



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2105055**

**Purchase Order** Date: **JUN 21 2021**

|  |   |
|--|---|
| Procuring Unit : <b>OFFICE OF THE CITY MAYOR</b>   | PR Number : <b>GF-20-09-01571B</b>          |
| Company Name : <b>ALELEN ENTERPRISE</b>  | Mode of Procurement : <b>Public Bidding</b> |
| Address : <b>L18 B18 Siete Palabras St., Lagro Subdivision, Greater Lagro, Quezon City</b> | Resolution No. : <b>21-PB-120</b>           |
| Business Type : <b>Sole Proprietorship Registration #1387714</b>                           | TIN Number : <b>179-876-721-000</b>         |
|  | Contact Number : <b>936-4514</b>            |

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** Office of the City Mayor

**Delivery Schedule :** Ninety (90) Calendar Days

**Payment Term :** Credit

| Stock No. | Item   | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|--------|
|           | <ul style="list-style-type: none"> <li>•Memory: 8GB DDR3</li> <li>•GPU: ATI Radeon 4830 256bit or equivalent</li> <li>•Storage: 1TB HDD</li> <li>•PSU: 600w Thermaltake or equivalent</li> <li>•Monitor: 22 inches wide screen</li> </ul> COMPUTER UNITS with the following SPECIFICATIONS (40 units) <ul style="list-style-type: none"> <li>•Processor: AMD Sempron 140 2.7Ghz or equivalent</li> <li>•Motherboard: 7025 DDR3, Chipset Motherboard</li> <li>•Memory: 1GB DDR3-1333</li> </ul> PERIPHERALS(2units) <ul style="list-style-type: none"> <li>•Flatbed Scanner, legal size (8.5 inches, scan area), high resolution 2400 x 4800 Dpi with CIS Sensor 48bit internal color depth with A4 300Dpi scan in 16 Second</li> <li>•Desktop Printer, hybrid ink system with auto power on, colored 4800 x 600 Dpi, 4 ppm, A4, A5, B5</li> <li>•Dot Matrix Printer, black and white, dot matrix, 476 ppm, A4</li> <li>•ID Card Printer, 85.6 mm x 54mm Card size, single side, 100cards (removable card supply cassette), 25 seconds/single side color (0.76mm thickness card)</li> <li>•24 port x 100/1000 mbps LAN switch</li> </ul> <p style="text-align: center;">***** Nothing Follows *****</p> |               |     |           |        |

**Total Amount : 9,995,000.00**

**Total Amount in Words (Pesos):** Nine Million Nine Hundred Ninety-Five Thousand Pesos Only

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
 City Accountant



OBR : 100-2021-06 04729

PR Amount : 10,000,000.00



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| 1         | COMPUTER HUB ON WHEELS<br>MOTOR VEHICLE<br>Specifications:<br>weight Gross: (GVW):6,500kg., Type:4 cylinder, turbo-intercooler, common-rail direct injection, blue power diesel engine, EURO 4 Compliant, Bore and Stroke:095.4 x 104.9mm displacement: 2,999cc, max. output KW (PS)/rpm:91 (124.0)/2,600 (ISO Gross), max torque N-m (kg-m) rpm:354 (36.0)/1,500 (ISO Gross), fuel tank capacity 100 liter, final gear ratio:5.587, tire and wheel Tire:7.50-16-12PR, Number of tires:7 (seven) including spare tire, brake service: drum type, vacuum, auxiliary: exhaust brake, parking: center brake: suspension front and rear: multi-leaf spring, electrical system battery: 65D23Lx2, convenience audio: tuner radio with USB, 2 speaker air conditioning system, cab window, cab door<br><br>COSTUMIZED COMPUTER HUB BODY (2 units)<br>•Steer Runner:Pressed-bended channel Ms Plate 3/16 inch thick with belt cushion (2)<br>•Floor Joist: Press-Bended channel MS Plate 1/8 inch thick (2)<br>•Floorsil: Steel Angle bar 1/2' x 1-1/2' inches(2)<br>•Corner Post: Press bended G.I Gauge 16(2)<br>•Roof Rail: Press bended G.I Gauge 16(2)<br>•Post Studs/Roof Bows: Press Bended top hat G.I gauge 16. (2)<br>•Exterior Skinning: Aluminum sheet .040 inches thick on sides, front and rear, .027 inches on roof. (2)<br>•Interior Walling: White KB Board 1/4 inch thick with 1-1/2 styropor insulation or as alternative 50 mm insulated Panel-Plain & laminated both side skin tongue groove side connection skin: 0.5 mm thick PPGL + 0.5 mm thick PPGL.(2)<br>•Flooring: Marine Plywood 3/4 inch thick 32 inches x 78 inches clear | unit          | 2   | 4,997,500.00 | 9,995,000.00 |

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*[Signature]* 7/2/2021  
 Signature Over Printed Name of Supplier / Date

