



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2111006**

Purchase Order Date: **DEC 27 2021**

Procuring Unit	: VARIOUS OFFICES (CITY GENERAL SERVICES DEPARTMENT / QUEZON CITY PROTECTION CENTER / HUMAN RESOURCE MANAGEMENT DEPARTMENT)	Project Number	: CONSO-21-JS-438
Company Name	: ADVANCE SUBURBAN FACILITY SERVICES CORPORATION	Mode of Procurement	: Public Bidding
Address	: Unit 808 Coherco Financial Tower, MBP Ayala Alabang, Muntinlupa City	Resolution No.	: 21-PB-341
Business Type	: Corporation Registration Registration #CS201513061	TIN Number	: 009-076-558-00000
		Contact Number	: 8291-3596

Sir/Madam: Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD CENTRAL WAREHOUSE

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	CITY GENERAL SERVICES DEPARTMENT				
1	CONCENTRATED POWDER all purpose, 500 grams	pouch	3,200	80.00	256,000.00
2	BLEACHING LIQUID Disinfectant bleaching solution 1 gallon	gallon	2,200	149.00	327,800.00
3	RAGS, all cotton, 32 pieces per kilogram min. 1kg/bundle	bundle	2,200	50.00	110,000.00
4	TRASHBAG Plastic transparent, 37inches x 40inches (.002 thickness), 10pieces/roll	roll	10,000	77.00	770,000.00
5	Multi-cleaner, multi-purpose cleaner anti-microbial 1 liter	bottle	2,015	180.00	362,700.00
6	Liquid Disinfectant, 1 liter capacity per bottle, 99% germ-killing disinfectant, lavender scent	bottle	50	200.00	10,000.00
7	Liquid Hand soap, 1 liter capacity per bottle, germ killing, assorted scent	bottle	300	95.00	28,500.00
8	Humidifier Concentrated Scent, for humidifier, water based, 120ml capacity per bottle, nice anti-bac, new biodegradable formula, non-toxic and alcohol free, removes odor and smokes	bottle	25	139.00	3,475.00
9	Dust Mask Respiratory Protective Mask, Material: Rubber, Color: Silver, Usage Years: 5 years, Package Weight: 200g/7.1oz., 10 individual piece/box	box	30	1,200.00	36,000.00
10	Chlorine, High grade, 4 liter per gallon	gallon	1	120.00	120.00
11	Clog Remover/declogging Liquid, class A (branded), 5 liters per gallon	gallon	20	320.00	6,400.00
12	Dust Mop Heavy Duty, 12inches aluminum metal handle	piece	10	220.00	2,200.00
13	HAND SOAP, Liquid Hand Soap, 221ml (7.50oz)	bottle	5	143.00	715.00
14	PALLET 100 x 1200 x 84mm; Top Solid-Black; Heavy Duty; Plastic	piece	50	3,700.00	185,000.00
15	Car Noodle Foam Micro Fiber Chenille and Sponge material can clean cars	piece	6	50.00	300.00
16	Car Seat Support Lumbar back brace support, black, Mesh Fabric	piece	5	200.00	1,000.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**Kevin Calaguas** 12/29/21  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR :

PR Amount : 2,596,217.89

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 29 2021 and to expire on - JAN 28 2022.

CONFORME:

Kevin Calaguns

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

Advance Suburban Facility Services Corp

COMPANY NAME

12/29/21

DATE

Duly authorized to sign this Purchase Order for and on behalf of

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2111006**

Purchase Order Date: **DEC 27 2021**

Procuring Unit	: VARIOUS OFFICES (CITY GENERAL SERVICES DEPARTMENT / QUEZON CITY PROTECTION CENTER / HUMAN RESOURCE MANAGEMENT DEPARTMENT)	Project Number	: CONSO-21-JS-438
Company Name	: ADVANCE SUBURBAN FACILITY SERVICES CORPORATION	Mode of Procurement	: Public Bidding
Address	: Unit 808 Coherco Financial Tower, MBP Ayala Alabang, Muntinlupa City	Resolution No.	: 21-PB-341
Business Type	: Corporation Registration Registration #CS201513061	TIN Number	: 009-076-558-00000
		Contact Number	: 8291-3596

