



Republic of the Philippines
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT
(SECTION 53.9)

Date: **MAY 02, 2022**
PR No: **ENGINEERING-22-**
VPA-410

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF BATTERY CLAMP AND OTHERS**
Approved Budget for the Contract : **Php 377,784.00**
End-User /
Implementing Office : **DEPARTMENT OF ENGINEERING**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided.
Submit your quotation duly signed by you or your duly authorized representative not later than
MAY 06, 2022; 10:00 A.M. Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI / SEC);
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance;
- 5 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00);
- 6 Omnibus Sworn Statement prescribed by the Government Procurement Policy Board (GPPB).
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

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For any clarification you may contact us at 89884242 loc. 8505/8709.


ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

- 1. Bidders shall **provide correct and accurate** information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Battery Clamp - positive	Pc	101		
2	Battery Clamp - negative	Pc	101		
3	Engine Coolant - Ready to use, Green color, 10 liters	Pc	44		
4	Hydraulic Oil - #10, 18 Liters	pail	15		
5	Hydraulic Oil - #68, 18 Liters	pail	15		
6	Grease - Multipurpose/ 15 kg	pail	3		
7	Grease - High Temperature/ 15 kg	pail	3		
8	Vulcanizing Cement - 235 cc/ 260 ml	Cans	20		
9	Torque Wrench - Torque Wrench 18 inches, 1/2 drive with sockets (17 mm, 19 mm, 21 mm), chrome vanadium, heavy duty with blow mold case	Set	2		
10	Spray Gun Paint - paint capacity: 400cc, diameter of nozzle: 1.3mm, operating pressure: 4598 psi	Pc	2		
11	WD-40 - 191 ML	Pc	20		
12	Tool Box - Heavy Duty, 16 inches x19 inches x22 inches, with 2 removable organizers, pad lock eye, tote tray, soft wide rubber coated handle	Pc	2		
13	Oil Filter Wrench Socket Type - 19 pcs aluminum Cup Style Remover Tool, Stainless Steel, 901, 902, 903, 903-4, 903-6, 911, 904, 905, 906, 907, 908, 911-1, 914, 915, 27, 32, 36	Set	2		
14	Automotive Battery Tester (digital) - 12V battery test: 7-16V DC; 12V/24V start-up system test: 7-30V DC; 12V/24V charging system test: 7-30V DC; Battery type: ordinary lead-acid battery, AGM flat battery, AGM spiral battery, gel battery, EFB battery; Battery capacity: 3~250Ah; Battery standard and scope: CCA: 40~2000; Brain Computer Index: 40~2000; CA: 40~2000; MCA: 40~2000; JIS: 26A17~245H52; DIN: 40~1400; IEC: 40~1400; EN: 40~2000; SAE: 40~2000; AH: 3~250AH; with Overvoltage protection, Reverse connection protection, Poor contact prompt, Battery status display, Battery life display, Battery capacity display, Battery internal resistance display, USB communication, Printing function; Inclusions: 1 x UT675A battery tester	Set	4		

15	Socket wrench - 3/4 inch drive, High-torque, 6-point sockets grip flat sides of fasteners, not corners, preventing round-off, 18 inch, 24-tooth, oval-head ratchet with quick-release drive tang locks onto sockets, 18 inch sliding T head breaker bar loosens frozen fasteners, 21,22,23,2426,27,28,29,30,31,32,34,36,38,41,46,50,55,60,65mm, L EXT. 200MM, T HANDLE ADAPTOR, T HANDLE 490MM, UNIVERSAL HANDLE 490MM, heavy duty, Hex type, 6 Points	set	2		
16	Drain Pan - Material: High-density Polyethylene; Capacity: 7.5L; Color: black	pc	3		

	Total Quoted Amount				

Amount in Words:_____

Delivery Period : **Thirty (30) calendar days**
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address