**Funds Available:**

*[Signature]*  
**RUBY G. MANANGU**  
 City Accountant

OBR : **100-2021-06 04729**  
 PR Amount : **10,000,000.00**



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|           | opening(2)<br>•Rear Door: One (1) pc, Swing out type 32 inches x 78 inches clear(2)<br>•Hinges/Lock: Heavy Duty stainless hinges and heavy duty door lock (2)<br>•Rear Steps: Collapsible steps. (2)<br>•Bumper: Press bended chanel MS Plate ¼ inches thick (2)<br>•Mudguard: G.I sheet #20 with diagonal braces. (2)<br>•Body Anchorage: Tensor Bolts and Stabilizer plates ¼ inch thick(2)<br>•Painting Yellow Cab and Bod, including bumper using polyurethane paint. (2)<br>•Stabilizer: Four (4) pcs. Mechanical Stabilizer on each corner.<br>•Windbreaker: Fiberglass windbreaker<br>•Body Measurement: Outside L-192" W-90" H-84" Inside L-188" W-86", H-80" (Interior Headroom)<br>•Skirt: Provide body skirt using G.I sheet #16<br><br>FIXTURES:<br>•Others: Provide Tarpaulin Pole/Metal Peg/ Compartment<br>•Canvass: Provide on Two (2) sides complete with Roll-up/Roll-down mechanism.<br>•Others: Provide Computer table and Shelves<br><br>ELECTRICAL FIXTURES:<br>•Clearance Light Indoor & Outdoor, water proof(16pcs)<br>•LED Lamp, 220V(4 sets)<br>•Panel Board Main, 100am, 2pcs. 20am (2sets)<br>•2-way Switch, water proof(4sets)<br>•2-Gang AC Outlet, indoor and outdoor (34sets) |               |     |           |        |

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

Signature Over Printed Name of Supplier / Date **7/2/2021**

**Funds Available:**

**RUBY G. MANANGU**  
 City Accountant

OBR: **100-2021-06 04729**  
 PR Amount : **10,000,000.00**



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|           | <ul style="list-style-type: none"> <li>•Outlet for Aircon (2pcs)</li> <li>•Royal Cord, Double wire #16 with socket (100ft)</li> <li>•Electrical Wire THHN #10 (2box)</li> <li>•Blicker (2 sets)</li> <li>•Spot Light, (4pcs)</li> <li>•LED Spot Light, 100 Light (2pcs)</li> <li>•Industrial Fan(4units)</li> <li>•Other: Provide hole for window type aircon (front portion) (2units)</li> <li>•1.5 Horsepower Air-conditioning unit, window type(2units)</li> <li>•19 inches Television Set, Colored, 1366 x 168 dpi resolution,MP3 Audio and JPG Photos, AV,VGA,Ypbpr, HDMI,USB,PC Audio Output. (2units)</li> <li>•DVD Player, MP4/JPEG Player with Audio Video Out(2units)</li> <li>•White Board, 30 inches x 24 inches (2units)</li> <li>•LCD Projector with Whitescreen, colorboost II+ technology,NVIDIA 3d Vision, 4,500 hours up to 6,000, Resolution 1600 x 1200 max. (2units)</li> <li>•Digital Camera, 14.1 megapixels, 5x optical zoom, HD Movie 720p (2units)</li> </ul> SOFTWARE <ul style="list-style-type: none"> <li>•OS Window Flat form-License: MS Windows 10(40lie)</li> <li>•Office platform-license: Office Home 2019 (40lie)</li> <li>•Customized Training Software with free training to at least 3,000 students for One (1) year-licenses(40lie)</li> </ul> INFORMATION AND COMMUNICATION TECHNOLOGY EQUIPMENT(2 units) <ul style="list-style-type: none"> <li>•Others: Fixed Computer Monitor and CPU</li> <li>•AMD FX610 processor or equivalent</li> </ul> |               |     |           |        |

|   |  |
|---|--|
| <br><b>MA. JOSEFINA G. BELMONTE</b><br>City Mayor | <br>Signature Over Printed Name of Supplier / Date |
|---|--|

**Funds Available:**

|   |  |
|---|--|
| <br><b>RUBY G. MANANGU</b><br>City Accountant | OBR : <b>100-2021-06 04729</b><br>PR Amount : <b>10,000,000.00</b> |
|---|--|

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUL 02 2021 and to expire on - SEP 30 2021

CONFORME:

[Signature]  
SIGNATURE OVER PRINTED NAME

Authorized Representative  
IN THE CAPACITY OF

7/2/2021  
DATE

Duly authorized to sign this Purchase Order for and on behalf of Alden Ent

COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**

**TERMS AND CONDITIONS**

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9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUL 02 2021 and to expire on - SEP 30 2021

CONFORME:

[Signature]  
SIGNATURE OVER PRINTED NAME

Authoriza Representative 7/2/21  
IN THE CAPACITY OF \_\_\_\_\_ DATE

Duly authorized to sign this Purchase Order for and on behalf of Alphm Ent  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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CONFORME:

*Ron Fulgencio*

SIGNATURE OVER PRINTED NAME

*Authoriza representative*

IN THE CAPACITY OF

*Alister Ent.*

DATE

*7/2/2021*

Duly authorized to sign this Purchase Order for and on behalf of \_\_\_\_\_

COMPANY NAME

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Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

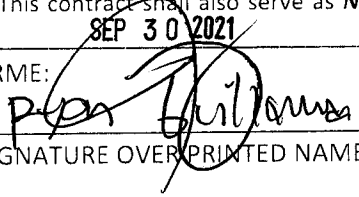
Book No. \_\_\_\_\_

Series of \_\_\_\_\_

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6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUL 02 2021 and to expire on -

CONFORME: SEP 30 2021  
  
 SIGNATURE OVER PRINTED NAME

Authentic Representative 7/2/2021  
 IN THE CAPACITY OF Alolan Ent.  
 DATE

Duly authorized to sign this Purchase Order for and on behalf of \_\_\_\_\_  
 COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this JUL 02 2021 day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_

**NOTARY PUBLIC**  
**ATTY. MARK JOSEPH E. MARCELO**  
 Notary Public  
 Room 405, Security Bank Building,  
 Matalino St., Quezon City  
 Adm. Matter No. NP-103  
 Commission expires on December 31, 2022  
 Attorney's Roll No. 69314  
 IBP Lifetime No. 016606, Quezon City Chapter  
 PIR No. 06993000000 and above only  
 MCLE Compliance No. VI-0026095

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 Book No. 001  
 Series of 2021

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to P12,500,000.00 and above only)