



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2011090**

**Purchase Order** Date: DEC 09 2020

Procuring Unit : Office of the City Administrator

PR Number :GF-20-09-01441

Company Name : NEMAN ENTERPRISES JOINT VENTURE WITH LXS TRADING

Mode of Procurement :Public Bidding

Address : 22 Caliraya St., NAPOCOR Village, Tandang Sora, Quezon City / 20 N. Ponce Street, Doña Aurora, Quezon City

Resolution No. :20-PB-097

Business Type : Sole Proprietorship Registration #01886079 / 3609587

TIN Number :134-673-385-000 / 238-643-432-000

Contact Number :454-8575 / 456-4344

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here

Place of Delivery : Office of the City Administration

Delivery Schedule : 90 Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
73	Plastering of CHB Walls	m2	3	300.00	900.00
74	Dry Wall	m2	4	1,560.00	6,240.00
75	Interior Latex Paint Finish	m2	7	270.00	1,890.00
76	Countertop & backsplash, 20mm thk. Granite Slab Finish (CDS)	m2	4	12,550.00	50,200.00
77	wall cabinet including accessories, painted finish	lm	8	4,050.00	32,400.00
78	Kitchen Sink	set	2	13,500.00	27,000.00
	Electrical Supplies				
79	Emergency Light	piece	6	4,700.00	28,200.00
80	Simplex Convenience Outlet	piece	6	378.00	2,268.00
81	Duplex Convenience Outlet	piece	122	450.00	54,900.00
82	Simplex Voice (TEL) Outlet	piece	27	335.00	9,045.00
83	Simplex Data Outlet	piece	97	335.00	32,495.00
84	Duplex Data Outlet	piece	11	470.00	5,170.00
***** Nothing Follows *****					

Total Amount : 17,394,065.00

Total Amount In Words (Pesos): Seventeen Million Three Hundred Ninety Four Thousand Sixty Five Pesos Only

MA. JOSEFINA G. BELMONTE  
City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU  
Officer-In-Charge, City Accounting Department



OBR : 100-2020-12-09909

PR Amount : 17,403,978.21



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	High Pressured Laminate top finish and metal legs (black) which consists of 2pcs 1.2m x 0.60m table, 4pcs 1.30m x 0.60m table and 8pcs 1.40m x 0.60m table				
	OFFICE SIGNAGE & LOUNGE BACK WALLS				
52	QC logo	set	3	20,250.00	60,750.00
53	Stainless Steel Letter (150mm)	piece	15	1,210.00	18,150.00
54	Stainless Steel Letter (125mm)	piece	69	1,000.00	69,000.00
55	Wood Laminate w/ 10mm Groove	m2	24	2,010.00	48,240.00
56	Wood Laminate w/ 20mm Groove	m2	12	2,010.00	24,120.00
57	Frosted glass	m2	2	6,060.00	12,120.00
58	Clear glass	m2	4	5,400.00	21,600.00
	Toilets (CA, ACA and Conference Areas)				
59	100mm CHB, including mortar & reinforcement	m2	38	640.00	24,320.00
60	Plastering of CHB Walls	m2	38	300.00	11,400.00
61	300mm x 60mm Homogenous Porcelain Tiles	m2	15	2,980.00	44,700.00
62	50mm Concrete Topping (For Tiles)	m2	15	465.00	6,975.00
63	300mm x 60mm Homogenous Porcelain Tiles	m2	43	2,990.00	128,570.00
64	Plastering Guide	lot	3	12,150.00	36,450.00
65	12mm thk Moisture Resistance Gypsum Board	m2	15	985.00	14,775.00
66	Countertop & Backsplash, 20mm thk Granite Slab Finish (CDS)	m2	6	12,255.00	73,530.00
67	1/4inch thk Facial Mirror on 1/4inch thk Marine Plywood Backing	m2	6	7,290.00	43,740.00
68	Bathroom Accessories (toilet paper holder and liquid soap dispenser)	set	3	3,105.00	9,315.00
69	Water Closet	piece	3	11,750.00	35,250.00
70	Lavatory	piece	3	5,535.00	16,605.00
71	Waterproofing - Capillary type (for CR)	m2	24	485.00	11,640.00
	Pantries (CA and Conference Area)				
72	100mm CHB, including mortar & reinforcement	m2	3	645.00	1,935.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

