



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2112021**

Purchase Order Date: **DEC 27 2021**

Procuring Unit	: QUEZON CITY INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	Project Number	: ITDD-21-JS-593C
Company Name	: IJM ENTERPRISES & SERVICES, INC.	Mode of Procurement	: 53.9
Address	: #39 Peso St., North Fairview, Quezon City	Resolution No.	: 21-A-647
Business Type	: Corporation Registration #CS201011617	TIN Number	: 007-826-193-000
		Contact Number	: 461-3272

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Fifteen (15) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
22	industrial construction gloves; Size - Large				
22	USB flash drive pen drive 64GB - Pen drive 64GB flash disk Stick interface; Type: USB2.0; Product Weight: 9g; Product Type: Flash Disk Style: Rectangle; Model Number: CZ71; Material: Metal; Color: Silver	piece	10	950.00	9,500.00
23	LABEL PRINTER CARTRIDGE, Tape Cartridge 24mm - For use with LabelWorks LW-300, LW-400, LW-600P and LW-700 label printers Length: 24mm x 9m / 30ft.; 1 inch Black on Yellow or Black on White; Features a split-back design for easy peeling Durable, hard plastic casing for safe storage	roll	4	890.00	3,560.00
24	UTP CABLE CAT5 - Number of Pairs: 4; Total Number of Conductors: 8 AWG: 24; Stranding: Solid; Conductor Material: BC - Bare Copper; Insulation Material: PO - Polyolefin Outer Shield Material: Unshielded Outer Jacket Material: PVC - Polyvinyl Chloride Plenum (Y/N): N; Outer Jacket Ripcord - Yes UL CM Rated; Supporting frequencies of up to 250 MHz and the 10BASE-T, 100BASE-TX, 1000BASE-T, and 10GBASE-T; 1000ft/305m/box; Easy to install	roll	2	5,700.00	11,400.00
25	FIRE EXTINGUISHER REFILL (10 LBS.) - fire extinguisher (REFILL), dry chemical, 4.5 kg mono ammonium phosphate for ABC class of fire, non-conductor, non-toxic, with pressure gauge for visual inspection, good quality branded	unit	4	1,100.00	4,400.00
	***** Nothing Follows *****				

Total Amount : 145,000.00

Total Amount In Words (Pesos): One Hundred Forty-Five Thousand Pesos Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant



OBR :

PR Amount : 149,246.00

### TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 29 2021 and to expire on JAN 13 2022.

CONFORME:

Maria Lourdes Leonor B. Hadero  
SIGNATURE OVER PRINTED NAME

Corporate Secretary  
IN THE CAPACITY OF

Dec. 29, 2021  
DATE

Duly authorized to sign this Purchase Order for and on behalf of KJM Enterprises and Services Inc.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2112021**

Purchase Order Date: **DEC 27 2021**

Procuring Unit	: QUEZON CITY INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	Project Number	: ITDD-21-JS-593C
Company Name	: IJM ENTERPRISES & SERVICES, INC.	Mode of Procurement	: 53.9
Address	: #39 Peso St., North Fairview, Quezon City	Resolution No.	: 21-A-647
Business Type	: Corporation Registration #CS201011617	TIN Number	: 007-826-193-000
		Contact Number	: 461-3272

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:


Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Fifteen (15) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	DISPOSABLE LATEX GLOVES - Disposable Gloves; Latex material; Powder-Free Ambidextrous; Non-sterile; Single use only; 10pcs gloves per box; Size: Medium	box	40	320.00	12,800.00
2	ANTI-VIRUS PROTECTION PPE SUIT HAZMAT WASHABLE & STERILIZE IN AUTOCLAVE W/ SHOE COVER - Ripstop Fabric reinforcement threads in a Crosshatch pattern for maximum protection and durability, 90 gsm Washable (submerge in water) Ironing; Lightweight & Strong; One Size Fits All; Marine Blue or Teal Blue or Maroon; Hazmat Suit and Shoe Cover Set	set	20	290.00	5,800.00
3	FACE SHIELD W/ TRANSPARENT MASK EYE FRAME GLASSES - Lightweight, minimalist design; Anti-fog, ultra-clear PET shield Easy to clean with soap & water; Unisex design Easy to assemble, replaceable shield; May be worn over glasses; Full face protection against saliva droplets & dust particles; Eyeglass frame: PC; Shield: PET	piece	35	45.00	1,575.00
4	KN95MASK- WASHABLE ORIGINAL (NO VALVE) - Kn95 mask washable original; Effective protection of your entire face; Protective mask adopts high transparent environmental protection base material, high definition, harmless to human health; Contains multi-layer filter; Prevents fogging; Soft elastic ear-loop; Melt blown fabric; No Valve; 10pcs/pack	pack	50	190.00	9,500.00
5	DISPOSABLE FACE MASK - Premium Disposable Face Masks 3 Ply - FDA Approved; Bacterial Filtration Efficiency >= 99%; Lightweight and High Breathability; Soft, Odorless and Non-Irritating; Leak Proof Non Woven; High Density Filter Later; Direct Contact Skin Layer	box	8	120.00	960.00
6	GARBAGE BAG-CLEAR - Ultra Fluid Resistant: 50pcs/box garbage bag, transparent x-tie, XXL 100 pcs/pack	pack	8	490.00	3,920.00

