



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2012297**

Purchase Order Date: **DEC 18 2020**

Procuring Unit : OFFICE OF THE CITY MAYOR (QCDRRMO)	PR Number : GF-20-12-02154
Company Name : ADVANCE SUBURBAN FACILITY SERVICES CORPORATION	Mode of Procurement : Negotiated 53.2
Address : Unit 808 Coherco Financial Tower, MBP Ayala Alabang, Muntinlupa City	Resolution No. : 20-A-665
Business Type : Corporation Registration Registration #CS201513061	TIN Number : 009-076-558-00000
	Contact Number : 8291-3596

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here

Place of Delivery : Office of the City Mayor (QCDRRMO) **Delivery Schedule :** Fifteen (15) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	HYGIENE KIT Tube Toothpaste, 25ml Toothbrush, regular size (soft bristle) Shampoo, 90ml Mouthwash, 60ml Pyrenhrin Shampoo (Licealiz), 10ml per 3 sachet Bath Soap, 55grams Folded Tissue paper, mini pack Wipes, mini pack Baby powder, 50grams Nail Clipper, regular Comb, regular Alcohol, 500ml Plastic pail/sticker QC Logo, 20L Pail Dipper, regular ***** Nothing Follows *****	lot	18,181	1,098.84	19,978,010.04

Total Amount : 19,978,010.04

Total Amount in Words (Pesos): Nineteen Million Nine Hundred Seventy Eight Thousand Ninety Five Pesos Only

MA. JOSEFINA G. BELMONTE
 City Mayor

EDMUND JOSE 12/18/20
 Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant



OBR : 100-2020-12-10811

PR Amount : 19,999,100.00

TERMS AND CONDITIONS

- 1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery.
5. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
6. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
7. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the Quezon City Government within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
8. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
9. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the Quezon City Government.
10. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
11. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
12. The Quezon City Government reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
13. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
14. This contract shall also serve as Notice to Proceed, to take effect on DEC 18 2020 and to expire on -

CONFORME:

Signature of EDUARDO JOSE

SIGNATURE OVER PRINTED NAME

REPRESENTATIVE IN THE CAPACITY OF

DATE 12/18/20

Duly authorized to sign this Purchase Order for and on behalf of ADVANCE SUBURBAN FACILITY SERVICES CORP COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___ at ___ Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her ___ with his/her photograph and signature appearing thereon with No. ___

NOTARY PUBLIC ATTY. MARK JOSEFAE MARCELO ROOM 405 PM BUILDING, MATALINO ST. Q.C. ROLL NO. 62314 / NOTARIAL NO. 259 UNTIL DECEMBER 31, 2020 PTR NO. 7377353 / 1-08-10 / Q.C. IBP NO. 016606 / MCLE NO. VI-0026095

Doc. No. 992 Page No. 99 Book No. 504 Series of 1000

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)