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12/17/2020

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Officer-In-Charge, City Accounting Department

OBR : 106 - 2020 - 12 - 09909  
PR Amount : 17,403,978.21



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	Coaled rolled BI sheet with ga. 18 thick of adjustable shelves bolted to the angla post. Each shelf is provided with two mid-stiffeners welded beneath for added load resistance and back stiffeners for anti-sagging purposes, Powder-coated finish purposes with triangular bracing for anti-sway 2mm x 1 ½ inch x 1 ½ inch powder-coated finish purposes, full slotted angular post with triangular bracing for anti-sway 2mm x 1 ½ inch x 1 ½ inch Powder-coated finish purposes, full slotted angular post				
45	Table Conference - 6 seater, wooden legs (40) Rectangular shape. High Pressure Laminated top with wooden legs, color rosewood 1.80mL x 1.0mW x 0.75mH	piece	1	58,900.00	58,900.00
46	Table Working, 1.50mL x 0.80mW x 0.75mH (44) High Pressured laminated top, color; light brown (wood grain), with 4-stainless legs	piece	2	24,480.00	48,960.00
47	Table Conference-8 seater, wooden legs (46) Rectangular shape. High Pressure laminated top with wooden legs, color rosewood 2.0mL x 1.0mW x 0.75mH	piece	3	64,260.00	192,780.00
48	Table Round (71a) 4 seater, glass top and stainless legs 0.90m diameter x 0.740m height	piece	1	25,900.00	25,900.00
49	Table Secretary (76) L 2.40m x W 0.70m x H 0.75, high-pressured laminated top, color light brown (wood grain), with embossed front panel, coated metal legs (black)	piece	1	28,600.00	28,600.00
50	Table Conference 10 seater (83) Rectangular shape. High pressure laminated top with wooden legs, color -rosewood 2.m L x 1.2m W x 0.75m H	piece	1	64,000.00	64,000.00
51	O-Shape Conference Table, 28-seater (87)	piece	1	152,360.00	152,360.00

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
37	Meeting Chair Stackable (12g) PVC perforated backrest, stainless steel armrest wrapped in PVC, black fabric seatrest and four legged stainless steel legs	piece	8	7,700.00	61,600.00
38	Cabinet filing Vertical 4- drawers (13) 4 drawers, gauge 22, steel, size: 46x62x134cm, heavy duty, roller, metal guide, color: off-white	piece	23	20,100.00	462,300.00
39	Table Executive with side Table (14) 45mm thick solid wood in high pressured laminate top finish with bull-nose edging in rosewood color, 2.0mL x 1.0mW x 0.75mH and side table, 1.0mL x 0.50mW x 0.75mH rosewood color	piece	2	48,000.00	96,000.00
40	Low Cabinet, wood on laminate finish (22b) With swingout door and 2 adjustable shelves, color: light brown (wood grain) or icebirke, 0.09mL x 0.45mW x 1.06mH	piece	27	18,200.00	491,400.00
41	Table Free Standing - with side table (30) Free Standing Table, 1.50mL x 0.70mW x 0.75mH with Free Standing side table, 1.0mL x 0.50mL x 0.75mH, color: Light brown (wood grain) powdered coated metal legs and drawer with lock	piece	10	23,100.00	231,000.00
42	Table free Standing with side table (30a) Free Standing Table, 1.30mL x 0.60mW x 0.75mH with Free Standing Side table, 0.8mL x 0.450mW x 0.75mH, color light brown (wood grain) Powder coated metal legs and drawer with lock	piece	4	21,000.00	84,000.00
43	Conference Chair (35)   Midback chair with armrest gaslift and backtilt 2 tone fabric with five pronged star base legs	piece	50	10,500.00	525,000.00
44	Steel Open Racks, 4-layers, 1.20mLx 0.60mW x 2.0mH (38)	piece	18	22,400.00	403,200.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

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Officer-In-Charge, City Accounting Department

**OBR :** 100 - 2020 - 12 - 099069  
**PR Amount :** 17,403,978.21



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Contact Number : **454-8575 / 456-4344**

