



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2110142**

Purchase Order Date: **NOV 17 2021**

Procuring Unit	: OFFICE FOR THE SENIOR CITIZENS AFFAIRS	Project Number	: OSCA-21-CCP-391D
Company Name	: MS V ENTERPRISES	Mode of Procurement	: 53.9
Address	: 6 Bayo Condotel & Suites, Sct. Bayoran St., cor Sct. Tuazon, Brgy. South Triangle, Q. C.	Resolution No.	: 21-A-541
Business Type	: Sole Proprietorship Registration #05360637	TIN Number	: 136-386-905-000
		Contact Number	: 0917-819-5910

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
21	Needle -2.5 inches/65mm 20s/pack	pack	5	23.54	117.70
22	Scissors,heavy-duty, stainless steel blades, 8.25 inches	pair	30	217.73	6,531.90
23	Thread Assorted Color-12's/pack	pack	30	76.50	2,295.00
	HAND SANITIZER				
24	Alcohol Ethyl 95%-1000ml	bottle	20	270.69	5,413.80
25	Distilled Water-5 liters/bottle	bottle	3	100.79	302.37
26	Dishwashing Liquid Chemical Thickener-Thickener 300g/pack	pack	20	37.66	753.20
27	Moisturizer-glycerin liquid 500 grams	bottle	20	121.22	2,424.40
28	Colorant-various color 60ml per bottle	bottle	58	281.28	16,314.24
29	Scent Desire-250ml	bottle	40	727.34	29,093.60
30	Oval Pet Clear Bottle Fliptop 10ml, 10 bottles/pack	pack	45	130.05	5,852.25
	SOAP MAKING POWDER DETERGENT SOAP				
31	CFAS-Coco Fatty Alcohol Sulfate Powder per kilo	kilo	25	300.12	7,503.00
32	Soda Ash Powder per kilo	kilo	25	41.19	1,029.75
33	Scent for Detergent Powder-liquid, 500ml per bottle	bottle	15	2,264.40	33,966.00
34	Sodium Sulfate-powder white, good quality	kilo	10	23.54	235.40
35	Detergent Powder-10grams Speckles 10g/pack	pack	30	105.92	3,177.60
	***** Nothing Follows *****				

Total Amount : 260,883.36

Total Amount in Words (Pesos): Two Hundred Sixty Thousand Eight Hundred Eighty Three Pesos And 36/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor

VENIL T. TERRY
Signature Over Printed Name of Supplier / Date

Nov. 22, 2021

Funds Available:

RUBY G. MANANGU
City Accountant



OBR : 100- 2021-11 - 12550

PR Amount : 261,274.36



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	PERFUME MAKING				
1	Fixative Muscol-gel crystal perfumes, 150ml/bottle	bottle	50	450.00	22,500.00
2	Assorted Essence-different fragrance; 50ml, oil based	bottle	50	188.31	9,415.50
3	Alcohol Ethyl 95%-1000ml	bottle	3	270.69	812.07
4	Distilled Water-5 liters/bottle	bottle	3	100.79	302.37
5	Colorant-various color, 60ml per bottle	bottle	50	281.28	14,064.00
6	PPG Potassium Permanganate-USP 150ml	bottle	40	897.99	35,919.60
7	Emollient Mineral Oil-light cosmetic, USP, 150ml/bottle	bottle	40	176.54	7,061.60
8	Plastic Cup-8oz 50s/pack	pack	10	83.56	835.60
9	Spray Bottle-plastic with spray & nozzle, 60ml	bottle	153	54.14	8,283.42
10	Beaker-500ml capacity, includes spout and white, white standard graduation on the back	piece	3	582.58	1,747.74
	LIQUID DISHWASHING				
11	Liquid Sodium-Liquid Sodium Lauryl Ether Sulfate (SLES) 1 Liter	bottle	40	317.77	12,710.80
12	Sodium Chloride (salt) 1/2 kilo per pack	pack	20	25.30	506.00
13	Cdea (Cocodiethanolamide) 1000ml plastic bottle	bottle	6	382.50	2,295.00
14	NP 10/Tegretol-Liquid 1 liter	liter	15	257.75	3,866.25
15	Scent-Lemon 120ml	bottle	15	321.30	4,819.50
	NECK REST PILLOW MAKING				
16	Cotton Cloth- printed assorted design	yard	30	247.15	7,414.50
17	Felt Cloth-felt per yard	yard	10	155.00	1,550.00
18	Paper Manila-10 sheets per pack	pack	10	35.31	353.10
19	Fiber Filling-white first class for stuffed toys, washable	kilo	30	370.73	11,121.90
20	Dressmaker Chalk/Pencil-white or pastel shades	piece	10	29.42	294.20

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. TERRY **NOV. 22, 2021**
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR :

PR Amount : 261,274.36

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the ALTERNATE AWARDDEE.
3. AWARDDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on NOV 22 2021 and to expire on - DEC 22 2021

CONFORME:

VENUS T. TERRY
SIGNATURE OVER PRINTED NAME

PROPRIETRESS
IN THE CAPACITY OF

NOV. 22, 2021
DATE

Duly authorized to sign this Purchase Order for and on behalf of

MS. V ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**

TERMS AND CONDITIONS

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CONFORME:

VENIS I. JELAY
SIGNATURE OVER PRINTED NAME

PROPRIETRESS

IN THE CAPACITY OF

Nov. 22, 2021
DATE

Duly authorized to sign this Purchase Order for and on behalf of

MS. V. ENTEARISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

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