursuant thereto and the performance

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of all provisions, conditions, covenants, and other terms hereof and thereof, as well as all the transactions contemplated herein.

d. This Agreement and all other documents executed, or required or necessary to be executed pursuant thereto, constitute, or when executed and delivered pursuant thereto, will constitute its legal, valid and binding obligations, enforceable in accordance with their respective terms.

e. The execution and delivery of this Agreement and all other documents executed, or required or necessary to be executed pursuant thereto and the performance of its obligations hereunder will not:

i. conflict with its Articles of Incorporation, By-Laws or other constitutive documents;

ii. conflict with, result in the breach of, or constitute an event which would either immediately or with the lapse of time or giving of notice or both, result in a default under, or accelerate the performance required by, the terms of any agreement, document, contract, instrument or commitment to which it is a party or by which it or any of its assets is bound;

iii. conflict with or require any written consent or approval under any judgment, order, writ, decree, permit or license to which it is a party or by which any of its assets is bound; or

iv. require the written consent or approval of any other party to any agreement, document, contract, instrument or commitment to which it is a party or by which any of its assets is bound.

f. There are no actions, suits or proceedings existing, pending or, threatened against or directly affecting the **SERVICE PROVIDER** and/or any of its assets before any court, arbitrator or governmental or administrative body or agency that affect the validity or enforceability of this Agreement or that would affect the ability of the **SERVICE PROVIDER** to perform its obligations hereunder.

g. No event has occurred and is continuing which might materially and adversely affect the carrying out of its obligations under this Agreement.

h. It is in compliance with all applicable laws and regulations in connection with the delivery of the Project.

i. Each of the representations and warranties herein shall survive the execution of this Agreement and shall be deemed repeated during the effectivity of this Agreement.

Section 14. Indemnification. The **SERVICE PROVIDER** shall indemnify and save the **CITY** and all its officers, employees, personnel and persons acting as agents or representatives and render them free and harmless from any and all claims, actions, liabilities, losses and suits which may be brought or instituted against them arising out of or resulting from the **SERVICE PROVIDER's** supply, deliver and performance of its Services under this Agreement.

Section 15. Events of Default of the Service Provider. Any of the following shall constitute an Event of Default under this Agreement:

a. When the **SERVICE PROVIDER** becomes insolvent, or commits or suffers any act of bankruptcy, which term shall include: (i) the filing of a petition, by or against the **SERVICE PROVIDER**, in any bankruptcy, insolvency, administration, suspension of payment, reorganization, winding-up or liquidation proceeding, or any other proceeding analogous in purpose and effect; (ii) the making of an assignment by the **SERVICE PROVIDER** for the benefit of its creditors; (iii) the admission in writing by the

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SERVICE PROVIDER of its inability to pay its debts; (iv) the entry of any order of judgment of any competent court, tribunal or administrative agency or body confirming the bankruptcy or insolvency of the **SERVICE PROVIDER** or approving its reorganization, winding-up or liquidation, or (v) the lawful appointment of a receiver or trustee to take possession of the properties of the **SERVICE PROVIDER**;

b. When the **SERVICE PROVIDER** suspends or discontinues all or a substantial portion of its business operations, whether voluntarily or involuntarily, for a period of at least sixty (60) days;

c. Any material breach by the **SERVICE PROVIDER** of any of its warranty, representation or covenant made under this Agreement.

Section 16. Consequences of Default. Upon occurrence of any Events of Default under this Agreement, the **CITY** may declare the **SERVICE PROVIDER** in default and shall have the right to:

- Terminate this Agreement;
- Call on the Performance Security to answer for any and all damages of whatever nature suffered by the **CITY** resulting or arising from the **SERVICE PROVIDER's** default; and
- Take such other steps or actions against the **SERVICE PROVIDER** for the full protection and enforcement of the **CITY's** rights and interests.

Section 17. Compliance with Laws, Ordinances and Regulations. The **SERVICE PROVIDER** shall comply with any and all laws, ordinances and regulations of the national and local government applicable to or binding upon the parties hereto. For this purpose, any and all pertinent provisions of RA 9184 and its IRR, and other applicable laws and regulations are deemed written and incorporated in this Agreement. In case of conflict between any of the provisions of this Agreement and those of the applicable laws and regulations, the latter shall prevail.

