



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2110032**

Purchase Order Date: **DEC 08 2021**

Procuring Unit : QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES

Project Number : QCCCD-21-MF-467

Company Name : YENS OFFICE AND SCHOOL SUPPLIES TRADING

Mode of Procurement : 53.9

Address : #23 Moses St., Metrogate Complex, Pandayan, City of Meycauayan, Bulacan

Resolution No. : 21-A-474

Business Type : Sole Proprietorship Registration #1565450

TIN Number : 482-778-072-000

Contact Number : 09176530731

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Forty Five (45) Calendar Days

Payment Term : Credit

| Stock No. | Item | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|------------|------------|
| 10 | Treadmill – Pediatric: Tall 100 lb weight limit, 25 inches Width Base, Maximum patient weight: 100lbs, Overall Height: 5 ft. 6 inches Maximum Patient Height Overground: 5 ft. 3 inches; Maximum Patient Height on 6 inches Treadmill: 5 ft. 3 inches; Length 32.5 inches; Base width Standard: 25 inches; Max Treadmill width: 24 inches | unit | 1 | 149,301.00 | 149,301.00 |
| 11 | Treadmill – Pediatric Belt Dimensions: 18 inch by 50 inch wide, Maximum Patient Weight: 400 lbs. Walking Surface: 18 inches x 50 inches, Motor (HP): 3 HP, Speed Range (mph): 0.1 – 6.0, Step Up Height: 6.25 inches, Weight Limit: 400 lbs. Incline: 0% - 10%, Overall Dimensions: 23 inches x 64 inches (with available very low speeds 0.1 mph starting speed) ***** Nothing Follows ***** | unit | 1 | 148,143.00 | 148,143.00 |

Total Amount : 830,264.00

Total Amount In Words (Pesos): Eight Hundred Thirty Thousand Two Hundred Sixty Four Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor

Kathleen M. Osorio DEC 15, 2021
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant



OBR : 100-2021-10-11611

PR Amount : 832,264.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2110032**

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|-----------|---|---------------|-----|-----------|------------|
| 8 | Crutches – Youth Forearm Crutches with Full Cuff Color: Fire Brick Red; Height adjustable grip to floor height: 22 inches – 29.5 inches (56-75 cm); Grip to top of cuff height: 6 inches – 8 inches (15-20 cm); Cuff diameter: 3 inches or 3.5 inches; Product weight: 18.2 oz. (520 g); Maximum user weight: 160 lbs.; User heights: 4 ft. 0 inch – 5 ft. 0 inch (122-153 cm) Youth forearm height adjustable crutches with full cuff, but can still use their legs; Youth forearm height adjustable crutch is epoxy-coated youth forearm crutch with 3 ½ diameter full cuff; The forearm crutch features a V-shaped front opening for quick release; This youth crutch is height adjustable grip to floor from 22 inches to 29.5 inches and grip to top of cuff from 6 inches to 8 inches | pair | 2 | 20,050.00 | 40,100.00 |
| 9 | Crutches – Youth Forearm Crutches with Full Cuff Color: Forest Green; Height adjustable grip to floor height: 22 inches – 29.5 inches (56-75 cm); Grip to top of cuff height: 6 inches – 8 inches (15-20 cm); Cuff diameter: 3 inches or 3.5 inches; Product weight: 18.2 oz. (520 g); Maximum user weight: 160 lbs.; User height: 4 ft. 0 inch – 5 ft. 0 inch (122-153 cm) | pair | 2 | 51,000.00 | 102,000.00 |

MA. JOSEFINA G. BELMONTE
City Mayor

Kathleen M. Osorio
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Mananguy
RUBY G. MANANGUY
City Accountant

OBR :

PR Amount : 832,264.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2110032**

