



Republic of the Philippines  
Quezon City  
**OFFICE OF THE MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**ELLEN G. AQUINO**  
Proprietress  
**ALELEN ENTERPRISE**  
Service Provider

With Office address at  
L18 B18 Siete Palabras St., Lagro Subdivision, Greater Lagro, Quezon City


For the Project

**PROCUREMENT OF DESKTOP COMPUTER  
FOR THE PERIOD**

JUL 16 2020 to AUG 15 2020

The Project will commence on JUL 16 2020.

**ISSUED BY:**

  
**MA. JOSEFINA G. BELMONTE**  
City Mayor  
Head of the Procuring Entity

We hereby acknowledge the receipt of the above mentioned Notice:

  
**ELLEN G. AQUINO**  
Proprietress  
**ALELEN ENTERPRISE**