REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
(SECTION 53.1)

Date : **FEBRUARY 02, 2022**
Project No. : **CAO-21-OE-692**

Name of Company : _____

Address : _____

Contact No. : _____

Project Title : **PROCUREMENT OF DESKTOP COMPUTER AND OTHERS**

Approved budget of the Contract : **Php 10,805,609.00**_____

End-User / Implementing Office : **CITY ADMINISTRATOR'S OFFICE**____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than 11:00 A.M. **FEBRUARY 07, 2022** Philippine Standard Time, together with the following documents of your company:

1. PhilGEPS certificate (not expired on the time of opening of quotations);
2. Business Registration (DTI/SEC)
3. Mayor's/Business Permit (2022);
4. Tax Clearance; and
5. Omnibus Sworn Statement prescribed by **QC BAC – Goods and Services**
6. Income/Business Tax Return (for FY 2020) (For ABCs above P500,000.00)
7. If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

1. Contain the Project Name and PR Number of the contract to be bid in capital letters;
2. Bear the name and address of the Bidder in capital letters;
3. Be addressed to the Procuring Entity's BAC.

Project Title :	**PROCUREMENT OF DESKTOP COMPUTER AND OTHERS**
	Quezon City Local Government
	BIDS AND AWARDS COMMITTEE
	2/F Procurement Department, Finance Building
	Quezon City Hall Compound
For any clarification you may contact us at <u>89884242 loc. 8506/8709.</u>	

(SGD.) MA. MARGARITA T. SANTOS
Chairperson, BAC- Goods and Services

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected.**
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	**UPS** -uninterruptible power supply, 500w-1500VA with minimum 6 sockets, 1 year warranty	**Unit**	26		
2	**PRINTER** -Ecotank, Print, Scan, Copy- Ultra high yield of 7,500 colored and 4,500 black and white pages, allows direct printing from smart devices, high speed up (B/W 33ppm/10 IPM (colored) 15m/5IPM, Print Resolution; 5,760 x 1,440dpi; Scanner type flatbed colour image scanner scan speed monochrome, spill free, error free refilling, WiFi direct	Unit	40		
3	**MULTI FUNCTION LASER PRINTER** - PRINT, SCAN, COPY, FAX; color LED Printer; Print speed up to 24/25ppm(A4/LTR); Max. paper capacity-250 sheets (80gsm): Paper size A4, Letter. A5, A5 (long edge). A5, Executive Legal, Folio	Unit	9		
4	**PRINTER DOT-MATRIX** – dot- matrix, 24 pin, narrow carriage impact printer handles up to 4 part forms (1 original & 3 copies), prints up to 347 characters with parallel and USB printer ports; Print Speed: High Speed draft 10cpi: 367cps:12cpi:416cps; Draft 10cpi: 260cps.letter quality 10cpi:86cps,12cpi:103cps12cpi:129cps, Acoustic noise; Approx53dB(A) Memory buffer: 128KB	Unit	7		
5	**Printer** - Dot matrix- 24 pin, 136 column wide carriage impact dot-matrix; Speed; 10cpi up to 490cps; MTBF; 20,000 power on hors; USB and parallel ports.	Unit	7		
6	**Ink Tank Printer** Max Print Resolution: 720x720dpi. Print Speed: up to 8.5ipm for black and white and 4.5 ipm or color, compact size.	Unit	18		
7	**SCANNER** - High Speed Wired & Wireless Network Document=Speed 50ppm 300dpi (1.2seconds(A4/LTR); Document size; 51mm to 215.9mm width (multiple papers);51mm to 355.6mm length (multiple papers) to 5,000mm length (single paper); color, black; duplex scan; color depth input. 30 bit color processing, Color depth output 24bit colour processing: Resolution, optical, max600dpix600dpi; Resolution Interpolated, max. 1,200dpix1,200dpi	Unit	2		

