

SECURITY SERVICES AGREEMENT  
(CGSD-22-SECURITY-002)

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

QUEZON CITY GOVERNMENT, a local government unit under the laws of the Philippines, with office at Quezon City Hall Compound, Elliptical Road, Diliman, Quezon City, Metro Manila, represented herein by HON. MA. JOSEFINA G. BELMONTE, in her capacity as City Mayor, hereinafter referred to as the "CITY".

- and -

ADVANCE FORCES SECURITY AND INVESTIGATION SERVICES, INC., a corporation duly organized and incorporated under the laws of the Republic of the Philippines with office address at 2F, 30 EU State Tower, Quezon Avenue, Quezon City, represented herein by its President, ATTY. REBECCA S. FRANCISCO hereinafter referred to as the "SERVICE PROVIDER"

(CITY and SERVICE PROVIDER may be referred to individually as a "Party" and collectively, as "Parties.")

RECITAL

WHEREAS, the Bids and Awards Committee conducted a competitive bidding on 09 December 2021 for the Security Services Package II for Year 2022 (Early Procurement Activity) under Project No. CGSD-22-SECURITY-002 (the "Project").

WHEREAS, the SERVICE PROVIDER participated in the competitive bidding and was declared to be the Single Bid as Read;

WHEREAS, the SERVICE PROVIDER passed both the detailed evaluation and post qualification stages, and was declared as the Single Calculated and Responsive Bid;

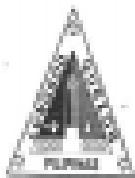
WHEREAS, on JAN 29 2022, the Notice of Award was issued to the SERVICE PROVIDER, subject to the terms and conditions hereafter set forth;

NOW THEREFORE, for and in consideration of the foregoing premises, the Parties hereto agreed and do hereby mutually agree to be bound by the covenants and stipulations herein set forth as follows:

Section 1. Scope of Work. Pursuant to and in accordance with the Contract Documents provided herein, the SERVICE PROVIDER undertakes to provide security

MA. JOSEFINA G. BELMONTE  
City Mayor

ATTY. REBECCA S. FRANCISCO  
President



services as defined in Section VII. Technical Specifications and the Terms of Reference (TOR), which shall include, but is not limited to, the following:

- a) Provide security service consistent with the Standard Operating Procedure (SOP) and Security Plan of the Security Site;
- b) Provide appropriate number of security personnel to patrol, guard, protect and keep watch of the premises, officials and employees, properties and records of the CITY in accordance with existing laws, taking into consideration the location as set forth in the TOR.
- c) In urgent cases, to avoid loss of life or damage to property, the CITY has the option to transfer security guards to other City Government owned/acquired property not included in the area of responsibility (AOR) of this package. It should also be covered by Notice of Transfer from CGSD and with confirmation of the SERVICE PROVIDER. Issuance of required documents such as Duty Detail Order (DDO) to the guards to be transferred is mandatory.
- d) In the event that the CITY is in need of additional security guards to City Government owned, acquired/recovered property outside of the AOR of this Package, it may avail itself of the RESERVED SECURITY PERSONNEL as defined herein, which shall be made available for temporary deployment as maybe determined by the procuring entity.

Otherwise, the City Government may resort to amendment to order as provided in the Implementing Rules and Regulations of RA 9184.

*Section 2. Service Areas.* The security services shall be performed at the Security Sites, namely:

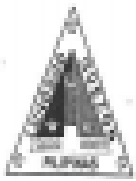
- a) SSDD-Molave Youth Home
- b) Quezon Memorial Circle (QMC)
- c) QCX Museum, QMC
- d) Phalcoa Underpass
- e) Former Manila Seedling Bank Foundation, Inc.
- f) Payatas Controlled Disposal Facility
- g) Rosario Maclang Bautista General Hospital
- h) Amoranto Sports Complex

*Section 3. Reserved Manpower Requirement.* The SERVICE PROVIDER shall, upon request by the CITY, provide additional manpower, but not to exceed twenty percent (20%) of the total deployable manpower, in case of emergency or when there is an immediate need by the CITY for special activities or events without additional cost.

