



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2103125**

Purchase Order Date: APR 19 2021

Procuring Unit : CITY GENERAL SERVICES DEPARTMENT	PR Number : GF-21-01-00106
Company Name : MILES TRADING AND CONSTRUCTION	Mode of Procurement : Public Bidding
Address : Blk 10 Lot 14 Rosewood St. Hillcrest Townhomes, North Olympus, Quezon City	Resolution No. : 21-PB-062
Business Type : Sole Proprietorship Registration #1456357	TIN Number : 306-065-565-000
	Contact Number : 09324667295

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : City General Services Department
Delivery Schedule : Upon request by the end user not later than December 31, 2021
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
I.	SEMI-ANNUAL PREVENTIVE MAINTENANCE OF AIRCONDITIONING SYSTEM AT ANNEX, CIVIC CENTERS A, B, C, & D, DRRMO, NGO, DPOS AND LIBRARY Scope of Work: 1. Check and record operating pressure and also output temperature of every unit for pre-inspection to be submitted to CGSD representative before conducting preventive maintenance activities 2. Dismantling the airconditioning indoor unit components for general cleaning using pressure washer and cleaning chemical 3. Check and record compressor and fan motor voltage and current flow 4. Check and lubricate fan bearing if necessary 5. Check and tighten all electrical components including indoor and outdoor breakers and all panels at electrical rooms 6. Cleaning of electronic control board, electronic wiring and wiring harness condition 7. Check pump and valve operation 8. Check freon charge of every unit, include in the report 9. Recharge freon if needed 10. Declogging of drain line and application of cleaning chemical 11. Reinstallation of all parts after cleaning 12. Test run and observe the cleaned unit 13. Recheck operating pressure of the system and the output temperature after conducting preventive maintenance activities, record data and submit to CGSD authorized representative 14. General housekeeping after servicing of units II. AIRCONDITIONING UNITS CIVIC CENTER BUILDING A				

MA. JOSEFINA G. BELMONTE
 City Mayor

[Signature]
 Signature Over Printed Name of Supplier / Date 4/22/2021

Funds Available:
[Signature]
RUBY G. MANANGU
 City Accountant

OBR : 100-2021-04-02126
 PR Amount : 7,774,000.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2103125**

Purchase Order Date: APR 19 2021

Procuring Unit : CITY GENERAL SERVICES DEPARTMENT	PR Number : GF-21-01-00106
Company Name : MILES TRADING AND CONSTRUCTION	Mode of Procurement : Public Bidding
Address : Bldg 10 Lot 14 Rosewood St. Hillcrest Townhomes, North Olympus, Quezon City	Resolution No. : 21-PB-062
Business Type : Sole Proprietorship Registration #1456357	TIN Number : 306-065-565-000
	Contact Number : 09324667295

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : City General Services Department
Delivery Schedule : Upon request by the end user not later than December 31, 2021
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	5.0 Tonner Floor Mounted Type Airconditioning System	unit	7	4,195.00	29,365.00
2	5.0 and 3.0 Tonner Ceiling Cassette Type Airconditioning System	unit	110	4,695.00	516,450.00
3	3.0 Tonner Wall Mounted Type Airconditioning System CIVIC CENTER BUILDING B	unit	12	2,995.00	35,940.00
4	5.0 Tonner Floor Mounted Type Airconditioning System	unit	10	4,195.00	41,950.00
5	5.0 and 3.0 Tonner Ceiling Cassette Type Airconditioning	unit	124	4,695.00	582,180.00
6	3.0 Tonner Wall Mounted Type Airconditioning System CIVIC CENTER BUILDING C	unit	9	2,995.00	26,955.00
7	3.0 Tonner Wall Mounted Type Airconditioning System	unit	3	2,995.00	8,985.00
8	5.0 and 3.0 Tonner Ceiling Cassette Type Airconditioning	unit	59	4,695.00	277,005.00
9	1.0 Hp Window Type Airconditioning System CIVIC CENTER BUILDING D	unit	5	995.00	4,975.00
10	5.0, 4.0, 3.3, 2.0, 1.5 and 1.0 Hp Ceiling Cassette Type VRF Airconditioning System (47 outdoor units)	unit	224	4,695.00	1,051,680.00
11	Wall Mounted Type Airconditioning System DRRMO BUILDING	unit	5	2,995.00	14,975.00
12	4.0 Tonner, 2.6 Tonner, 2.0 Tonner, 1.6 Tonner and 1.0 Tonner Ceiling Cassette Type VRF Airconditioning System (9 outdoor units)	unit	35	4,695.00	164,325.00
13	3.0 Tonner Wall Mounted VRF Type Airconditioning System	unit	6	2,995.00	17,970.00
14	3.0 Tonner Floor Mounted Split Type Airconditioning System NGO BUILDING	unit	4	4,195.00	16,780.00
15	Ceiling Cassette Type VRF Airconditioning System (8 outdoor units) DPOS BUILDING	unit	51	4,695.00	239,445.00
16	Ceiling Cassette Type VRF Airconditioning System (7 outdoor units) LIBRARY	unit	40	4,695.00	187,800.00
17	Window Type Airconditioning System	unit	1	995.00	995.00