8	**DESKTOP COMPUTER i7** - 10th Gen Processor: Intel Core i7 or its equivalent benchmark processor Memory: 16GB DDR4 DIMM (or higher) Storage: 512 GB or "better" Graphic Processor: 4GB (equivalent or higher) Display/Monitor: 21'' 1280x720 resolution, 60Hz (or higher) Network Connectivity: 1 Gbps RJ45 NIC Pot Operating System: Windows 10 Pro Keyboard & Mouse same brand with the unit UPS-650VA, ANTI-VIRUS (3 yrs) Warranty of Hardware for 1 yr	Unit	22		
9	**LAPTOP i7** Processor: intel Core i7 - 10th Generation Processor or higher/or its equivalent benchmark processor Memory: 8G8 DDR4 SODIMM (or higher) Storage: 512 GB SSD or "better" Graphic Processor: Intel UHD Graphics with shared graphics memory (or higher/equivalent) Display/Monitor: 14'' LED-backlit Full HD(1920x1080) 16:9 a higher Audio & Speakers: Built-in speakers ' combo headphone/mic jack Network Connectivity: 1 Gbps RJ45 NIC Port 802.11 bgn/ac WiFi & BT 4.0 (or higher) Camera: integrated widescreen HQ (720p) Webcam with Single Digi Mic Operating System. Windows 10 Pro Anti-Virus (3 yrs), Mouse; Battery Life (1 Year) Warranty on Hardware (1 yr)	Unit	14		
10	**LAPTOP i5** Processor: Intel Core i5 - 9th Gen or its equivalent benchmark Memory: 8 GB DDR4 SODIMM (or higher) Storage: 512 GB SSD or "better" Graphic Processor: Intel UHD Graphics with shared graphics memory (or higher/equivalent) Display/Monitor: 13'' LED-backlit Full HD(1920x1080) 16:9 or higher Audio & Speakers: Built-in speakers 1 combo headphone/mic jack Network Connectivity: 1 Gbps RJ45 NIC Port 802.11 bgn/ac WiFi & BT 4.0 (or higher) Camera: Integrated widescreen HD (720p) Webcam with Single Digital Microphone Operating System: Windows 10 Pro Anti-Virus (3yrs), Mouse, Battery Life (1 Year)	Unit	20		
11	**NETWORK SWITCH** - 24 ports, Gigabit rackmount switch, managed	Unit	20		
12	**PROJECTOR**- KG302Wx87Hx24Dmm, Screen size: Standard size; Brightness: white light output (normal:3600lm/eco:2235lm); sound output:2w mono; power supply voltage: 100-240VAC±10%,50/60Hz	Unit	4		

			Unit			
13	**PROJECTOR** - Multimedia 3000Ansi Lumens- Resolution Native: XGA (1024x768) Maximum UXGA (1920x1200); Aspect Ratio: 4:3 (Native) 16:9, Contrast Ratio: 17,000: 1 Displayable Colors: 1.07 Billion Colors, Brightness: 3,000 Ansi Lumens, Trow Ratio:77: inches @95m (0.61:1); UHP Lamp type: 190w user replaceable UHP lamp life; L 5000 hours(ExtremeEco), Ceiling Mounting Capability: Yes Audio: One Internal Speaker with switching power supply. Power consumption: 435 watts(operation),05 watts (standby) Noise level:31dBA(standard mode) 26dBA(Ecomode)	Unit	2		
14	**PROJECTOR MULTI MEDIA** - 4500 ANSI LUMENS- 3D capable- 4,500 ansi Lumens, Mode 3D Compatibility, Resolution: VGA UXGA (1600x1200), HDMI, H (1920x1080), Display Tech: Single 0.55" XGA DC3, DMD Chip	Unit	1		
15	**EXTERNAL HARD DRIVE-USB 3.0** 1TB, 8mb CacheM# portable External Hard Drive, USB Cable, Quick Install Guide, Software preloaded on the drive (Auto BackUp personal Back Up, Secure drive, Secret Zone can encrypt data on the device) Electronic User Documentation(PDF)	Unit	3		
16	**WIFI ROUTER** - LTE with One Slim Card Slot- Size 6x6 inches white/black; front; LED lights for power, internet, WiFi, LAN and Cellular signal; Back WPS/Restore switch; power port, single LAN port; Flexible usage allowance; Quick and easy to use; Affordable device. No lock-in period, One(1) year warranty	Unit	80		
17	**ALL IN ONE ENTERPRISE SECURITY GATEWAY & NETWORK APPLIANCE** - All-in-one 1U rack appliance for small to medium sized businesses; OS with 8-port switch and security gateway; video surveillance NVR with off-the-shell 3.5" HDD support; 8 port Gigabit Switch with 1 Gbps RJ45 and 10G SFP +LAN; Enterprise class IPS/IDS, DPI and WiFi A1 capabilities; Powered by fast1.7GHz quad core processor; With mounting Kits3.99kg; One(1) year warranty	Unit	2		
18	**ACCESS POINT** - High Performance 802.11ac wave 2 access point with 4x4 MU-MIMO Technology for High Density and performance- critical applications. Wifi network with the HD Access Point indoor/outdoor and high-performance, 802.11 AC Wave 2 dual band access point, capable of throughout speeds of up to 2533Mbps and a maximum range of up to 122 meters. Engineered from the ground up to take advantage of 802.11 AC Wave 2; Access points (100% compatible with All-in-one ent security gateway & network One(1) year warranty	Unit	12		
19	**Dual Band WiFi 6 (802.11ax) Router** **-** support MU-MIMO and OFDMA technology, with AiProtection Classic Network security powered by Trend Micro ™, compatible with ASUS AiMesh WiFi system-	Unit	4		