*Section 4. Contract Documents.* The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:

MA. JOSEFINA G. BELMONTE  
City Mayor

ATTY. REBECCA S. BRANCISCO  
President



- (a) Invitation to Bid;
- (b) Instruction to Bidders;
- (c) Bid Data Sheet;
- (d) General Conditions of Contract;
- (e) Special Conditions of Contract;
- (f) Schedule of Requirements;
- (g) Technical Specifications;
- (h) Terms of Reference;
- (i) Supplemental Bid Bulletins, if any;
- (j) Notice of Award;
- (k) Bid Form;
- (l) Schedule of Prices;
- (m) Cost Summary and Cost Derivation Sheet;
- (n) Post-Qualification Inspection / Evaluation Report;
- (o) Certificate of Availability of Fund (CAF);
- (p) Performance Security; and
- (q) Any and all other documents submitted to the City during the course of the procurement process.

The documents mentioned above shall be collectively referred to as "Contract Documents".

*Section 5. Delivery Schedule.* The SERVICE PROVIDER shall perform its Services provided herein in accordance with the TOR and the service performance standards required by the CITY.

*Section 6. Term.* This Agreement shall be effective for the period of eleven (11) months commencing on FEB 01 2022 and ending on DEC 31 2022, subject to monthly evaluation by the CITY to determine the SERVICE PROVIDER's compliance with the terms and conditions provided herein.

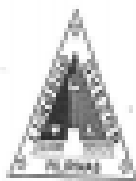
*Section 7. Contract Price.* In consideration of the complete and faithful delivery of the Services required and performance of any and all obligations of the SERVICE PROVIDER under this Agreement, the SERVICE PROVIDER shall be paid for the entire duration of the Agreement the total amount of NINETY FIVE MILLION SEVEN HUNDRED TWENTY THOUSAND NINE HUNDRED TWENTY TWO PESOS AND 00/100 (Php 95,720,922.00) inclusive of the 12% Value Added Tax (VAT) (the "Contract Price") in accordance with the payment schedule and subject to the conditions set forth in Section 6 hereof.

*Section 8. Terms of Payment.* The CITY shall pay the SERVICE PROVIDER based on the latter's actual performance of the services required under the contract and bid specifications taking into consideration the number of security guards posted, contract rate per month and deductions for penalties committed and other charges, if any, for that particular month.

Payment shall be made within forty-five (45) days upon the submission of the required documents (i.e. Statement of Account twice a month, Daily Time Record, Summary

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City Mayor

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President



of Daily Time Record, Certification/Summary of Expenses/Request of Allotment, Certificate of Acceptance, Disbursement Voucher, Security Agency and Security Guard's Violation Report Form) and upon confirmation from SERVICE PROVIDER of their accuracy. All payments shall be subject to accounting and auditing rules.

*Section 9. Project Cost Adjustment.* As stated in Republic Act 9184, otherwise known as the Government Procurement Reform Act, Section 61.2, in cases where the cost of the awarded contract is affected by any applicable new laws, ordinances, regulations, or other acts of the Government of the Philippines, promulgated after the date of bid opening, [such as, but not limited to, increase in minimum daily wage pursuant to law or new wage order], a contract price adjustment shall be made on a no loss-no gain basis.

*Section 10. Standard of Performance.* The SERVICE PROVIDER shall, consistent with the TOR, perform the required services and carry out its obligations with all due diligence, efficiency and economy. It shall observe the highest degree of standards based on industry practice.

*Section 11. Penalties.* The SERVICE PROVIDER shall be liable for penalty for any breach of contract under all applicable laws, issuances and regulations.

