



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2202028**

Purchase Order Date: **MAY 18 2022**

Procuring Unit	: PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	Project Number	: PAISD-21-PE-885
Company Name	: YENS OFFICE AND SCHOOL SUPPLIES TRADING	Mode of Procurement	: Shopping 52.1b
Address	: #23 Moses St., Metrogate Complex, Pandayan, City of Meycauayan, Bulacan	Resolution No.	: 22-A-013
Business Type	: Sole Proprietorship Registration #1565450	TIN Number	: 482-778-072-000
		Contact Number	: 09176530731

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	USB-C Bluetooth Operating Frequency: 2.4 to 2.48 GHz Load Weight (Reference Value): 3.6 kg (Handheld) Maximum Controlled Rotation Speed – Pan axis: 360°/s Tilt axis: 360°/s Roll axis: 360°/s Mechanical Endpoint Range – Pan axis: 360° continuous rotation Tilt axis: + 185° to - 95° Roll axis: 360° continuous rotation Controlled Rotation Range – Pan axis: 360° continuous rotation (Roll 360 mode) Tilt axis: +180° to -90° (Upright Mode), +90° to -135° (Underslung and Flashlight Mode) Roll axis: ±30°, 360° continuous rotation (Roll 360 mode) Weight: Approx. 1.5kg/ 3.3lb (gimbal only), Approx. 1.85kg/ 4.0lb (gimbal and grip included) Dimensions: Approx. 20.2 x 18.5 x 48.6 cm/ 8.0 x 7.3 x 19.1 inches ***** Nothing Follows *****				

Total Amount : 881,200.00

Total Amount In Words (Pesos): Eight Hundred Eighty-One Thousand Two Hundred Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor

Kathleen M. Osorio / May 23, 2022
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant



OBR : 100-2102-05-05197

PR Amount : 881,200.00



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1	LENS - Sigma 16-35mm f/2.8L IS USM is the first f/2.8 standard zoom lens capable of up to 5 shutter speed stops of image stabilization. Additional control ring on the barrel. f/2.8 aperture and a 9-bladed circular aperture diaphragm. Filter Size: 82mm, Max Aperture: f/2.8, Image stabilization of up to 5 stops, With Nano USM, Additional Control Ring, Dust and Dip Resistant *must be compatible with existing camera units	piece	1	143,000.00	143,000.00
2	HANDHELD AUDIO/VIDEO CAMERA - Panasonic UHD 4K Resolution, 1.0 Type MOS Sensor - 8 Mode Gamma, MOV/MP4, AVCHD Formats - Composite, 8-Bit 4:2:0 HDMI Video Output-Variable Rate Recording up to 60 fps - 25.4 to 367.5 Lens, 15x Optical zoom - 5-Axis Hybrid Image Stabilizer -2x SDHC/SDXC Card Slots, UHS - 1 Support - Variable Gain Selector Switch.	unit	1	117,000.00	117,000.00
3	PROFESSIONAL DSLR CAMERA WITH KIT LENS - Canon 20MP Full frame CMOS sensor, RF 24-105mm f/4L IS USM Lens, 4K60p and FHD 120p 10-Bit Internal Video, sensor shift 5-axis image stabilization, 12fps with mechanical shutter, 20fps with electronic shutter, dual pixel CMOS AF II with 1035 points, 0.5" 3.69m-dot electronic viewfinder	unit	1	289,400.00	289,400.00
4	MIRRORLESS DIGITAL CAMERA - Sony 12 mp Full-Frame CMOS Sensor -UHD 4k 120p Video 10-Bit 4:2:2 Internal -16 Bit Raw Output, HLG, 759-Point Fast Hybrid AF, 9.44m-Dot QXGA OLED EVF, 3.0" 1.44m-Dot Vari-Angle Touchscreen, 5-Axis SteadyShot Image Stabilization, Extended ISO 40-409600,10 fps Shooting - Dual CFexpress Type A/SD Card Slots Lens - 50MM F/1.8, Compact light weight, easy to carry -E-Mount Lens/Full-Frame Format Aperture Range: f/1.8 to f22, One Aspherical Element, Double-Gauss Optical Design, DC Autofocus Motor, Seven-Blade Circular Diaphragm	piece	1	218,500.00	218,500.00

MA. JOSEFINA G. BELMONTE
City Mayor

Kathleen M. Osorio / May 23, 2022
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OBR :

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5	TRIPOD CARBON FIBER MONOPOD - Benro Max height of 63.8", ability to support gear weight up to 17.6lb, three short legs with three angle adjustment with removable rubber foot with stainless spike for uneven or unstable terrain, with fluid video head	piece	3	22,100.00	66,300.00
6	HANDHELD 3-AXIS GIMBAL STABILIZER - DJI 3.6kg/7.9lb, payload all-in-one control, 12hrs. runtime with tripod, focus wheel for DSLR and mirrorless cameras Size of mountable camera: maximum depth from the center of gravity on the camera base plate: 95mm, maximum height: 150mm, maximum width: 205mm, accessory port: mechanical - 1/4" - 20, 3/8" - 16 mounting hole, M4 mounting hole, electrical: 12V/2A power accessory port, camera control port, 8-pin port, input power: model Camera Tray Dimensions - Maximum depth from the center of gravity on the camera base plate: 98 mm Maximum height measured from top of the camera base plate: 150 mm Maximum width: 205 mm Accessory Port - Mechanical: 1/4"-20, 3/8"-16 Mounting Hole, M4 Mounting Hole Electrical: 12V/2A Power Accessory Port, Camera Control Port, 8-pin Port Input Power - 2400mAh-14.4V Type: 18650 LiPo Capacity: 2400 mAh Energy: 34.56 Wh Connections - Bluetooth 4.0	piece	1	47,000.00	47,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

KATHLEEN M. OSOND / May 23, 2022
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR :

PR Amount : 881,200.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on MAY 23 2022 and to expire on - JUN 22 2022.

CONFORME:

Kathleen M. Acord
SIGNATURE OVER PRINTED NAME

Owner
IN THE CAPACITY OF

May 23, 2022
DATE

Duly authorized to sign this Purchase Order for and on behalf of Yens Office and School Supplies Trading
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)