Section 18. Indemnities and Attorney's Fees. Should any of the parties resort to court action in order to enforce their respective rights under this Agreement, the prevailing party or its successors-in-interest shall be entitled to be indemnified by the other party by way of attorney's fees, a reasonable sum equivalent to the actual amount of fees paid or to be paid by the prevailing party.

Section 19. Notification. All notices and communications shall be done in writing and shall be directed as follows:

CITY	:	OFFICE OF THE CITY MAYOR c/o Bids and Awards Committee Secretariat 2 nd Floor Finance Bldg, Quezon City Hall Complex, Elliptical Road, Diliman, Quezon City
SERVICE PROVIDER:		MR. JOSHUA JOHN C. SANTIAGO ITREN VENTURES INCORPORATED Unit 8 Colonnade Residences 132 Legaspi St., Legaspi Village, Makati City

MA. JOSEFINA G. BELMONTE
City Mayor

JOSHUA JOHN C. SANTIAGO
Authorized Representative



Section 20. Effectivity. This Agreement shall be effective upon execution by the parties hereto.

Section 21. Miscellaneous Provisions.

a. This Agreement, including the documents and/or agreements specifically incorporated herein by reference, constitutes the entire agreement between the parties. This Agreement may be amended and supplemented in writing at any time as decided and agreed upon by mutual consent of the parties.

b. This Agreement and all documents related thereto shall be binding upon and inure to the benefit of the parties herein and/or their respective heirs, agents, representatives, successors-in-interest, and assigns. The **SERVICE PROVIDER** shall not assign its rights and obligations under this Agreement without the written consent of the **CITY**.

c. This Agreement embodies the entire arrangement or agreement of the parties and no undertaking, verbal or otherwise, in relation thereto, shall exist between the parties except as herein expressly set forth.

d. The parties hereby certify that they have read or caused to be read to them all the provisions of the foregoing Agreement, receipt of a signed copy of which is hereby expressly acknowledged by the parties and that they have fully understood the same.

e. The parties hereby represent and warrant that they have the necessary power and corporate authority to execute and deliver this Agreement and perform their obligations as incorporated herein and that such execution, delivery and performance do not and will not contravene any provision of their respective Articles of Incorporation, by-laws, any agreements or instruments to which they are a party or any laws or regulations of any governmental authority.


f. If any provision of this Agreement be declared by any court or other authorized agency of the government to be null and void, the nullity thereof shall not affect the validity of this transaction or any other provisions herein which shall then be considered as valid and binding between the parties.

g. Any and all disputes arising from the implementation of this Agreement shall be submitted to arbitration in the Philippines according to the provisions of RA 876, otherwise known as the "Arbitration Law" and RA 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004": Provided, that, by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

IN WITNESS WHEREOF the parties have hereunto set their hands to this Agreement on OCT 08 2020, at Quezon City.

QUEZON CITY GOVERNMENT

By:


MA. JOSEFINA G. BELMONTE
City Mayor

ITREN VENTURES INCORPORATED

By:


JOSHUA JOHN C. SANTIAGO
Authorized Representative



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Signed in the presence of:

RUBY G. MANANGU
City Accountant
CITY Accounting Department

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES }
_____ }s.s.

BEFORE ME, a Notary Public for and in _____, this OCT 08 2020, personally appeared:

Name

Competent Proof of Identity

HON. MA. JOSEFINA G. BELMONTE, in her
capacity as Mayor of the Local Government of
Quezon City

JOSHUA JOHN C. SANTIAGO, in his capacity
as the authorized representative of **ITREN**
VENTURES INCORPORATED

all known to me and to me known to be the same persons who executed this Agreement,
and they acknowledged to me that the same is their free and voluntary act and deed, and
the free and voluntary act and deed of the parties which they respectively represent.

I certify that the foregoing Agreement, signed by the parties and their instrumental
witnesses, consists of eight (8) pages, including this page on which the acknowledgement
is written.

WITNESS MY HAND AND SEAL on the date and place above-written.

Doc. No. 413;
Page No. 8;
Book No. 024;
Series of 2020.



ATTY. MARK JOSEPH E. MARCELO
NOTARY PUBLIC
ROOM 405 PM BUILDING, MATALINO ST. Q.C.
ROLL NO. 69314 / NOTARIAL NO. 259
UNTIL DECEMBER 31, 2020
PTR NO. 7377353 / 1-08-10 / Q.C.
IBP NO. 016606 / MCLE NO. VI-0026095