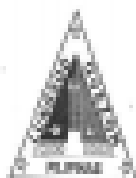
*Section 12. Liquidated Damages.* It is understood and agreed that time is of the essence of this Agreement. In the event the SERVICE PROVIDER refuses or fails to completely supply and deliver to the CITY the Services defined herein within the delivery schedule provided under Section 3 hereof at no fault of the CITY, the SERVICE PROVIDER shall be liable for liquidated damages in the amount equivalent to one tenth of one percent (1/10 of 1%) of the Contract Price for every day of delay until the Project is completely delivered: Provided, that, the total cumulative amount of liquidated damages shall not exceed ten percent (10%) of the Contract Price: Provided, further, that, once the cumulative amount of liquidated damages exceeds ten percent (10%) as provided herein, the CITY, in accordance with Section 68 of the IRR of R.A. 9184, may rescind or terminate this Agreement without prejudice to other remedies and other courses of action available to the CITY under this Agreement and pursuant to any and all applicable laws.

*Section 13. Authority to Deduct Penalties and Liquidated Damages.* For purposes of assessment and enforcement of the penalties and liquidated damages in the immediately preceding sections, the CITY, upon written notice to the SERVICE PROVIDER, is hereby authorized to deduct any amount due as penalty and/or liquidated damages from any amount due or may become due and owing to the SERVICE PROVIDER or from any and all bonds or securities posted by the SERVICE PROVIDER in favor of the CITY, at the option of the latter. It is hereby agreed and understood that the imposition of penalty and assessment of liquidated damages are cumulative and not alternative remedies of the CITY under this Agreement.

*Section 14. Assignment and Sub-contracting.* This Contract or any portion hereof shall not be assigned, transferred or ceded to any other party/ies without the written consent of the CITY. SERVICE PROVIDER is further prohibited from sub-contracting any obligations in this contract to any other party.

M.A. JOSEFINA G. BELMONTE  
City Mayor

ATTY. REBECCA S. FRANCISCO  
President



Section 15. *Representations and Warranties of the Service Provider.* The SERVICE PROVIDER hereby represents and warrants to the CITY as follows:

a. The SERVICE PROVIDER is a corporation duly organized, validly existing and in good standing under the laws of the Republic of the Philippines.

b. The SERVICE PROVIDER has full legal right, power and authority to carry on its present business, to own its properties and assets, and to execute and deliver this Agreement and all other documents executed, or required or necessary to be executed pursuant thereto, and to perform and observe the terms and conditions thereof.

c. All appropriate and necessary corporate and legal actions have been taken by it to authorize the execution and delivery of this Agreement, and all other documents executed, or required or necessary to be executed pursuant thereto and the performance of all provisions, conditions, covenants, and other terms hereof and thereof, as well as all the transactions contemplated herein.

d. This Agreement and all other documents executed, or required or necessary to be executed pursuant thereto, constitute, or when executed and delivered pursuant thereto, will constitute its legal, valid and binding obligations, enforceable in accordance with their respective terms.

e. The execution and delivery of this Agreement and all other documents executed, or required or necessary to be executed pursuant thereto and the performance of its obligations hereunder will not:

i. conflict with its Articles of Incorporation, By-Laws or other constitutive documents;

ii. conflict with, result in the breach of, or constitute an event which would either immediately or with the lapse of time or giving of notice or both, result in a default under, or accelerate the performance required by, the terms of any agreement, document, contract, instrument or commitment to which it is a party or by which it or any of its assets is bound;

iii. conflict with or require any written consent or approval under any judgment, order, writ, decree, permit or license to which it is a party or by which any of its assets is bound; or

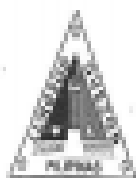
iv. require the written consent or approval of any other party to any agreement, document, contract, instrument or commitment to which it is a party or by which any of its assets is bound.

f. There are no actions, suits or proceedings existing, pending or, threatened against or directly affecting the SERVICE PROVIDER and/or any of its assets before any court, arbitrator or governmental or administrative body or agency that affect the validity or enforceability of this Agreement or that would affect the ability of the SERVICE PROVIDER to perform its obligations hereunder.

g. No event has occurred and is continuing which might materially and adversely affect the carrying out of its obligations under this Agreement.

