PUBLIC EMPLOYMENT SERVICE OFFICE
4th Flr. Civic Center Bldg. A, Quezon City Hall Compound
988-42-42 loc. 8436/8437/8439 qcpeso@gmail.com

FIRST-TIME JOBSEEKER APPLICATION FORM

1 x 1
ID Photo
(Optional)

INSTRUCTIONS: Accomplish this form using ball-point pen. Print in block letters and write legibly. Submit accomplished form to the Public Employment Service Office, Quezon City.

1. PERSONAL INFORMATION

_____
Last Name First Name Middle Name Suffix

Complete Address: House No. _____ Street _____ Subdivision/Village _____

Barangay: _____ District _____

Birthdate: (MM/DD/YYYY) _____

Place of Birth: _____

Age: ☐☐ Sex: ☐Male ☐ Female ☐Others

Height: _____ (cm.)

Weight: _____ (kg.)

Religion: _____

Disability:

☐ Visual
☐ Hearing
☐ Speech
☐ Physical

Others: _____

Civil Status

☐ Single ☐ Married
☐ Widow ☐ Separated

Contact Information:

Landline: _____
Mobile: _____
Email Address: _____

Languages spoken:

☐ Filipino ☐ Korean
☐ English ☐ Arabic
☐ Spanish ☐ French
☐ Japanese ☐ Chinese

Dialect: _____

2. EDUCATIONAL BACKGROUND

LIST OF SCHOOLS ATTENDED

Level	*Name of School/University*	*Course/Degree/Highest Level Completed*	*Year Graduated*	*Last Attended*
Elementary				
High School				
College				

3. PROFESSIONAL LICENSE / ELIGIBILITY (Includes professional and non-professional driver's licenses)

License Title: _____/_____

Eligibility Title: _____/_____

4. VOCATIONAL/TECHNICAL TRAINING / CERTIFICATE OF COMPETENCE AND RELEVANT EXPERIENCE
(Include programs taken as part of college education, ex. OJT, Internship)

Name of Training/Certificate	*Skills Acquired*	*Rating*	*Period of Training/ Experience (may be expressed in days/weeks/months/years)*

In case of Emergency,full name of person to be notified: _____ ***Relationship:*** _____
(parent, wife, husband, children etc.)

Available Valid ID: _____ ***ID No.*** _____
(Driver's, passport, company, SSS, brgy. Etc.)

CERTIFICATION/AUTHORIZATION

This is to certify that all the information that I have provided in this form are true to the best of my knowledge. This is also to authorize the Public Employment Service Office (PESO) to include me in the Skills Registry System.

_____ _____ ☐
Signature of the Registrant Date Right Thumb mark