



Republic of the Philippines  
Quezon City  
**OFFICE OF THE CITY MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**Mary Grace P. Saavedra** ✓  
Sole Proprietor ✓  
MERATEC ENTERPRISES ✓  
Contractor

With Office Address at  
UG-38 Cityland Pasong Tamo Condo, Calle Estacion, Pio Del Pilar, Makati City ✓

For the Project  
**PROCUREMENT OF RACKMOUNT SERVER AND OTHERS** ✓


**FOR THE PERIOD**  
APR 26 2022 TO JUN 25 2022

The Project will commence on APR 26 2022

ISSUED BY:

  
\_\_\_\_\_  
**MA. JOSEFINA G. BELMONTE**  
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

  
\_\_\_\_\_  
**ERROL BAYSON / AUTHORIZED REPRESENTATIVE**  
(Signature Over Printed Name and Designation)  
MERATEC ENTERPRISES