Purchase Order Date: **DEC 8 2021**

| | | | |
|----------------|---|---------------------|-------------------|
| Procuring Unit | : QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES | Project Number | : QCCCD-21-MF-467 |
| Company Name | : YENS OFFICE AND SCHOOL SUPPLIES TRADING | Mode of Procurement | : 53.9 |
| Address | : #23 Moses St., Metrogate Complex, Pandayan, City of Meycauayan, Bulacan | Resolution No. | : 21-A-474 |
| Business Type | : Sole Proprietorship Registration #1565450 | TIN Number | : 482-778-072-000 |
| | | Contact Number | : 09176530731 |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Forty Five (45) Calendar Days

Payment Term : Credit

| Stock No. | Item | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|-----------|------------|
| 6 | Crutches – Pediatric Forearm Crutches with Full Cuff Color: Yellow; Cuff diameter: 3 inches (7.5 cm); Product weight: 17.3 oz. (490 g); Maximum user weight: 160 lbs.; User height: 3 ft. 0 inch to 4 ft. 0 inch (91 to 123 cm.); Height adjustable grip to floor: 17 inches – 23 inches; Grip to top of cuff: 6 inches – 7 inches Material Properties: Aluminum Grip Properties: Hard | pair | 3 | 21,000.00 | 63,000.00 |
| 7 | Crutches – Pediatric Forearm Crutches with Full Cuff Color: Pastel Blue; Cuff diameter: 3 inches (7.5 cm); Product weight: 17.3 oz. (490 g); Maximum user weight: 160 lbs.; User height: 3 ft. 0 inch to 4 ft. 0 inch (91 to 123 cm.); Height adjustable grip to floor: 17 inches – 23 inches; Grip to top of cuff: 6 inches – 7 inches; A V-shaped front opening on the pediatric forearm crutch allows for fast release | pair | 3 | 35,000.00 | 105,000.00 |

MA. JOSEFINA G. BELMONTE
City Mayor

Kathleen M. Osorio
Signature Over Printed Name of Supplier / Date
Dec 15, 2021

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR :

PR Amount : 832,264.00



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Sir/Madam:

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| Stock No. | Item | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|---|---------------|-----|-----------|-----------|
| 4 | Walker – Pre-Adolescent Four Wheeled with Front Swivel- Height to Top of Handle 23 inches – 30.5 inches; Distance inside Handles (Depth x Width) 10.5 inches x 15 inches Uniquely designed to be used in reverse to improve alignment, consume less energy and maximize the opportunity to walk; Convenient, latex-free, flanged hand grips help align the user's hands and arms; Have swiveling front casters; Improves alignment and maximizes potential for walking; Facilitate postural alignment, balance and components of gait; Fold for easier storage and transportation; Height adjustments vary from 23 inches – 30.5 inches | unit | 2 | 18,000.00 | 36,000.00 |
| 5 | Crutches – Toddler Forearm Crutches with Full Cuff Color: Deep Blue, Grip to Floor Height: 14 inches – 18 inches (35 – 46 cm); Grip to Top of Cuff: 5.5 inches (14cm); Cuff Diameter: 3 inches (7.5 cm); Product Weight: 15.1 oz. (430 g); Maximum User Weight: 120 lbs.; User Height Range: 2 ft. 4 inches to 3 ft. (71 – 91 cm) Epoxy-coated aluminum resists scratches and dents; Foam handle provides a comfortable and secure grip; Rubber feet tips provide traction on smooth surfaces; V-shaped cuff opening allows for quick releasing of the arms | pair | 2 | 19,360.00 | 38,720.00 |

MA. JOSEFINA G. BELMONTE
City Mayor

Kathleen M. Osorio / Dec 15, 2021
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangay
RUBY G. MANANGAY
City Accountant

OBR :

PR Amount : 832,264.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2110032**

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| Company Name | : YENS OFFICE AND SCHOOL SUPPLIES TRADING | Mode of Procurement | : 53.9 |
| Address | : #23 Moses St., Metrogate Complex, Pandayan, City of Meycauayan, Bulacan | Resolution No. | : 21-A-474 |
| Business Type | : Sole Proprietorship Registration #1565450 | TIN Number | : 482-778-072-000 |
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Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

