



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number  
**2202031**  
Purchase Order Date: **MAR 22 2022**

Procuring Unit	: PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	Project Number	: PAISD-21-AVE-818C
Company Name	: YENS OFFICE AND SCHOOL SUPPLIES TRADING	Mode of Procurement	: Shopping 52.1b
Address	: #23 Moses St., Metrogate Complex, Pandayan, City of Meycauayan, Bulacan	Resolution No.	: 22-A-014
Business Type	: Sole Proprietorship Registration #1565450	TIN Number	: 482-778-072-000
		Contact Number	: 09176530731

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse  
**Delivery Schedule :** Fifteen (15) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
6	Powered: Bi-ampped; LF Driver size: 7 inches woofer; LF Driver Type: Kevlar cone with rubber surround HF Driver size: 1 inch tweeter; HF Driver Type: Kevlar with Driver surround: Total Power: 145W Class D Frequency Response: 42Hz-40KHz; Maximum Peak SPL: 110 dB SPL; Input Types: 1 x XLR-1/4 inch  1 Set Mic: Audio Recording, Video Mic Studio - Rode  Boom kit with windmuff-VM, windmuff.  Boom Stand, Adapter 25 Cable; Rycote suspension system. Acoustic Principle: Line Gradient, Active Electronics: JFET impedance converter Capsule 0.50 inch Polar Pattern: Supercardioid -Pick audio from the front and sides and rejects 150 inches from the rear  Address type: End, Frequency range: 40Hz  Output Impedance: 200 Maximum SPL: 134dB  (@ 1 KHz 1% THD into 1K load) Sensitivity: 38.0dB  1re 1 Volt/Pascal (12.60mV @ 94 dB SPL) +/-2dB @1 KHz Power: Options: 9V battery powered Weight: 176.00 gm Dimensions: 65.00mmH x 102.00mmW x 250.00D Output: 3.5 minijack.  Headset: Audio Video Recording:- Wireless Over-ear Headphones - JBL	set	1	13,000.00	13,000.00
7	Bluetooth version: 4.2 Ear cushion material: PU Leather, Headphone cable length (cm): 133.4, Headphone cable length (ft): 4.38, Driver size (mm) 50.0, Driver sensitivity at 1 KHz/mW (dB): 108dB SPL @ 1 KHz/Pa, Dynamic frequency response range (Hz): 18Hz-20Hz Impedance (ohms): 32.0, Number of drivers per ear: 1.0. Feature: Alexa, Ambient Aware. Built-in Microphone, comes with APP Detachable Cable. Assistant, Hands Free call, JBL Signature Sound Multipoint connection. Over-ear, Rechargeable Battery, Remote Control on ear cups. Siri/Google Now, Talk thru, Touch Control, Wireless.  ***** Nothing Follows *****	set	3	11,188.00	33,564.00

**Total Amount :** 317,769.00

**Total Amount In Words (Pesos):** Three Hundred Seventeen Thousand Seven Hundred Sixty-Nine Pesos Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*Katherine M. Osorio*  
Signature Over Printed Name of Supplier / Date  
March 24, 2022

**Funds Available:**

*Dyanang*  
**RUBY G. MANANGU**  
City Accountant



**OBR :** *100-2020-00-00000*  
**PR Amount :** 318,610.00





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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Video Editing Preview Monitor - LG ultra wide monitor for 34 inches, 21.9 QCHD (3440x1440), 100Hz, HDR, Free sync Patented Eye-Care For Extended Play Ergonomic; Height/tilt adjustability, USB-C one cable connectivity enable super speed USB data transfer and 2K video delivery over a single cable, HDMI Display Port, USB 3.1	unit	2	39,000.00	78,000.00
2	1080P HD Webcam - Logitech Full High Def 1080P Dimension including fixed mounting clip Height 44mm Width 95mm depth: 71mm cable length: 1.5m, weight 162g Max Resolution: 1080p/30 fps-720p/60fps, Focus type: Autofocus; Lens type: Glass Built-in mic: Stereo Diagonal Field of view (dFov): 78, Tripod ready universal mounting clip fits laptops LCD or Monitor.	piece	2	8,050.00	16,100.00
3	Speaker video editing - Logitech dual field drivers set of 45° angle and accompanied by a down firing subwoofer; Speaker: 116x122x115mm (2.5x4.8x4.5 inches) Subwoofer: 150x195x202mm (5.9 x 7.7 x 8 inches) Total system Power: Up to 8 W RMSl Peak Power: Up 16W	set	1	2,105.00	2,105.00
4	Colored printer - Epson A3 heavy duty, Print speed up to 15ipm, Print resolution up to 57.60x1440 dpi	unit	2	35,000.00	70,000.00
5	Studio Monitor Speaker - KRK Low distortion Kevlar drivers, efficient class D power amp with a built brick wall limiter, App adjust EG settings, subwoofer levels, crossover settings and polarity settings and aids with speaker placement and level matching	pair	3	35,000.00	105,000.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*Kathleen P. Oson*  
Signature Over Printed Name of Supplier / Date  
**March 24, 2022**

**Funds Available:**

*Manang*  
**RUBY G. MANANGU**  
City Accountant

**OBR :** *100.000.00-00002*  
**PR Amount :** 318,610.00



### TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the ALTERNATE AWARDDEE.
3. AWARDDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on MAR 08 2022 and to expire on - MAR 24 2022

CONFORME:

KATHLEEN P. OSORIO

SIGNATURE OVER PRINTED NAME

OWNER

IN THE CAPACITY OF

DATE

COMPANY NAME

YENS OFFICE AND SCHOOL SUPPLIES TRADING

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, at \_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_.

Doc. No. \_\_\_  
Page No. \_\_\_  
Book No. \_\_\_  
Series of \_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**