



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number
2112136
Purchase Order Date: **JAN 14 2022**

Procuring Unit : DEPARTMENT OF BUILDING OFFICIAL

Project Number : DBO-21-OE-696

Company Name : VINDES TRADING

Mode of Procurement : Public Bidding

Address : 2A-2 West Lane Street, Pasong Tamo, Quezon City

Resolution No. : 21-PB-442

Business Type : Sole Proprietorship Registration #05403206

TIN Number : 125-938-805-000

Contact Number :

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery :

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	1GB Memory; Wi-Fi, Hi-speed USB 2.0 certified Connector; 35 watts; w/ Safety Certification and one year-warranty				
	***** Nothing Follows *****				
Total Amount :					4,764,850.00

Total Amount In Words (Pesos): Four Million Seven Hundred Sixty-Four Thousand Eight Hundred Fifty Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor

Mary M. Bana / JAN. 25, 2022
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant



OBR : 920-2022-01-007 (26401016-09,0200)
PR Amount : 4,831,850.00



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	COMPUTER DESKTOP (All-in-One) - HP, Specifications: Processor Type: Intel Core i7-10700) or its equivalent benchmark; 8 cores, Intel H470 or same; Memory & Storage: 16 GB DDR4-2933 SDRAM (1x16GB); USB white wireless keyboard and mouse combo; size of screen: 14 inches; Windows 10 Pro, MS Office 2019 Home & Student ✓	Unit	10 ✓	92,000.00 ✓	920,000.00
2	LAPTOP - Lenovo Specification: 15-inch FHD display, 144 Hz refresh rate, Intel Core i7-11370H or its equivalent benchmark processor; 6GB GDDR4; 8GB RAM; 512GB PCIe3 SSD; Wi-Fi 6; Bluetooth; Speaker System: Supports 3xUSB 3.2 Type A port; 1 x USB Type-C (Display port 1.4 Thunderbolt Lock; 76 Whr Battery with 100W power delivery; Windows 10 Pro, Memory Storage: 1GB, MS Office 2019 Home & Student ✓	Unit	30 ✓	114,495.00 ✓	3,434,850.00
3	PRINTER - HP ✓ (All-in-One) Color Inkjet All-in-one printer, Print, Scan, Copy and Fax, ADF, Print speed up to 8.5 ppm (black) and 5.5ppm (color); Connectivity, standard, 1 Hi-speed USB 2.0; Max Print Resolution Color: 1200x1200; Fax resolution up to 150x150 dpi; Paper Handling: A4, B5, Legal, Letter; Waitage (wait): 301-400; Print Speed (CPM) 21-30ppm; Input Capacity: Up to 60 sheets; Wireless operations are compatible with 2.4 GHz and 5.0Ghz operations only; Wireless 802.11 a/b/g/n; Mobile device needs to support Bluetooth v4.2+ and enabled. Mobile device must be within 5 feet of the printer; ink types: Dye-based (Color), Pigment-based (Black); Print heads 2 (1 each black, tri-color), Color(s) of Printing Supplies; Black, Cyan, Magenta, Yellow; Memory: 86MB (512MB DDR1; 160MB Flash)	Unit	10	6,000.00	60,000.00
4	WHITEPRINT/LARGE PHOTOCOPY - HP 36-inch long, Multifunction printer; Print resolution Up to 2400x1200 optimized dpi; Dyed based (C, M, Y); pigment-based Ink;	Unit	1	350,000.00	350,000.00

MA. JOSEFINA G. BELMONTE

City Mayor

Signature
MA. JOSEFINA G. BELMONTE / JAN. 25, 2022
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU

City Accountant

OBR : 3m-2022-01-007 (3040100-0-02-007)
PR Amount : 4,831,850.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the ALTERNATE AWARDDEE.
3. AWARDDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JAN 25 2022 and to expire on -

CONFORME: FCB 21 2022
MARY M. BANA
SIGNATURE OVER/PRINTED NAME

VINDES TRADING
AUTHORIZED REPRESENTATIVE
IN THE CAPACITY OF

1 - 25 - 22
2021
VINDES TRADING
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___, ___ at ___, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her ___ with his/her photograph and signature appearing thereon with No. ___.

Doc. No. ___
Page No. ___
Book No. ___
Series of ___

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)