



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2103109**

Purchase Order Date: **MAY 20 2021**

Procuring Unit : CITY PLANNING AND DEVELOPMENT DEPARTMENT	PR Number : GF-20-08-01327
Company Name : DIADEMA ENTERPRISES	Mode of Procurement : Public Bidding
Address : 40 Belevue Homes, Matulungin St., Brgy. Central, Quezon City	Resolution No. : 21-PB-045
Business Type : Sole Proprietorship Registration #1217481	TIN Number : 157-333-923
	Contact Number : 454-3675

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : City Planning and Development Department
Delivery Schedule : Thirty (30) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
4	Advance Precision Core, ultra-chrome PRO pigment ink: 10-ink, 9-color, 800 nozzles per color x 10-channels for a total of 8,000 nozzles, print head width of 2.64", 64" wide single top-loading roll, print speed: 1:04 to 16:30 (16" x 20" up to 40" x 60", maximum resolution: 2400 x 1200 dpi, 2" or 3" core diameter - user adjustable roll media adapters maximum roll diameter: 6.7" (170mm), with basket, with installer and cable, 2 years warranty, all set of ink are included Inkjet Printer - Epson L120 Printing technology: Print Method: On demand inkjet (Piezoelectric), Maximum Print Resolution: 720 x 720 dpi (w/ variable sized droplet technology), Max. Ink Droplet Vol.: 3pl, Automatic Duplex Printing: No 'Black Nozzle. Configuration: 180, Color Nozzle Conf.: 59 per color (Cyan, Magenta, Yellow), Print Direction: Bi-directional printing, Uni-directional printing, ISO 24734, A4 Simplex (Black/Colour): Up to 8.5ipm/405ipm, Paper Handling: Number of trays: 1 Standard Paper Input Capacity: Up to 50 sheets, A4 Plain Paper (75g/m2), Size: 215.9x1117.6mm (8.5x44"), Paper Feed Method: Friction feed, Print Margin: 3mm top, left, right, bottom Dimension (W x D x H): 461 x 215 x 130 mm, Weight: 2.4kg, full ink, with cable wire, 1 year warranty	unit	10	7,000.00	70,000.00
5	Desktop Computer - HP PP01 - 1127D High Performance Desktop Computer, Intel Quad-Core i5-10400F up to 3.50GHz, 16GB DDR4, 256GB SSD + 1TB HDD, DVD+RW, 802.11ac, HDMI, USB 3.0, Windows 10 Home NVIDIA GT1030, Keyboard and mouse included, Dimensions: 15.67" x 6.89" x 17.43", Weight 18.43lbs, Serial ATA Hard Drive Interface, Intel Processor Band, w/ AVR, Monitor and 1 year warranty	unit	5	60,000.00	300,000.00
Total Amount :					1,396,000.00

Total Amount In Words (Pesos): One Million Three Hundred Ninety-Six Thousand Pesos Only

MA. JOSEFINA G. BELMONTE
 City Mayor

ANNALYN DE OLLANUEVA MAY 26, 2021
 Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant



OBR : 100 - 2021 - 05 - 03 279
 PR Amount : 1,582,390.00



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Place of Delivery : City Planning and Development Department
Delivery Schedule : Thirty (30) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Refill Ink Tank Printer - Epson EcoTank L14150 Functions: Print, Scan, Copy, Fax; USB 2.0 Hi-Speed, Print Speed 22/20 ipm; Paper: Plain, Inkjet, Glossy (cast/resin) Recycled; Max Paper Capacity: Up to 250 sheets (80 gsm) Connectivity: USB 2.0; with Automatic Document Feeder Resolution: up to 1200x4800 dpi; With Colored Power Source: AC 220 V to 240 V 50/60Hz; Paper Size: A4, Letter, Executive, B5A3, Ledger, B4, Legal, Folio, A5, B6, A6, Photo-4"x6", Indexcard-5"x8", Photo-3.5"x5", Photo-5"x7", C5 Envelope, Com-10 Envelope, DL Envelope, Monarch Envelope, Mexico Legal, India Legal; Printer Type: Inkjet Printer Compatible to any types of computer; 1 year warranty With accessories (cable, with installer, full ink bottles)	unit	1	48,000.00	48,000.00
2	A3+ Printer - Epson L1300 A3+ Size Ink Tank Printer with Refill Tank Colors: Black, Cyan, Yellow, Magenta, Max. Print Speed: 30 pages/min monochrome & 17 pages/min colored, Output tray Capacity: 40 sheets, Paper Format: A3+, A3, A4, A5, A6, B4, B5, C6 (envelope), DL (envelope) No. 10 (envelope), 10x15cm, 13x18cm, 13x20cm user defined, Legal, Ink Printing Resolution: 5,760x5,706 dpi, Printing Method: On-demand Inkjet, Paper Tray Capacity: 100 sheets standard, 20 Photo Sheets, Ink Tech: Dye, with cable, cord, installer, 1 year warranty Application: Office & Home Desktop, Minimum Droplet Size: 3pl, Nozzle: 360 Nozzle Black, 59 Nozzle Color full ink bottles included, with cable wire	unit	2	39,000.00	78,000.00
3	Plotter - Epson SC-P20070 Professional 64" Photographic Printer Gigabit Ethernet, USB 2.0 and Internal Print Server	unit	1	900,000.00	900,000.00

MA. JOSEFINA G. BELMONTE
 City Mayor

ANNALYN ORTIZ DELANUEVA MAY 26, 2021
 Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant

OBR : 100 - 2021 - 05 - 03279
 PR Amount : 1,582,390.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on _____ and to expire on -

MAY 26 2021

JUN 25 2021

CONFORME:

ANNALYN DE VILLANUBA
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE
IN THE CAPACITY OF

MAY 26, 2021
DATE

Duly authorized to sign this Purchase Order for and on behalf of DIADEMA ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
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15. This contract shall also serve as **Notice to Proceed**, to take effect on MAY 26 2021 and to expire on JUN 25 2021.

CONFORME:

ANNA LYNN DEE E. VILLANUBRA
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE
IN THE CAPACITY OF

MAY 26, 2021
DATE

Duly authorized to sign this Purchase Order for and on behalf of DIADENA ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

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