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City Mayor

ATTY. REBECCA S. FRANCISCO  
President



h. It is in compliance with all applicable laws and regulations in connection with the delivery of the Project.

i. Each of the representations and warranties herein shall survive the execution of this Agreement and shall be deemed repeated during the effectivity of this Agreement.

*Section 16. Indemnification.* The SERVICE PROVIDER shall indemnify and save the CITY and all its officers, employees, personnel and persons acting as agents or representatives and render them free and harmless from any and all claims, actions, liabilities, losses and suits which may be brought or instituted against them arising out of or resulting from the SERVICE PROVIDER's supply, deliver and performance of its Services under this Agreement.

*Section 17. Events of Default of the Service Provider.* Any of the following shall constitute an Event of Default under this Agreement:

a. When the SERVICE PROVIDER becomes insolvent, or commits or suffers any act of bankruptcy, which term shall include: (i) the filing of a petition, by or against the SERVICE PROVIDER, in any bankruptcy, insolvency, administration, suspension of payment, reorganization, winding-up or liquidation proceeding, or any other proceeding analogous in purpose and effect; (ii) the making of an assignment by the SERVICE PROVIDER for the benefit of its creditors; (iii) the admission in writing by the SERVICE PROVIDER of its inability to pay its debts; (iv) the entry of any order of judgment of any competent court, tribunal or administrative agency or body confirming the bankruptcy or insolvency of the SERVICE PROVIDER or approving its reorganization, winding-up or liquidation, or (v) the lawful appointment of a receiver or trustee to take possession of the properties of the SERVICE PROVIDER;

b. When the SERVICE PROVIDER suspends or discontinues all or a substantial portion of its business operations, whether voluntarily or involuntarily, for a period of at least sixty (60) days;

c. Any material breach by the SERVICE PROVIDER of any of its warranty, representation or covenant made under this Agreement.

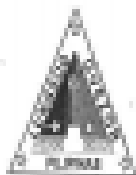
*Section 18. Consequences of Default.* Upon occurrence of any Events of Default under this Agreement, the CITY may declare the SERVICE PROVIDER in default and shall have the right to:

- a. Terminate this Agreement;
- b. Call on the Performance Security to answer for any and all damages of whatever nature suffered by the CITY resulting or arising from the SERVICE PROVIDER's default; and
- c. Take such other steps or actions against the SERVICE PROVIDER for the full protection and enforcement of the CITY's rights and interests.

*Section 19. Compliance with Laws, Ordinances and Regulations.* The SERVICE PROVIDER shall comply with any and all laws, ordinances and regulations of the national

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City Mayor

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President



and local government applicable to or binding upon the parties hereto. For this purpose, any and all pertinent provisions of RA 9184 and its IRR, and other applicable laws and regulations are deemed written and incorporated in this Agreement. In case of conflict between any of the provisions of this Agreement and those of the applicable laws and regulations, the latter shall prevail.

*Section 20. Indemnities and Attorney's Fees.* Should any of the parties resort to court action in order to enforce their respective rights under this Agreement, the prevailing party or its successors-in-interest shall be entitled to be indemnified by the other party by way of attorney's fees, a reasonable sum equivalent to the actual amount of fees paid or to be paid by the prevailing party.

*Section 21. Notification.* All notices and communications shall be done in writing and shall be directed as follows:

**CITY :** OFFICE OF THE CITY MAYOR  
c/o Bids and Awards Committee Secretariat  
2<sup>nd</sup> Floor Finance Bldg. Quezon City Hall Complex,  
Elliptical Road, Diliman, Quezon City

**SERVICE PROVIDER:** ATTY. REBECCA S. FRANCISCO  
ADVANCE FORCES SECURITY AND  
INVESTIGATION SERVICES, INC.  
2F, 30 EU State Tower, 30 Quezon Avenue, Quezon City

*Section 22. Effectivity.* This Agreement shall be effective upon execution by the parties hereto.

