



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2012340**

Purchase Order Date: **DEC 29 2020**

Procuring Unit : OFFICE OF THE CITY MAYOR (HEALTH DEPARTMENT)	PR Number : GF-20-10-01751
Company Name : STA. ANA ENTERPRISES	Mode of Procurement : Negotiated 53.2
Address : #10 Bellington St. Suburbia North, Maimpis, CSF, Pampanga 2000	Resolution No. : 20-A-693
Business Type : Sole Proprietorship Registration #05889011	TIN Number : 137-763-406-002
	Contact Number : 045-4550334

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here

Place of Delivery : Office of the City Mayor (Health Department) **Delivery Schedule :** Thirty (30) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
6	Good laboratory pipetting guide Reagent reservoir demo pack 96-WELL PCR PLATES Low profile, thin wall, skirted, white/clear, package of 100, white shell/ clear well PCR plate, rigid-2 component design	PACKAGE	5	25,500.00	127,500.00
7	PCR PLATE SEALING FILM Adhesive, optical, package of 100, optically clear seal for PCR plates ***** Nothing Follows *****	PACKAGE	3	25,000.00	75,000.00

Total Amount : 614,900.00

Total Amount In Words (Pesos): Six Hundred Fourteen Thousand Nine Hundred Pesos Only

MA. JOSEFINA G. BELMONTE
 City Mayor

MARIA VICTORIA VILLAROMAN
MARIA VICTORIA VILLAROMAN 12/29/2020
 Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant



OBR : 100 - 2020 - 12 - 11900
 PR Amount : 615,300.00



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Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here

Place of Delivery : Office of the City Mayor (Health Department) **Delivery Schedule :** Thirty (30) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
5	Table top mini centrifuge designed for quick spin down from the wall and cap of micro-centrifuge tubes Mini centrifuge is supplied with interchangeable angle rotor for 8 capacity of 1.5/2.0ml tubes and strip rotor for 36 x 0.2ml strip tubes Specifications: Speed at rated voltage: Approx.. 6400RPM (under empty load) Approx. 4400RPM (under full load) Relative centrifuge force (at rated voltage): Approx. 2046g Start/stop button switch: YES Safely interlock switch: YES Indicator light: Red LED indicator Rotors: for 8 x 1.5/2.0ml tubes & 36 x 0.2ml strip tubes Power: DC 12V, 1.5A Operating condition: Temperature: 2-40°C, Humidity: 80% max. Altitude: up to 8000m Includes: 0.5 and 0.2ml adapters PIPETTORS Pipettors from 0.2 to 1,000µL: - 0.2-2 µL - 2-20 µL - 20-200 µL - 100-1,000 µL Flex tips: 10, 12 x 96; 200, 2 x 96; 1,000, 1 x 96 F-stand	SET	2	60,000.00	120,000.00

MA. JOSEFINA G. BELMONTE
 City Mayor

MARIA VICTORIA VILLANOVAN
MARIA VICTORIA VILLANOVAN /12-29-2020
 Signature Over Printed Name of Supplier / Date

Funds Available:
RUBY G. MANANGU
 City Accountant
 OBR : 100-2020-12-11900
 PR Amount : 615,300.00



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Business Type : Sole Proprietorship Registration #05889011	TIN Number : 137-763-406-002
	Contact Number : 045-4550334

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here

Place of Delivery : Office of the City Mayor (Health Department) **Delivery Schedule :** Thirty (30) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	LAMINAR FLOW/ PCR CABINET 62 X 580 X 42 cm (HxWxD) Features: Inactivates nucleic acids in 5 to 30 minutes Doors fitted with safety switches Complete with four powerful, timer-controlled UV bulbs Efficient decontamination of the complete work surface Suitable for work with 32P	UNIT	1	198,000.00	198,000.00
2	VORTEX MIXER 145 x 175 x 140 mm Orbit range: 4mm Speed range: 0-3000 rpm Temperature resistance: 5-40°C Weight: 1.9kg Dimensions: 145 x 175 x 140mm Wattage: 30W Power AC 220/230V 50/60Hz Includes: universal rack	UNIT	1	22,800.00	22,800.00
3	100 ul FILTERED TIPS DNase/ RNase Free Sterile 96 tips/rack Low vol Ret DNase/RNase free, endotoxins/pyrogens, PCS inhibitors, and human DNA	RACK	40	1,040.00	41,600.00
4	MINIFUGE	UNIT	1	30,000.00	30,000.00

MA. JOSEFINA G. BELMONTE
 City Mayor

MARIA VICTORIA VILLANOVAN /12-29-2020
 Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant

OBR : 100- 2020- 12- 119100
 PR Amount : 615,300.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 29 2020 and to expire on - JAN 28 2021

CONFORME: MARIA VICTORIA VILVA ROMAN
 SIGNATURE OVER PRINTED NAME

MELODY SMAS REPRESENTATIVE
 IN THE CAPACITY OF

12-29-2020
 DATE

Duly authorized to sign this Purchase Order for and on behalf of STA. ANA ENTERPRISES
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___, ___ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**

TERMS AND CONDITIONS

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14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 29 2020 and to expire on - JAN 28 2021

CONFORME: MARIA VICTORIA VILANOMAN MEDICAL SALES REPRESENTATIVE 12-29-2020
 SIGNATURE OVER PRINTED NAME IN THE CAPACITY OF DATE

Duly authorized to sign this Purchase Order for and on behalf of STA. ANA ENTERPRISES
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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CONFORME: MARIA VICTORIA VILLAMORAN MEDICUM SERVICES REPRESENTATIVE 12-29-2020
 SIGNATURE OVER PRINTED NAME IN THE CAPACITY OF DATE

Duly authorized to sign this Purchase Order for and on behalf of STA. ANA ENTERPRISES
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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