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
27	With armrest, leatherette, color: light brown Sofa-2 Seater (7)	piece	4	45,000.00	180,000.00
28	With armrest, leatherette, color: light brown Sofa-1 Seater (27)	piece	10	26,770.00	267,700.00
29	with armrest leatherette, color: light brown Center table rectangular (8)	piece	5	32,500.00	162,500.00
30	Stainless steel base, glass top 1.0m length x 0.60m width x 0.47m Height Center table Round (8a)	piece	2	11,270.00	22,540.00
31	Stainless steel base, glass top Side table with Stainless steel base (9)	piece	8	28,455.00	227,640.00
32	glass top, 0.45m Length x 0.45m width x 0.60m height Executive High Back Chair with Chrome Legs (43)	piece	2	53,595.00	107,190.00
33	Executive High Back Chair with armrest, gaslift and backlift mesh type with five pronged star base chrome legs NET Series color black Manager's Highback Chair, (11)	piece	14	17,085.00	239,190.00
34	with armrest gaslift backtilt and five pronged star base legs, leatherette Executive Visitor's Chair (12a)	piece	10	19,595.00	195,950.00
35	Semi High backmesh type with armrest gaslift with five pronged star base chrome legs, NET series color black Chair Executive Visitor's chair (12c)	piece	23	11,550.00	265,650.00
36	with armrest, gaslift backtilt and five pranged star base legs, leatherette Meeting Chair (12e)	piece	12	5,740.00	68,880.00
	Meeting Chair without armrest, four legged type fabric finish Lily series, color: Black				

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**CHARYL RAFAEL** 12/17/2020  
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
19	0.80m x 2.10m height including 2inches x 4inches solid wood door jamb with (1inch x 3inches) door casing, duco paint finish, half glass with frosted glass film with complete hardware and accessories Panel Type Door, Double leaf (D5)	set	1	44,150.00	44,150.00
20	1.60m x 2.10m height including 2inches x 4inches solid wood jamb with (1inch x 3inches) door casing, duco paint finish, half glass with frosted glass film with complete hardware and accessories Flush Door with Louver (D7)	set	2	13,020.00	26,040.00
21	0.70m x 2.10m height including 2inches x 4inches door jamb with (1inch x 3inches) door casing, duco paint finish both sides complete hardware and accessories Flush Door - Secret Door (D8)	set	2	8,160.00	16,320.00
22	Wallpaper finish both sides, with hardware and accessories, 0.70m x 2.10m height Chair Gang - 4 seater (2)	piece	2	21,000.00	42,000.00
23	4 seater, stainless steel, panel (1.5-1.8mm in thickness) with armrest backrest & seat are of perforated Stainless Staff Chairs (4)	piece	84	5,500.00	462,000.00
24	Fabric type, mid-back with armrest, gas lift with 5-pronged star base legs Cabinet Mobile Pedestal, (5)	piece	98	4,500.00	441,000.00
25	3 Drawers, (2 small & 1 File Drawer), Ball bearing rolling. Dimension: W40xD56xH70cm, Steel, Gauge 22, Powder coated color: off white Executive Mobile Pedestal (5a)	piece	2	6,750.00	13,500.00
26	Top Board in icebirke or rosewood color, with filling drawers at the bottom and 2 small drawers on upper, 460mmL x 560mm W x 680mmH Sofa -3 seater (6)	piece	3	61,200.00	183,600.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*CHERIE RAFAEL* 12/17/2020  
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	1/4inch hardilex board on metal studs with 1/4 plywood backboard, double wall (6inches thickness) laminate with horizontal aluminum trim (laminate finish on one side and wallpaper finish on the other side)				
10	Wall Paper, plain or with design	m <sup>2</sup>	58	1,510.00	87,580.00
11	Fixed Glass Panel, 0.60 mm thick glass and 2inches x 4inches wood casing, with frosted film, Duco paint finish	set	2	10,960.00	21,920.00
12	Tubular Chrome legs for modular desks 10cm diameter x 74cm height	piece	87	1,350.00	117,450.00
13	Counter Top, 30mm thick high pressure laminate finish with powder coated bracket, 1000mm L x 300mmW color SP SP1176	lm	5	5,200.00	26,000.00
14	Counter Top Clip, powdered coated metal	piece	6	1,400.00	8,400.00
15	Laminated wall with aluminum grooves and backlights including 3-drawers, painted plywood backing and 2-power outlets, 3.20m width x 2.40m height Backwall (BW)	set	2	79,960.00	159,920.00
	Laminated wall with aluminum grooves and backlights including 3-drawers, painted plywood backing and 2 -power outlets, 3.20m width x 2.40m height B. SUPPLY OF FURNITURE AND FIXTURES				
16	Modular Door, 0.80 x 2.10m (D1) 60mm thick, Laminated Partition-Half Glass Door with door jambs, single leaf, 800mm width x 2100mm Height	piece	8	29,310.00	234,480.00
17	Modular Door, 1.80 x 2.10m (D2) 60mm thick, Laminated Partition-Half Glass Door with Jambs, double leaf, 1800mm Width x 2100mm Height	set	2	56,000.00	112,000.00
18	Panel Type Door, Single leaf (D3)	set	4	22,470.00	89,880.00

