



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2204028**

**Purchase Order** Date: MAY 16 2022

Procuring Unit : DEPARTMENT OF THE BUILDING OFFICIAL	Project Number : DBO-22-OE-154
Company Name : RNET AND RJ4 GENERAL MERCHANDISE	Mode of Procurement : Public Bidding
Address : #61-G Mabilis St., Pinyahan, Quezon City	Resolution No. : 22-PB-118
Business Type : Sole Proprietorship Registration #04095139	TIN Number : 236-975-049-000
	Contact Number : 8932-0066

**Sir/Madam:**  
 Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Sixty (60) Calendar Days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Fax modem Up to 33.6 Kbps Fax destinations 2,100 (single + group) Fax functions Polling; time shift; PC-Fax; receipt to confidential box; Receipt to e-mail/FTP/SMB; up to 400 job programs  ***** Nothing Follows *****				

**Total Amount : 1,443,000.00**

Total Amount In Words (Pesos): One Million Four Hundred Forty-Three Thousand Pesos Only

 <b>MA. JOSEFINA G. BELMONTE</b> City Mayor	 <b>BERNARDO C. LEONARDO</b> Authorized Representative
Signature Over Printed Name of Supplier / Date	

<b>Funds Available:</b>  <b>RUBY G. MANANGU</b> City Accountant	 <b>Approved Budget for the Contract : 1,890,000.00</b>	OBR : (204 01070-02-02-001) 200-000-04117
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1	<p>PHOTOCOPYING MACHINE - Develop</p> <p>Digital Photocopying Machine with Reverse Auto Document Feeder + 2 Paper cassette tray (500x2) + Desk Kit with rollers free: Initial set of consumables (100% full) A3 multifunctional with 28 ppm b/w. Standard print controller with PCL 6 (PCL 5 + XL 3.0), PostScript 3, PDF 1.7, XPS and OOXML support. Paper capacity of 500 + 500 sheets and 100-sheet manual bypass. Media from A6 to A3 and 60 - 220 g/m2. 2 GB memory, 250 GB hard disk and Gigabit Ethernet standard. Document feeder Reversing automatic document feeder, capacity 100 originals            1 x Universal tray A5-A3, 500 sheets, 60-220 g/m2            Large capacity tray A4, 2,500 sheets, 60-220 g/m2            USB I/F kit USB keyboard connection            USB I/F kit USB keyboard connection, Bluetooth            ID card reader Various ID card technologies</p> <p>System Specifications            Panel size/resolution 7 inches / 800 x 480            System memory 2,048 MB (standard)            System hard disk 250 GB (standard)            Interface 10-Base-T/100-Base-T/1,000-Base-T Ethernet: USB 2.0;            Wi-Fi 802.11b/g/n (optional) Network protocols TCP/IP (IPv4/IPv6), FTP, SMB; SMTP, WebDAV Frame types Ethernet 802.2; Ethernet 802.3; Ethernet II; Ethernet SNAP            Automatic document feeder Up to 100 originals; A6-A3; 35-128g/m2            RADF optional available Printable paper size A5-A3; A6S; thick paper X/Y size input range: width: 90-297 mm; length: 139.7-431.8mm</p>	UNIT	5	288,600.00	1,443,000.00

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

**BERNARDO C. LEONARDO** 5/25/22  
 Authorized Representative  
 Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
 City Accountant

