



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2107038**

**Purchase Order** Date: **AUG 26 2021**

Procuring Unit : <b>DEPARTMENT OF PUBLIC ORDER AND SAFETY</b>	Project Number : <b>DPOS-21-PRINTING-34</b>
Company Name : <b>IJM ENTERPRISES &amp; SERVICES, INC.</b>	Mode of Procurement : <b>Public Bidding</b>
Address : <b>#39 Peso St., Phase 8 North Fairview, Quezon City</b>	Resolution No. : <b>21-PB-162</b>
Business Type : <b>Corporation Registration #CS201011617</b>	TIN Number : <b>007-826-193-000</b>
	Contact Number : <b>461-3272</b>

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** Department of Public Order and Safety

**Delivery Schedule :** Thirty (30) Calendar Days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	4 color printing with QC logo, 3 copies/50's/set, copy paper substance 40 (original ) colored bond substance 15				
10	POP Form (Pedicab) Long Bond, with colored logo	pad	100	400.00	40,000.00
11	Tag Utility Service Reflectorized, anti-fading, pre-cut All weather engineering sticker that is liquid laminated, anti-fading, pre-cut, size: 14cm x 8cm	piece	1,500	100.00	150,000.00
	***** Nothing Follows *****				

**Total Amount : 6,634,226.00**

**Total Amount In Words (Pesos):** Six Million Six Hundred Thirty-Four Thousand Two Hundred Twenty-Six Pesos Only

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*Manila Louvelles Leonor Holten* 9/8/2021  
 Signature Over Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant



OBR : 100-2021-08-08083

PR Amount : 6,635,774.00



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**Place of Delivery :** Department of Public Order and Safety **Delivery Schedule :** Thirty (30) Calendar Days  
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Ordinance Violation Receipt (OVR) - for all QC Ordinance violations - Size: 4 ½ inches x 8 ½ inches (50 sets x 4 ply/booklet), Process: Offset-Logo (full colors), Text: One (1) Color, Security Features: Visible & Invisible security markings, Serial Number: auto sequential computerized modulus 9 Algorithm in special red ink	booklet	10,404	270.00	2,809,080.00
2	Unified Ordinance Violation Receipt (UOVR) - for Metro Manila LGU's - Size: 4 ½ inches x 8 ½ inches (50 sets x 4 ply/booklet), Process: Offset-Logo (full colors), Text: One (1) Color, Security Features: Visible & Invisible security markings, Serial Number: auto sequential computerized modulus 9 Algorithm in special red ink	booklet	3,000	270.00	810,000.00
3	Annual Tag 2022 - Reflectorized, anti-fading; for Hire Imported outdoor all weather engineering sticker that is liquid laminated, anti-flaking, plasticized full color, size 3 inches x 4 inches with QC logo, anti-fading	piece	20,000	82.00	1,640,000.00
4	Annual Tag 2022 - Reflectorized, anti-fading; Pedicab Imported outdoor all weather engineering sticker that is liquid laminated, anti-flaking, plasticized full color, size 3 inches x 4 inches with QC logo, anti-fading	piece	1,000	82.00	82,000.00
5	Confirmation of Unit Form Short Bond – with colored logo	ream	273	1,202.00	328,146.00
6	Driver's ID Card Cardboard – with colored logo Cardboard type, with QC logo, 4 color printing Size : 5 ½ inches x 5 ½ inches	piece	5,000	82.00	410,000.00
7	Driver's ID Card Cardboard – with colored logo, Pedicab Cardboard type, with QC logo, 4 color printing Size : 5 ½ inches x 5 ½ inches	piece	2,500	82.00	205,000.00
8	MTOP Form Long Bond – with colored logo, For Hire 4 color printing with QC logo, 3 copies/50's/set, copy paper substance 40 (original ) colored bond substance 15	pad	300	400.00	120,000.00
9	MTOP Form Long Bond – with colored logo, For Utility TC	pad	100	400.00	40,000.00

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*Maia Linder*  
 Signature Over Printed Name of Supplier / Date **9/2/21**

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant

OBR : **100-2021-08-080 23**  
 PR Amount : **6,635,774.00**

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 08 2021 and to expire on OCT 08 2021.

CONFORME:

Maria Lourdes Leonor Holten Corporate Secretary 9/8/2021  
 SIGNATURE OVER PRINTED NAME IN THE CAPACITY OF DATE

Duly authorized to sign this Purchase Order for and on behalf of UM Enterprises and Services Inc.  
 COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
 Page No. \_\_\_\_\_  
 Book No. \_\_\_\_\_  
 Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**

**TERMS AND CONDITIONS**

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CONFORME:

Mania Lourdes Amor Holten Corporate Secretary 9/8/2021  
 SIGNATURE OVER PRINTED NAME IN THE CAPACITY OF DATE

Duly authorized to sign this Purchase Order for and on behalf of JM Enterprises and Services Inc.  
 COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this SEP 08 2021 at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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 Page No. 74  
 Book No. 61  
 Series of 1021

**Notary Public**  
 Room 405, Security Bank Building,  
 Matalino St., Quezon City  
 Adm. Matter No. NP-103  
 Commission expires on December 31, 2022  
 Attorney's Roll No. 69314  
 IBP Lifetime No. 016606, Quezon City Chapter  
 Date No. 06072001 for 2021, Quezon City  
 AICLE Compliance No. VI-0026095

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