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	A. SUPPLY AND INSTALLATION OF MODULAR PARTITIONS				
1	Modular Laminated Partition, with or without glass 60mm thick with aluminum end trim (color-off white) and cable wire ready baseboard	m <sup>2</sup>	323	17,190.00	5,552,370.00
2	Fabric with Glass Low Partition 60mm thick 2-tone Modular Fabric partition (1.20m Ht.) with glass, (0.3m Ht.) complete with aluminum end trim (color: off-white) and cable wire ready baseboard, fabric; top color - (0.15m) & bottom color -(1.05m)	m <sup>2</sup>	146	14,202.00	2,073,492.00
3	Modular Desks, 600mm width 30mm Thick Modular Desktop high pressure laminated top (600mm width) with drawer and powder coated bracket, color: light brown (wood grain)	m <sup>2</sup>	129	8,500.00	1,096,500.00
4	High Acrylic Partition, 1.2 meter W x 2.4 meters L	m <sup>2</sup>	4	3,000.00	12,000.00
5	Roller Shade Blinds (combi), Roller shades with aluminum framing and Indoor Combi fabric, color: khaki	m <sup>2</sup>	18	6,420.00	115,560.00
6	Roller Shade Blinds (sunscreens), Roller Shades with aluminum framing and indoor sunscreen Fabric color : khaki	m <sup>2</sup>	51	5,750.00	293,250.00
7	Drywall Partition (painted finish both side) 1/4inch hardiflex board on metal studs with 1/4 plywood backboard, double wall (6inches thickness) (painted finish both sides)	m <sup>2</sup>	61	2,870.00	175,070.00
8	Drywall Partition (laminated and wall paper finish) 1/4inch hardiflex board on metal studs with 1/4 plywood backboard, double wall (6inches thickness) laminate with horizontal aluminum trim (laminated finish on one side and painted finish on the other side)	m <sup>2</sup>	8	5,250.00	42,000.00
9	Drywall Partition (laminated and wall paper finish)	m <sup>2</sup>	65	4,930.00	320,450.00

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## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 17 2020 and to expire on - MAR 16 2021

CONFORME:

CHERYL PAPAEZ  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

12/17/2020  
DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN ENT.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
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15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 17 2020 and to expire on - MAR 16 2021.

CONFORME:

CHERYL RAFAEL

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

12/17/2020

DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN ENT.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_.

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9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
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13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 17 2020 and to expire on - MAR 16 2021

CONFORME:

CERIL NAFER  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

12/17/2020  
DATE

Duly authorized to sign this Purchase Order for and on behalf of VENMAN ENT.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 17 2020 and to expire on - MAR 16 2021.

CONFORME:

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN ENT.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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CONFORME:

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN ENT.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_.

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CONFORME:

CHERYL RAPAEL  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

12/17/2020  
DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN INT.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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CONFORME:

CHERYL RAFAEL  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

12/17/2020  
DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN ENT -  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 17 2020 and to expire on - MAR 16 2021.

CONFORME:

CAROL PAPER  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

12/17/2020  
DATE

Duly authorized to sign this Purchase Order for and on behalf of NEMAN ENT.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this DEC 17 2020 at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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ATTY. MARK JOSEPH E. MARCELO  
NOTARY PUBLIC  
ROOM 405 PM BUILDING, MATALINO ST. QC  
ROLL NO. 69314 / NOTARIAL NO. 259  
UNTIL DECEMBER 31, 2020  
PTR NO. 7273514-04-00-000  
IBP NO. 016606 / MCLE NO. VI-0026095

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above)\*\*\*