



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2012158**

Purchase Order Date: **NOV 17 2020**

Procuring Unit : OFFICE OF THE CITY MAYOR
Company Name : MS V ENTERPRISES
Address : 6 Bayo Condotel & Suites, Sct. Bayoran St., cor Sct. Tuazon, Brgy. South Triangle, Q. C.
Business Type : Sole Proprietorship Registration #02059673
PR Number : GF-20-09-01617
Mode of Procurement : Negotiated 53.2
Resolution No. : 20-A-596
TIN Number : 136-386-905-000
Contact Number : 0917-819-5910

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here

Place of Delivery : Office of the City Mayor

Delivery Schedule : Twenty (20) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
53	Bath Towels (70x140cm)	pc	134	350.00	46,900.00
54	Hand Towels (28x52cm)	pc	134	135.00	18,090.00
55	Kidney Basin	pc	67	44.00	2,948.00
	***** Nothing Follows *****				

Total Amount : 2,480,067.00

Total Amount In Words (Pesos): Two Million Four Hundred Eighty Thousand Sixty Seven Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

Venus T. Terry Nov. 17, 2020

Funds Available:

RUBY G. MANANGU
City Accountant



OBR : 100 - 2020 - 11 - 09140
PR Amount : 2,480,520.75



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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Toothbrush (Adult, individually pack)	pc	67	39.00	2,613.00
2	Toothpaste (25ml)	pc	67	55.00	3,685.00
3	Bath Soap (Bar 65mg)	pc	67	57.00	3,819.00
4	Shampoo Bottle (80ml)	btL	67	70.00	4,690.00
5	Sanitary Napkin (50% of Guests) pack of 8	pck	34	72.00	2,448.00
6	Additional Tissue paper- personal minimum 100 pulls	pc	67	45.00	3,015.00
7	Facemask N88 (packed by 14s)	set	67	140.00	9,380.00
8	Large sando Plastic Bag - White biodegradable (for Soiled Clothes)	pc	134	2.00	268.00
9	Water Container/Jug (5 gallons water)	pc	67	245.00	16,415.00
10	Plastic Cup 12oz	pc	938	5.00	4,690.00
11	Rubber Slippers (random size)	pc	67	120.00	8,040.00
12	Axillary Thermometer in Celcius degrees	pc	67	135.00	9,045.00
13	Alcohol with pump dispenser (500ml)	pc	67	235.00	15,745.00
14	Zonrox for disinfection of bathrooms (48 gallons/day)	pc	500	410.00	205,000.00
15	Trash Bags (Medium, Yellow) - for infectious waste by 10s	pck	36	120.00	4,320.00
16	Trash Bags (Medium, Black) by 10s	pck	50	110.00	5,500.00
17	Trash Bags (XXL, Black) by 100s	pck	5	1,220.00	6,100.00
18	Trash Bags (XXL, Yellow) by 100s	pck	5	1,300.00	6,500.00
19	Main Trash Bin with Lid 120L	pc	2	3,200.00	6,400.00
20	Trash Bin for PPE's (Medical waste with foot pedal) 80L	pc	2	3,200.00	6,400.00
21	Whiteboard (36x24)	pc	4	1,150.00	4,600.00
22	Plastic/Paper Cups for personnel 16oz	pc	1,000	7.50	7,500.00
23	3 in 1 Coffee	pc	3,000	12.00	36,000.00
24	Crackers (Skyflakes, individual packs)	pc	3,000	10.00	30,000.00
25	Disposable Spoon (100 pieces)	pck	10	120.00	1,200.00
26	Disposable Fork (100 pieces)	pck	10	120.00	1,200.00

MA. JOSEFINA G. BELMONTE
City Mayor

Venus T. Terry
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100- 2020- 11- 09140
PR Amount : 2,480,520.75



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Delivery Schedule : Twenty (20) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
27	Disposable Plates 50's	pck	20	190.00	3,800.00
28	N95 Mask	pc	634	90.00	57,060.00
29	Micropore (12s in box) surgical tape 1 inch	box	1	550.00	550.00
30	Tissue Paper -interfold min 100 pulls	pc	250	45.00	11,250.00
31	Alcohol pads 70% Isopropyl alcohol by 100s	box	30	300.00	9,000.00
32	Cotton Balls	pck	30	230.00	6,900.00
33	Liquid Hand Soap on dispenser (500ml)	btl	170	250.00	42,500.00
34	Alcohol on dispenser (500ml)	btl	200	235.00	47,000.00
35	Surgical Masks for HCW	pc	500	10.00	5,000.00
36	PPE Set (disaggregate - disposable gown)	set	270	900.00	243,000.00
37	PPE Set (disaggregate - Reusable gown)	set	270	1,000.00	270,000.00
38	Surgical Gloves Latex Large (box)	box	30	620.00	18,600.00
39	Surgical Gloves Latex XL (box)	box	30	650.00	19,500.00
40	Surgical Gloves Latex Medium (box)	box	30	600.00	18,000.00
41	Lysol Spray (538g)	pc	200	980.00	196,000.00
42	Faceshield	pc	200	75.00	15,000.00
43	Bed / Mattress (single 41inches)	pc	67	3,800.00	254,600.00
44	Bed Sheet, Blanket with pillowcases	set	201	640.00	128,640.00
45	Bed Frames (single -plastic)	pc	67	5,300.00	355,100.00
46	Pillows (18x28" white)	pc	67	300.00	20,100.00
47	Water Dipper	pc	67	50.00	3,350.00
48	Pail 12L metal handle	pc	67	170.00	11,390.00
49	Stand Fans (16")	pc	67	2,475.00	165,825.00
50	Personal Trash Bins	pc	67	99.00	6,633.00
51	Bed Side Table / Monobloc Chairs	pc	67	714.00	47,838.00
52	Blankets	pc	134	380.00	50,920.00

MA. JOSEFINA G. BELMONTE
City Mayor

Venus J. Jerry
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100 - 2020 - 11 - 09140
PR Amount : 2,480,520.75

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on NOV 17 2020 and to expire on -

CONFORME:

DEC 07 2020

SIGNATURE OVER PRINTED NAME

IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

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CONFORME:

DEC 07 2020
Venus T. Perry
SIGNATURE OVER PRINTED NAME

Progniefress
IN THE CAPACITY OF

Nov. 17, 2020
DATE

Duly authorized to sign this Purchase Order for and on behalf of

SMS - V ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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CONFORME:

Venus T. Perry
SIGNATURE OVER PRINTED NAME

Magpiefuss
IN THE CAPACITY OF

Nov. 17, 2020
DATE

Duly authorized to sign this Purchase Order for and on behalf of

MS. V ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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