



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2203019**

Purchase Order Date: **APR 25 2022**

Procuring Unit	: QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	Project Number	: QCDRRMO-22-OSD-097
Company Name	: JCM SUPPLY WHOLESALING	Mode of Procurement	: Public Bidding
Address	: Unit A 101 K-8th East Kamias, Quezon City	Resolution No.	: 22-PB-073
Business Type	: Sole Proprietorship Registration #1046812	TIN Number	: 462-832-877-000
		Contact Number	: 09273121901

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
46	BOTTLE SPRAYER, 330ml, PET Bottle, Clear Bottle, Plastic Bottle, Clear Spray	pcs	500	116.50	58,250.00
47	EXTENSION CORD, 10 meters cord length with overheating protection button, 2500w, 3 gang	pcs	100	1,157.00	115,700.00
48	FLUORESCENT BULB, 32w, circular fluorescent tube, with ballast	pcs	300	460.00	138,000.00
49	LED SET, LED tube T8, 18w, single-ended with fixture	pcs	100	345.00	34,500.00
50	LED, LED Capsule, 20w	pcs	200	320.00	64,000.00

\*\*\*\*\* Nothing Follows \*\*\*\*\*

Total Amount : 3,065,412.00

Total Amount In Words (Pesos): Three Million Sixty-Five Thousand Four Hundred Twelve Pesos Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*CRUZADO, CELINE* 2 4-5-22  
Signature Over Printed Name of Supplier / Date

Funds Available:

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant



OBR : 300-2202-03-001 (2017)  
PR Amount : 3,125,043.08

## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on MAY 05 2022 and to expire on -

CONFORME:

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of JCM SUPPLY WHOLESALING  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this MAY 05, 2022 at QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her TIN 1.0 with his/her photograph and signature appearing thereon with No. 511-351-510-00000.

Doc. No. 96  
Page No. 30  
Book No. 5  
Series of 2022

**ATTY. ARLE P. LIM**

Notary Public for Quezon City  
Notarial Commission: NP-178: 7/14/21 to 12/31/22  
Roll No. 65268  
PTR No. 2445159: 1-5-22  
IBP OR No. 197140: 1-7-22  
MCLE Compliance No. 6-0026861  
TIN: 329-392-954-000

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for Projects amounting to P2,500,000.00 and above only)



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2203019**

Purchase Order Date: **APR 25 2022**

Procuring Unit	: QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	Project Number	: QCDRRMO-22-OSD-097
Company Name	: JCM SUPPLY WHOLESALING	Mode of Procurement	: Public Bidding
Address	: Unit A 101 K-8th East Kamias, Quezon City	Resolution No.	: 22-PB-073
Business Type	: Sole Proprietorship Registration #1046812	TIN Number	: 462-832-877-000
		Contact Number	: 09273121901

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	FILE BOXES Magazine box, Horizontal, Legal, single, Dimensions: 12 x 24 x 40cm	pcs	270	105.00	28,350.00
2	LOG BOOK, 8.5 x 11 inches, 500 leaves	pcs	198	326.00	64,548.00
3	BOND PAPER, Legal, 80gsm, 500 sheets	box	280	405.50	113,540.00
4	BOND PAPER, A4, 70gsm, 500 sheets	box	280	355.00	99,400.00
5	BATTERY, AAA 4pcs/ pack	pack	625	131.00	81,875.00
6	BATTERY, AA 4pcs/ pack	pack	375	88.00	33,000.00
7	Battery, medium (size C), 2 pieces per blister pack	pack	25	98.00	2,450.00
8	BALL PEN, 0.5mm Black, 10pcs/box	box	100	67.50	6,750.00
9	BALL PEN, 0.5mm Blue, 10pcs/box	box	100	67.50	6,750.00
10	BALL PEN, 0.5mm Red, 10pcs/box	box	100	67.50	6,750.00
11	WHITEBOARD MARKER, Bullet tip, Black, 10pcs/box	box	100	645.00	64,500.00
12	WHITEBOARD MARKER, Bullet tip, Blue, 10pcs/box	box	100	645.00	64,500.00
13	WHITEBOARD MARKER, Bullet tip, Red, 10pcs/box	box	100	645.00	64,500.00
14	PERMANENT MARKER, Bullet tip, Black, 10pcs/box	box	100	488.00	48,800.00
15	PERMANENT MARKER, Bullet tip, Blue, 10pcs/box	box	100	488.00	48,800.00
16	PERMANENT MARKER, Bullet tip, Red, 10pcs/box	box	100	488.00	48,800.00
17	SCOTCH TAPE, 1 inch x 50 yards, clear	roll	300	22.00	6,600.00
18	SCOTCH TAPE DISPENSER, Big, 11 x 11 x 22cm	pcs	50	135.00	6,750.00
19	CLEAR PACKAGING TAPE, 2 inches x 50 yards	pcs	300	48.00	14,400.00
20	DUCT TAPE, Size: 1 1/2 inches x 10 yards, Cloth Type	pcs	200	72.50	14,500.00
21	PACKAGING TAPE DISPENSER, Metal, 2 inches, 6 x 9 x 16cm	pcs	50	70.00	3,500.00
22	PAPER CLIP, 3mm No. 33, Vinyl coating, 80s/box, 10 miniboxes/box	box	20	158.00	3,160.00
23	FASTENER, 70mm, plastic, 50pcs/box	box	50	43.00	2,150.00
24	PAPER CUTTER, A4 size, wood base	pcs	20	520.00	10,400.00
25	Signages tarpaulin for HOPE Facilities 4x8 feet	pcs	56	795.00	44,520.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR :

