



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number
2110124
Purchase Order Date: NOV 19 2021

Procuring Unit	: DEPARTMENT OF BUILDING OFFICIAL	PR Number	: DBO-21-OS-430
Company Name	: RNET AND RJ4 GENERAL MERCHANDISE	Mode of Procurement	: PUBLIC BIDDING
Address	: #61-G Mablis St., Pinyahan, Quezon City	Resolution No.	: 21-PB-316
Business Type	: Sole Proprietorship Registration #04095139	TIN Number	: 236-975-049-000
		Contact Number	: 8932-0066

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
31	Instantly. Permanent Marker Red Broad Tip Marks Permanently On Wood. Plastic, Metal, And Glass, Is Waterproof and Dries Instantly.	pc	250	47.06	11,765.00
32	White Board for white board marker, black, felt tip, bullet tip, non-toxic smell	pc	500	24.90	12,450.00
33	White Board for white board marker, blue, felt tip, bullet tip, non-toxic smell	pc	500	24.90	12,450.00
34	White Board for white board marker, red, felt tip, bullet tip, non-toxic smell	pc	500	24.90	12,450.00
35	Solvent (Sticker) IT Glossy 1370x50m ***** Nothing Follows *****	roll	30	9,303.47	279,104.10
Total Amount :					2,533,415.85

Total Amount In Words (Pesos): Two Million Five Hundred Thirty-Three Thousand Four Hundred Fifteen Pesos and 85/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor

Benjamin B. Areola Jr.
Signature Over Printed Name of Supplier / Date
11/26/2021

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant



OBR : TRUST FUND 3M-0041-11-150 (04/04/2020-01)
PR Amount : 3,023,598.25



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Resolution No. :21-PB-316

Business Type : Sole Proprietorship Registration #04095139

TIN Number :236-975-049-000

Contact Number :8932-0066

Sir/Madam:

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Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Correction Tape Size: 5mmX 16m	pc	1,500	92.72	139,080.00
2	Data/ File Box With cover (Black) Storage box with lid Size: Legal (39L x 28W x 28H) External Hard Drive 1TB USB Type: Micro USB Connection Interface: USB 3.1 Gen 1 Storage Capacity: 1 TB Storage Media 2.5" HDD Operating System: Microsoft 7 Operating System: Microsoft 8 Operating System: Microsoft 10 Mac OS X 10.7 or later Linux Kernel 2.6.31 or later	pc	100	364.16	36,416.00
3	Flash Drive 16Gb	pc	100	369.77	36,977.00
4	Folder with Tab, legal size 5pcs per pack	pack	2,000	42.58	85,160.00
5	Paper Tray 3 layers	pc	20	1,142.91	22,858.20
6	Scissors	pc	100	139.57	13,957.45
7	Multi-purpose, stainless steel blades, heavy duty, 7 inches	pc	15	1,140.67	17,110.05
8	Stamp Self-linking date stamp in MM-DD-YYYY format produces rapid, 10 years of dates and 10,000 impressions before the stamp pad needs to be	pc	15	1,140.67	17,110.05

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date
Benjamin R. Histrob Jr. 11/26/2021

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR : 300-2021-11-190 (20407070-09-02-001)
PR Amount : 3,023,598.25



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Procuring Unit : **DEPARTMENT OF BUILDING OFFICIAL**

PR Number : **DBO-21-OS-430**

Company Name : **RNET AND RJ4 GENERAL MERCHANDISE**

Mode of Procurement : **PUBLIC BIDDING**

Address : **#61-G Mablis St., Pinyahan, Quezon City**

Resolution No. : **21-PB-316**

Business Type : **Sole Proprietorship Registration #04095139**

TIN Number : **236-975-049-000**

Contact Number : **8932-0066**

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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	replaced Stamp impression size: 3/8 x 1-1/4 inches Easy to use - Contains 70% post-consumer recycled content				
9	Stamp pad ink blue	pc	15	59.39	890.85
10	Stamp pad purple	pc	30	89.64	2,689.20
11	Staple Wire remover Heavy-duty staple remover. Removes standard and heavy-duty staples up to 60 sheets at a time Spring-loaded level handle provides power and stability Distinct shape perfectly fits hand for maximum comfort Color: Silver	pc	300	67.23	20,169.00
12	Tape Size: 24mmX30m	roll	500	38.65	19,325.00
13	Tape Size: 48mmX80m	roll	500	63.59	31,795.00
14	Tape double sided tape, foam type 18mmX1 m	roll	100	21.01	2,101.00
15	Twine 1 kilo	roll	100	31.96	3,196.00
16	Note pad Ideal for convenient marking important document at work, Size: 0.5X1.75 inches. Color: 5 colors packaging, 500markers per pack	pack	300	295.25	88,575.00
17	Note pad 2X3 inches 100 sticky note per pack	pack	1,500	20.68	31,020.00
18	Note pad 3X4 inches 100 sticky note per pack	pack	1,000	111.40	111,400.00
19	Pinter/Copier Paper multi-copy, premium grade, 80gsm, 500 sheets per ream	ream	2,500	265.60	664,000.00
20	Record book	book	500	78.15	39,075.00

MA. JOSEFINA G. BELMONTE
City Mayor

Benjamin B. Fureb Jr.
Signature Over Printed Name of Supplier / Date **11/26/2021**

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR :
PR Amount : 3,023,598.25



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
21	7X11 inches, 300 pages Record book	book	1,000	108.41	108,410.00
22	7X11 inches, 500 pages Gel pen	pc	2,500	20.75	51,875.00
23	pen tip size; 0.5mm, color black Gel pen	pc	2,500	20.75	51,875.00
24	pen tip size; 0.5mm, color blue Gel pen	pc	1,000	20.75	20,750.00
25	Sign pen (black) 1.00mm needle	pc	250	90.76	22,690.00
26	Sign pen (blue) 1.00mm needle	pc	1,000	90.76	90,760.00
27	Sign pen Gel Ink Pen, (0.5mm), fine Point Capped, Needle Tip (black)	pc	2,500	79.56	198,900.00
28	Sign Pen Gel Ink Pen, (0.5mm), fine Point Capped, Needle Tip (blue)	pc	2,500	79.56	198,900.00
29	Permanent Marker Black, Broad Tip Marks Permanently On Wood, Plastic, Metal, And Glass, Is Waterproof and Dries Instantly.	pc	250	47.06	11,765.00
30	Permanent Marker Blue, Broad Tip Marks Permanently On Wood, Plastic, Metal, And Glass, Is Waterproof and Dries Instantly.	pc	250	47.06	11,765.00

MA. JOSEFINA G. BELMONTE

City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

OBR :

RUBY G. MANANGU

City Accountant

PR Amount : 3,023,598.25

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued so that AWARDDEE and for re-awarding the item(s) to the ALTERNATE AWARDDEE.
3. AWARDDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDDEE has not completed the delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its R.A.R.
5. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
6. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
7. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
8. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
9. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
10. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
11. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
12. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
13. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.
14. This contract shall also serve as **Notice to Proceed**, to take effect on NOV 26 2021 and to expire on -

CONFORME:

Benjamin B. Arech Jr.
SIGNATURE OVER PRINTED NAME

Forthong Sep.
IN THE CAPACITY OF

11/26/2021
DATE

Forthong Sep. BSA Gen. Mde
COMPANY NAME

Duly authorized to sign this Purchase Order for and on behalf of _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____

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Book No. 002
Series of 7021

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

NOTARY PUBLIC, MANILA
My Comm. Expires on 11/26/2021
P.R. No. 00-00-00000-00-00000-00
My Exp. Date 11/26/2021