Sir/Madam: Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD CENTRAL WAREHOUSE

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
17	Car Shampoo 3.5 Liter per Gallon, High foaming car shampoo with special blend of chemicals that efficiently removes dirt and grease without damaging coatings	gallon	12	130.00	1,560.00
18	Detergent Bar 400g	bar	30	22.00	660.00
19	Handwashing Liquid 220ml, unscented	bottle	12	90.00	1,080.00
20	Toilet Bowl Brush plastic, durable with handle	piece	4	22.00	88.00
21	Toilet Deodorant Cake 99% paradichlorobenzene, 100 grams, with handle	can	24	75.00	1,800.00
22	Trash Bag Transparent, 37x40inches 10pcs/pack	pack	10	64.00	640.00
	<b>SUBTOTAL</b>				<b>2,106,038.00</b>
QUEZON CITY PROTECTION CENTER					
23	Alcohol, 70% scented ethyl, 500ml	bottle	500	85.00	42,500.00
24	Cleanser, scouring powder, 350grams	pack	20	110.00	2,200.00
25	Disinfectant spray, 400grams net content	can	100	200.00	20,000.00
26	Dust pan, plastic, assorted colors with detachable handle, 3ft, wooden handle	piece	10	250.00	2,500.00
27	Rag, cotton, 7 inches in diameter, assorted colors, 1kilo/bundle	bundle	50	50.00	2,500.00
28	Doormat, disinfecting/sanitizing anti-skid doormat with no spill stainless tray, 18 x 24 inches	piece	1	425.00	425.00
29	Trash bag, black, 22inches x 24 inches by 100s	Pack	25	100.00	2,500.00
30	Trash bag, black, 26inches x 32inches by 100s	Pack	22	149.00	3,278.00
31	Trash bag, black, 30inches x 37inches by 100s	pack	20	200.00	4,000.00
32	Water container, 5 gallons, round	piece	10	168.00	1,680.00
33	Garden hose, 3/4inch per meter	meter	55	57.00	3,135.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**Kevin Calagugs** 12/29/21  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR :  
PR Amount : 2,596,217.89

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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3. AWARDDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
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9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 28 2021 and to expire on - JAN 28 2022

CONFORME:

Kevin Cabagnas

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

12/29/21

DATE

Duly authorized to sign this Purchase Order for and on behalf of Advance Suburban Facility Services Corp.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2111006**

Purchase Order Date: **DEC 2 / 2021**

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Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
34	Garden scissor/shear (multipurpose plant and grass shears)	piece	2	313.00	626.00
35	Mop handle, steel handle, heavy duty, 5.5ft	piece	30	380.00	11,400.00
SUBTOTAL					96,744.00
HUMAN RESOURCE MANAGEMENT DEPARTMENT					
36	Facial Tissue, 2 ply, approx. sheet size: 200mm x 200mm, 340sheets/box	box	110	10.00	1,100.00
37	Face shield, material is PET anti-fog material non-toxic	piece	90	107.00	9,630.00
38	Liquid hand soap, antibacterial, 750ml	bottle	96	128.00	12,288.00
SUBTOTAL					23,018.00
*****Nothing Follows*****					

Total Amount : 2,225,800.00

Total Amount In Words (Pesos): Two Million Two Hundred Twenty Five Thousand Eight Hundred Pesos Only

MA. JOSEFINA G. BELMONTE  
City Mayor

Kevin Calagnas 12/29/21  
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU  
City Accountant



PR Amount : 2,596,217.89

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CONFORME:

Kevin Calaguas  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of Advance Suburban Facility Services Corp.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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