PR Amount : 3,125,043.08

## TERMS AND CONDITIONS

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5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
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9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on MAY 05 2022 and to expire on - JUN 04 2022

CONFORME:

CONVENIOS CELINE  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

5-5-22

DATE

Duly authorized to sign this Purchase Order for and on behalf of JCM SUPPLY WHOLESALERS  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

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**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2203019**

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Company Name	: <b>JCM SUPPLY WHOLESALING</b>	Mode of Procurement	: <b>Public Bidding</b>
Address	: <b>Unit A 101 K-8th East Kamias, Quezon City</b>	Resolution No.	: <b>22-PB-073</b>
Business Type	: <b>Sole Proprietorship Registration #1046812</b>	TIN Number	: <b>462-832-877-000</b>
		Contact Number	: <b>09273121901</b>

Sir/Madam:

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Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
26	EMERGENCY LIGHT Dual Optics LED 220v Fire Exit LED Signs Alum Alloy Frame 2.4v 800mAH	unit	105	1,038.00	108,990.00
27	TOILET PAPER, 2 ply 400 sheets per roll, 12's/pack	roll	2,000	15.30	30,600.00
28	WET WIPES, 20 pulls/pack	pcs	2,000	63.50	127,000.00
29	FOLDER, Long/ Legal Size 50pcs/pack	pack	3,000	195.00	585,000.00
30	CLEAR BOOK, 30 plastic sleeves, A4	pcs	500	160.00	80,000.00
31	SPIRAL COIL BINDING MACHINE, 100 pages, Manual punch operation, Punch capacity: 15 sheets, 80gsm (20lb), Loads horizontally, compatible with 4:1 pitch spiral binding coils, A4 size	unit	3	5,950.00	17,850.00
32	COIL CRIMPING PLIERS, size range 6 mm to 50 mm, made from hardened steel	unit	3	998.00	2,994.00
33	CUTTER, Big, 2 x 6 x 21 cm	pcs	50	380.00	19,000.00
34	CORRECTION TAPE, 5mm x 6m, flexible head function, refillable	pcs	50	108.00	5,400.00
35	DETERGENT POWDER, 1kg	pack	500	124.00	62,000.00
36	DISINFECTANT LIQUID BLEACH, 1 Liter	liter	500	51.37	25,685.00
37	INSECT KILLER SPRAY, 600ml	can	200	435.00	87,000.00
38	EXTERNAL HARD DRIVE, 1TB, USB 3.1	unit	10	3,750.00	37,500.00
39	CLEAR SPIRAL BINDING COIL, 100 leaves, 38mm	pcs	5,000	57.10	285,500.00
40	PAPER BINDING COVER, A4, 100 sheets per pack, 230gsm, PVC, clear cover	pack	50	798.00	39,900.00
41	PAPER BINDING COVER, Legal, 100 sheets per pack, 230gsm, PVC, clear cover	pack	50	905.00	45,250.00
42	BINDER CLIP, 51mm (2 inches), 12pcs/box	box	50	86.00	4,300.00
43	LONG BROWN ENVELOPE, 10 x 15 inches, 150lbs	pcs	15,000	2.90	43,500.00
44	COLOR PAPER, Assorted color per pack, Short, 80gsm, 250 sheets	pack	50	252.00	12,600.00
45	SHOWER CURTAIN, White, 180 x 180cm, 100% polyester fabric, water repellant finish	pcs	800	182.00	145,600.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*CARVENOR, COUNTE 2 5-5-22*  
Signature Over Printed Name of Supplier / Date

Funds Available:

*Manang*  
**RUBY G. MANANGU**  
City Accountant

OBR :

PR Amount : 3,125,043.08

### TERMS AND CONDITIONS

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CONFORME:

CARLOS L. DELINE  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE  
IN THE CAPACITY OF

5-5-22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of JCM SUPPLY WHOLESALING  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_.

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