  
**MA. JOSEFINA G. BELMONTE**  
City Mayor

  
Maria Lourdes Leonor B. Tallo Dec. 29, 2021  
Signature Over Printed Name of Supplier / Date

Funds Available:

  
**RUBY G. MANANGU**  
City Accountant

OBR :

PR Amount : 149,246.00

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 29 2021 and to expire on -

CONFORME:

Maria Lourdes Leonor B. Hollero

SIGNATURE OVER PRINTED NAME

Corporate Secretary

IN THE CAPACITY OF

Dec. 29, 2021

DATE

Duly authorized to sign this Purchase Order for and on behalf of LYM Enterprises and Services Inc  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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Quezon City Government



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**Place of Delivery :** CGSD Central Warehouse

**Delivery Schedule :** Fifteen (15) Calendar Days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
7	DETERGENT LIQUID - stain remover 1 Liter bottle	bottle	12	290.00	3,480.00
8	ALCOHOL - ISOPROPYL SPRAY TYPE - 5-in-1 Isopropyl Alcohol Spray Type 70 Solution 330ml; Disinfectant Antiseptic	bottle	250	126.00	31,500.00
9	BATTERY - dry cell, alkaline, 9V	piece	8	85.00	680.00
10	BATTERY - CR2032, 3volts, lithium ion, coin cell battery pack of 5	pack	8	80.00	640.00
11	DISINFECTANT BLEACH - Kills viruses and fungi; Helps remove stains; Whitens and deodorizes home and laundry items All Purpose Bleach; 1 gallon; Lemon or Original	gallon	16	310.00	4,960.00
12	SOAP HAND LIQUID - liquid, 500 ml, antibacterial; lemon or apple scent	bottle	50	180.00	9,000.00
13	CLEANING CLOTH - multi-purpose cleaning cloth; flannel 18 x 18 inches 12pcs/set; multi-color	set	22	210.00	4,620.00
14	SEALANT SILICON - Clear silicon sealant 300 grams	tube	30	350.00	10,500.00
15	LIGHT BULB - Led light bulb 13 watts, warm white	piece	30	180.00	5,400.00
16	DISHWASHING LIQUID - anti-bacteria 800ml; blue or yellow	bottle	20	105.00	2,100.00
17	DISHWASHING SPONGE - Foam, size: 3 X 3 inches	piece	10	35.00	350.00
18	TOILET DEODORANT CAKE - toilet freshener 100 grams	piece	49	85.00	4,165.00
19	Heavy Duty Cable Reel 30m Extension Cord - Heavy-Duty Cable Reel 30M Extension Cord; 2.5MM <sup>2</sup> SAFEGUARD CABLE REEL; Rated voltage:240V ARTICLE:2.5MM; LENGTH:30M 30M; 10MM 2.5MM <sup>2</sup> SAFEGUARD CABLE REEL	piece	1	1,700.00	1,700.00
20	Cable/Zip Tie - Nylon - Made with industrial strength 6/6 Nylon; 3,6 x 200 mm x50Pcs/pack; 50 lbs. tensile strength; Working temperature: -40 to 85 degrees C or -40 to 185 degrees F	pack	4	450.00	1,800.00
21	Washable Utility Gloves - Large - electrical insulation, comfortable, anti-skid, high temperature gloves, gloves, protective gloves,	pair	6	115.00	690.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*Maria Lourdes Leonor B. Hallero* Dec. 29, 2021  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant

**OBR :**

**PR Amount :** 149,246.00

### TERMS AND CONDITIONS

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CONFORME:

Maria Lourdes Leonarte Hilerio  
SIGNATURE OVER PRINTED NAME

Corporate Secretary  
IN THE CAPACITY OF

Dec. 29, 2021  
DATE

Duly authorized to sign this Purchase Order for and on behalf of IJM Enterprises and Services Inc.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

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