MA. JOSEFINA G. BELMONTE
 City Mayor

[Signature]
VERMA R. P. P. P. P. P. 4/19/2021
 Signature Over Printed Name of Supplier / Date

Funds Available:

[Signature]
RUBY G. MANANGU
 City Accountant

OBR : 100-2021-04-02126
 PR Amount : 7,774,000.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2103125**

Purchase Order Date: APR 19 2021

Procuring Unit : CITY GENERAL SERVICES DEPARTMENT	PR Number : GF-21-01-00106
Company Name : MILES TRADING AND CONSTRUCTION	Mode of Procurement : Public Bidding
Address : Blk 10 Lot 14 Rosewood St. Hillcrest Townhomes, North Olympus, Quezon City	Resolution No. : 21-PB-062
Business Type : Sole Proprietorship Registration #1456357	TIN Number : 306-065-565-000
	Contact Number : 09324667295

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : City General Services Department
Delivery Schedule : Upon request by the end user not later than December 31, 2021
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
18	Wall Mounted Type Airconditioning System	unit	1	2,995.00	2,995.00
19	Ceiling Cassette VRF Type Airconditioning System (5 outdoor units) ANNEX BUILDING	unit	24	4,695.00	112,680.00
20	4.0 Tonner, 2.6 Tonner, 2.0 Tonner, 1.6 Tonner and 1.0 Tonner Ceiling Cassette Type VRF Airconditioning System (21 outdoor units)	unit	93	4,695.00	436,635.00
21	Wall Mounted VRF Type Airconditioning System	unit	4	2,995.00	11,980.00
22	Floor Mounted Split Type Airconditioning System SEMI-ANNUAL PREVENTIVE MAINTENANCE	unit	24	4,195.00	100,680.00
III.	TERMS AND CONDITIONS:				
	1. Conduct inspection on all aircon units, all declared defective aircon units should be validated defective by CGSD representative				
	2. Two-time payment, upon every completion of the Semi-Annual Preventive Maintenance				
	3. The contractor shall submit service report stating status of all conditioning units including their recommendations, and quotations after conducting the PM service				
	4. All preventive maintenance works should be undertaken under supervision of a CGSD representative and have the service reports countersigned				
IV.	TERMS OF DELIVERY:				
	Twice a year (30 days implementation of the preventive maintenance)				
V.	TERMS OF PAYMENT:				
	After completion of preventive maintenance				
	twice a year x2				
	***** Nothing Follows *****				
				Twice a year	3,882,745.00

Total Amount : 7,765,490.00

Total Amount In Words (Pesos): Seven Million Seven Hundred Sixty-Five Thousand Four Hundred Ninety Pesos Only

MA. JOSEFINA G. BELMONTE
 City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant



OBR : 100-2021-04-CR126
 PR Amount : 7,774,000.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on APR 22 2021 and to expire on - DEC 31 2021

CONFORME: [Signature]

 SIGNATURE OVER PRINTED NAME

[Signature]

 IN THE CAPACITY OF

4/22/2021

 DATE

Duly authorized to sign this Purchase Order for and on behalf of Miles Trading and Construction

 COMPANY NAME

SUBSCRIBED AND SWORN to before me this APR 22 2021 at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the **ATTY. MARK NOTARIAL PRACTICE Act** (No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. 86
 Page No. 18
 Book No. 001
 Series of 2021

Room 405, Security Bank Building,
 Matalino St., Quezon City
 Adm. Matter No. 14P-103
 Commission expires on December 31, 2022
 Attorney's Roll No. 19314
 IBP Lifetime No. 016606, Quezon City Chapter
 PTR No. 0649739, 01/08/2021 Quezon City
Co. Php 2,500,000.00 and above only

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php 2,500,000.00 and above only)**