*Section 23. Miscellaneous Provisions.*

a. This Agreement, including the documents and/or agreements specifically incorporated herein by reference, constitutes the entire agreement between the parties. This Agreement may be amended and supplemented in writing at any time as decided and agreed upon by mutual consent of the parties.

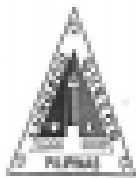
b. This Agreement and all documents related thereto shall be binding upon and inure to the benefit of the parties herein and/or their respective heirs, agents, representatives, successors-in-interest, and assigns. The **SERVICE PROVIDER** shall not assign its rights and obligations under this Agreement without the written consent of the **CITY**.

c. This Agreement embodies the entire arrangement or agreement of the parties and no undertaking, verbal or otherwise, in relation thereto, shall exist between the parties except as herein expressly set forth.

d. The parties hereby certify that they have read or caused to be read to them all the provisions of the foregoing Agreement, receipt of a signed copy of which is hereby expressly acknowledged by the parties and that they have fully understood the same.

MA. JOSEFINA G. BELMONTE  
City Mayor

ATTY. REBECCA S. FRANCISCO  
President



e. The parties hereby represent and warrant that they have the necessary power and corporate authority to execute and deliver this Agreement and perform their obligations as incorporated herein and that such execution, delivery and performance do not and will not contravene any provision of their respective Articles of Incorporation, by-laws, any agreements or instruments to which they are a party or any laws or regulations of any governmental authority.

f. If any provision of this Agreement be declared by any court or other authorized agency of the government to be null and void, the nullity thereof shall not affect the validity of this transaction or any other provisions herein which shall then be considered as valid and binding between the parties.

g. Any and all disputes arising from the implementation of this Agreement shall be submitted to arbitration in the Philippines according to the provisions of RA 876, otherwise known as the "Arbitration Law" and RA 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004": Provided, that, by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.

IN WITNESS WHEREOF the parties have hereunto set their hands to this Agreement on Jan 31 2022, at Quezon City.

QUEZON CITY GOVERNMENT

ADVANCE FORCES SECURITY AND INVESTIGATION SERVICES, INC.

By:

By:

MA. JOSEFINA G. BELMONTE

ATTY. REBECCA S. FRANCISCO

City Mayor

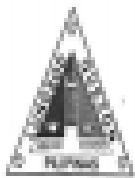
President

SIGNED IN THE PRESENCE OF:

RUBY G. MANANGU

City Accountant  
City Accounting Department





ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES )  
\_\_\_\_\_ ) S.S.

JAN 31 2022

BEFORE ME, a Notary Public for and in \_\_\_\_\_, this \_\_\_\_\_, personally appeared:

Name Competent Proof of Identity

HON. MA. JOSEFINA G. BELMONTE, in  
her capacity as Mayor of the Local  
Government of Quezon City

OCM 0081744

ATTY. REBECCA S. FRANCISCO, in her  
capacity as the President of Advance Forces  
Security and Investigation Services, Inc.

TIN No. 205-184-990-000

all known to me and to me known to be the same persons who executed this Agreement,  
and they acknowledged to me that the same is their free and voluntary act and deed, and  
the free and voluntary act and deed of the parties which they respectively represent.

I certify that the foregoing instrument was signed by the parties and their  
instrumental witnesses, consists of nine (9) pages, including this page on which the  
acknowledgment is written.

WITNESS MY HAND AND SEAL on the date and place above-written.

Doc. No. 251 ;  
Page No. 41 ;  
Book No. 002 ;  
Series of 2042 .



ATY. MARK JOSE PEE MANELO  
Notary Public  
Room 405, Security Bank Building,  
Mallin St., Quezon City  
Adm. Matter No. 98-105  
Commission expired on December 31, 2022  
Attorney's Seal No. 67184  
EDL License No. 010006, Quezon City, Luzon  
PTR No. 00992100106, Quezon City  
NCLC License No. 51000006