Approved Budget for the Contract : 1,890,000.00

OBR : 200-2022-04-117



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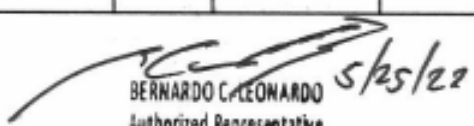
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	Printable paperweight 60-220 g/m2 Paper input capacity Standard: 1,100 sheets Max.: 3,600 sheets Tray 1 500 sheets; A5-A4; 60-220 g/m2 Tray 2 500 sheets; A5-A3; 60-220 g/m2 Tray 3 (optional) 500 sheets; A5-A3; 60-220 g/m2 Tray 4 (optional) 2 x 500 sheets; A5-A3; 60-220 g/m2 Large capacity tray (optional) 2,500 sheets; A4; 60-220 g/m <sup>2</sup> Manual bypass 100 sheets; A6-A3; custom sizes; 60-220 g/m <sup>2</sup>  Copier Specifications Copying process Electrostatic laser copy; indirect Toner system HD polymerised toner Copy/print speed A4 Up to 28 ppm Copy/print speed A3 Up to 14 ppm Autoduplex speed A4 Up to 28 ppm 1st copy out time 5.3 sec Warm-up time Approx. 20 sec. Copy resolution 600 x 600 dpi Gradation 256 gradations Multicopy 1 - 9,999 Original format A5 - A3 Magnification 25-400% in 0.1 % steps; auto-zooming Copy functions Chapter; cover and page insertion; proof copy (print and screen); adjustment test print; digital art functions; job setting memory; poster mode; image repeat; overlay (optional); stamping  Printer Specifications Print resolution 1,800 (equivalent) x 600 dpi Page description language PCL 6 (PCL 5 + XL 3.0); PostScript 3 (CPSI)				

  
**MA. JOSEFINA G. BELMONTE**  
 City Mayor

  
**BERNARDO C. LEONARDO** 5/25/22  
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**Funds Available:**

  
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	3016);XPS Operating systems Windows 7 (32/64); Windows 8 (32/64); Windows 8.1 (32/64); Windows 10 (32/64); Windows Server 2008/2008 R2 (32/64); Windows Server 2012/2012 R2 (64); Windows Server 2016; Macintosh OS X 10.9 or later; Unix; Linux Printer fonts 80 PCL Latin; 137 PostScript 3 Emulation Latin Print functions Direct print of PCL; PS; TIFF; XPS; PDF (v1.7); encrypted PDF files and OOXML (DOCX; XLSX; PPTX); mixmedia and mixplex; job programming; overlay; watermark; carbon copy print Mobile Printing AirPrint (iOS); Mopria (Android); Google Cloud Print (optional); WiFi Direct (optional) -NFC Authentication and Pairing (Android)  Scanner Specifications Scan speed (with optional document feeder) (mono/colour) Up to 45 ipm Scan resolution Max.: 600 x 600 dpi Scan modes Scan-to-eMail (Scan-to-Me); Scan-to-SMB (Scan-to-Home); Scan-to-FTP; Scan-to-Box; Scan-to-USB; Scan-to-WebDAV; Scan-to-DPWS; Network TWAIN scan File formats TIFF; PDF; Compact PDF; JPEG; XPS; Compact XPS; DOCX; XLSX; searchable PDF; PDF/A; linearized PDF Scan destinations 2,100 (single + group); LDAP support Scan functions Annotation (text/time/date) for PDF; up to 400 job programs; Realtime scan preview  Fax Specifications Fax standard G3 Fax transmission Analogue; I-Fax; Colour I-Fax (RFC3949-C); IP-Fax Fax resolution Max.: 600 x 600 dpi (ultra-fine) Fax compression MH; MR; MMR; JBIG				

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

**BERNARDO C. EDUARDO** 5/25/22  
 Authorized Representative  
 Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
 City Accountant

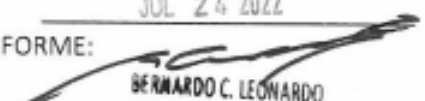
**OBR :**

**Approved Budget for the Contract : 1,890,000.00**

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on MAY 25 2022 and to expire on - JUL 24 2022

CONFORME:

  
BERNARDO C. LEONARDO  
Authorized Representative  
SIGNATURE OVER PRINTED NAME

Auth. Rep.  
IN THE CAPACITY OF

5/25/22  
DATE

Duly authorized to sign this Purchase Order for and on behalf of RNET AND RLU GR. MDSC  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)