			Unit			
20	**TABLET** - Type: booklet; Connection: WiFi, WiFi + Cellular; OS-Android; OS ver-Android N; SIM- single SIM, snapdragon 820 WiFi only Qualcomm APQ 8096 (2.1GHz+1.6GHz) LTE enabled; CPU (2.15GHz+1.6GHz); CPU Speed 2.15GHz+1.6GHz or its Equivalent Benchmark Processor. Storage: 32GB; RAM 4GB; External Storage microSD up to 256GB; Battery 6000mAH; Video Playback 12 hrs; Display Size 9.7 inches; Screen Resolution: QXGA (2048 X 1536); Camera main13MP Front5MP	Unit	13		
21	**STAND ALONE BIOMETRIC FINGER SCANNER** - Finger time attendance, time keeping-wlth 3,000 user capacity, 3,000 Fingerprint Template; 100,000 Transaction Logs Capacity 10,000 ID Card Capacity, Door Access Option, Push Function Ready, Stand Alone Biometric, USB Host,TCP/IP Work, 18 months warranty with 16GB Flash Drive, RFID Card, Attendance Software Installer, Power Adopter & Cable, Colored Wires, Wall brackets & Screws; Dimensions: 22.2x16x4.3cm; Weight:1.7kg	Unit	1		
22	**WIDE FORMAT SCANNER** -Functions: PRINT, COPY, SCAN; Print (with or without PC and WiFi) scan and copy paper sizes A4 to A0. Print technology: Thermal Inkjet, ink types: Dye based (C,M,Y), Pigment based:(mK); Number of print cartridges: 4 (C,M,Y & matte black); Print Quality(best): Color-up to 2400 x 1200 optimized dpi; Scan resolution: Optical up to 600 dpi; Scanner type: Sheetfed CIS: Print Language: TIFF, JPEG, CALS G4, HP GL/2,RTL, URF, one (1) year warranty	Unit	1		
23	**IMAGE SCANNER** - Scanner type: ADF/Manual Feed, Duplex; Scanning Speed: Simplex: 60ppm, duplex:100ipm Image sensor type: colorCCD (Front x1, back x 1 light source: white LED array x 4(front x 2, back 2); Optical Resolution: 600dpi; Output Resolution: 50 to 600dpi; Output format: color 24 bit, gray scale: 8 bit, monochrome 1 bit, background: white/black; Document size: max. 304.8 x 431.8mm, minimum: 50.8 x 69mm; Paper weight thickness: paper 27 to 413g/m, A8size: 127 to 209 g/m ADF cap1.1; Power Requirements: AC 100 to 240V; ADF capacity: 100 sheet; Interface: USB 3.0/USB 2.0/USB 1.1; Power requirements: AC 100 to 240V; Dimension: 380W x 209D x 168mmH; Weight: 7.6kg; Supported Operating System: Windows 10; 8.1. 7 Windows server 2019, 2016, 2012, 2008, linux included software drivers: paper stream IP driver, WIA driver, paper stream capture, scan snap manager for fi series software operation panel, error recovery guide, ABBYY finereader for scansnap, scanner central admin, 2D barcode for paperstream, Image Processing Functions; multi image output, Automatic color detection, blank page detection, dynamic threshold advance DTC, SDTC error diffusion, dither, de-screen, emphasis, dpout color etc.. INCLUDED ITEMS: ADF paper chute, AC cable, AC adapter, USB cable, set-up DVD-ROM.	Unit	17		
		Total Quoted Amount				

Amount in Words:_____

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Other Requirements:
1. *Statement of Warranty for all items: Minimum of One (1) year*

Delivery Period   :   <u>Thirty (30) Calendar Days</u>
Warranty   :   _____

_____
Signature over printed name

_____
Office Telephone No./Fax/Mobile No.

_____
Date

_____
E-mail Address