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Delivery Schedule : Forty Five (45) Calendar Days

Payment Term : Credit

| Stock No. | Item | Unit of Issue | QTY | Unit Cost | Amount |
|-----------|--|---------------|-----|-----------|-----------|
| 1 | Walker – Child Two Wheeled Walker Height to Top of Handle 16.5 inches – 22 inches; Distance inside Handles (Depth x Width) 9 inches x 13.5 inches Easy to use, push-button mechanisms let walkers fold easily; Each side folds independently to allow easy movement through narrow spaces; Side cross braces provide extra durability; Push-button, height adjustable legs; Height adjusts from approx. 16.5 inches – 22 inches For the youth model | unit | 2 | 20,000.00 | 40,000.00 |
| 2 | Walker – Pre-Adolescent Two Wheeled Walker Height to Top of Handle 23 inches – 30.5 inches; Distance inside Handles (Depth x Width) 10.5 inches x 15 inches Easy to use, push-button mechanisms let walkers fold easily; Each side folds independently to allow easy movement through narrow spaces; Side cross braces provide extra durability; Push-button, height adjustable legs; Height adjustments vary from approx. 23 inches – 30.5 inches | unit | 2 | 25,000.00 | 50,000.00 |
| 3 | Walker – Child Walker Four Wheeled with Front Swivel Casters Height to Top of Handle 16.5 inches – 22 inches; Distance inside Handles (Depth x Width) 9 inches x 13.5 inches Uniquely designed to be used in reverse to improve alignment, consume less energy and maximize the opportunity to walk; Convenient, latex-free, flanged hand grips help align the user's hands and arms; Have swiveling front casters; Improves alignment and maximizes potential for walking; Facilitate postural alignment, balance and components of gait; Fold for easier storage and transportation; Height adjustments vary from 16.5 inches – 22 inches | unit | 2 | 29,000.00 | 58,000.00 |

MA. JOSEFINA G. BELMONTE
City Mayor

Kathleen M. Awib / Dec 15, 2021
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR :

PR Amount : 832,264.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 15 2021 and to expire on - JAN 29 2022.

CONFORME:

KASHIEEN M. OROÑO
SIGNATURE OVER PRINTED NAME

OWNER
IN THE CAPACITY OF

Dec 15, 2021
DATE

Duly authorized to sign this Purchase Order for and on behalf of YENS OFFICE AND SCHOOL SUPPLIES TRADING
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
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6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 15 2021 and to expire on - DEC 15 2022

CONFORME:

Kathleen M. Osonio
SIGNATURE OVER PRINTED NAME

OWNER
IN THE CAPACITY OF

Dec 15, 2021
DATE

Duly authorized to sign this Purchase Order for and on behalf of

YENS OFFICE AND SCHOOL SUPPLIES TRADING
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
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6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
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11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 15 2021 and to expire on - JAN 29 2022.

CONFORME:

Kathleen M. Osorio
SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

Dec 15, 2021
DATE

Duly authorized to sign this Purchase Order for and on behalf of

YENS OFFICE AND SCHOOL SUPPLIES TRADING
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**

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 6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
 7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
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 13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
 14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
 15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 15 2021 and to expire on - Jan 29 2022.
- CONFORME: Kathleen M. Osorio
SIGNATURE OVER PRINTED NAME
- OWNER
IN THE CAPACITY OF
- Dec 15, 2021
DATE
- Duly authorized to sign this Purchase Order for and on behalf of Yens Office and School Supplies Trading
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 15 2021 and to expire on -

CONFORME:

Kathleen M. Ocampo
SIGNATURE OVER PRINTED NAME

OWNER
IN THE CAPACITY OF

Dec 15, 2021
DATE

Duly authorized to sign this Purchase Order for and on behalf of Yens Office and School Supplies Trading
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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