



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2204056**

Purchase Order Date: **MAY 18 2022**

Procuring Unit	: CITY ADMINISTRATOR'S OFFICE	Project Number	: CAO-21-FIXTURES-693
Company Name	: NEMAN ENTERPRISES	Mode of Procurement	: Public Bidding
Address	: 22 Caliraya St., NAPOCOR Village, Tandang Sora, Quezon City	Resolution No.	: 22-PB-129
Business Type	: Sole Proprietorship Registration #05024731	TIN Number	: 134-673-385-000
		Contact Number	: 09959111738

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : City Administrator's Office

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Modular Laminated Partition, with or without glass, 60mm thick with aluminum end trim, (color - off white), and cable wire ready baseboard	m ²	14	17,190.00	240,660.00
2	Conference Room, Modular Laminated Partition, with or without glass, 60mm thick with aluminum end trim, (color - off white), and cable wire ready baseboard	m ²	12	17,190.00	206,280.00
3	I.T. Room, Modular Laminated Partition, with or without glass, 60mm thick with aluminum end trim, (color - off white), and cable wire ready baseboard	m ²	14	17,190.00	240,660.00
4	Interview Room, Modular Laminated Partition, with or without glass, 60mm thick with aluminum end trim, (color - off-white), and cable wire ready baseboard	m ²	22	17,190.00	378,180.00
5	Meeting Room- Asst. Head, Modular door, laminated with half-glass and door jambs, W80 x H210cm	unit	2	29,315.00	58,630.00
6	Fixed glass on floor to ceiling partition with glass frames, size: 150cm H x 60cm W	set	2	17,500.00	35,000.00
7	Fabric with Glass Low Partition, 60mm thick Modular Fabric Partition, (1.20m Ht.) with clear glass, (0.30m Ht.), complete with aluminum end trim, (color: off-white) and cable, wire ready baseboard, fabric	m ²	19	14,214.00	270,066.00
8	Modular Desks, 600mm width 30mm thick modular desktop high pressure laminated top, (600mm width) with drawer and powder coated bracket color: light brown, (wood grain)	unit	6	8,500.00	51,000.00
9	Free Standing Side Table - made of HPL laminate top with beige metal legs, W1400 x D500mm	piece	1	13,800.00	13,800.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR :

Approved Budget for the Contract : 2,976,277.70



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2204056**

Purchase Order Date: **MAY 10 2022**

Procuring Unit	: CITY ADMINISTRATOR'S OFFICE	Project Number	: CAO-21-FIXTURES-693
Company Name	: NEMAN ENTERPRISES	Mode of Procurement	: Public Bidding
Address	: 22 Caliraya St., NAPOCOR Village, Tandang Sora, Quezon City	Resolution No.	: 22-PB-129
Business Type	: Sole Proprietorship Registration #05024731	TIN Number	: 134-673-385-000
		Contact Number	: 09959111738

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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
10	Table Executive with Side Table; made of solid wood in high pressure laminate finish (veneer wooden finish) Dim: W200 x D100 x H76cm, with side cabinet, W120 x D50 x H75cm	piece	3	95,000.00	285,000.00
11	Executive Mobile Pedestal, made of solid wood in high pressure laminate finish with 3 drawers (2 small & 1 File Drawer)	piece	3	15,600.00	46,800.00
12	Re-upholstery of 4 seater sofa including replacement of foam for the seat rest and backrest in fabric upholstery	unit	4	36,000.00	144,000.00
13	Installation of wardrobe cabinet at CA's Office, made of Wenge MFC laminate with 3 shelves; with hanger rod and shoe compartment Dim: W90 x D50 x H120cm	set	1	53,750.00	53,750.00
14	Replacement of door for the wardrobe cabinet at CA's Office, made of Wenge MFC Laminate, Dim: W90 x D50 x H120cm	set	1	12,500.00	12,500.00
15	Supply and installation of floor to ceiling wall cabinet ACA's Offices made of Wenge MFC laminate with 5 adjustable shelves Dim: W100 x D50 x H180cm	unit	5	16,000.00	80,000.00
16	Installation of open type bookshelves with 5 adjustable shelves at Lounge Area, made of 18mm beech wood high laminated finish, W3656 x D483 x H1956mm	unit	1	40,000.00	40,000.00
17	Meeting table- laminated top with chrome leg 80cm, in diameter 75cm in height at interview rooms	piece	2	24,750.00	49,500.00
18	Executive Huddle Table, made in solid wood top and legs in veneer wooden finish; rectangular in shaped with H-legs, W200 x D100 x H75cm with side cabinet, W120 x D50 x H75cm	piece	1	98,500.00	98,500.00
19	Supply and installation of back cabinet set at ACA's Office, made of solid wood laminate finish with glass door at the top and swing-out door at the bottom, W90 x D45 x H180cm, (2) units and swing out door with 2 shelves (2) units at the center, W190 x D45m x H75cm	set	1	158,500.00	158,500.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date
5/23/2022

Funds Available:

RUBY G. MANANGU
City Accountant

OBR :

Approved Budget for the Contract : 2,976,277.70



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		Contact Number	: 09959111738

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : City Administrator's Office

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
20	Delivery and installation of wall cabinet with 6 adjustable shelves, W90 x D45 x 180H, floor to ceiling in MFC beech wood finish located at war room, installation of wall shelves at CA's Office, including brackets	unit	1	45,000.00	45,000.00
21	Installation of wall shelves at CA's Office including brackets W120 x D30cm, made of 18mm Wenge high pressure laminated finish	piece	6	9,550.00	57,300.00
22	Installation of wall shelves at CA's Office including brackets, W180 x D30cm, made of 18mm Wenge high pressure laminated finish	piece	3	11,758.00	35,274.00
23	Installation of wall shelves at CA's Office including brackets, W160 x D30cm, made of 18mm Wenge high pressure laminated finish	piece	3	10,985.00	32,955.00
24	Delivery of 4 drawer lateral filing cabinet, beige powder coated metal finish, W90 x D45 x H138cm	unit	2	24,500.00	49,000.00
25	Supply of 3 seater sofa, fabric upholstery with stainless leg	unit	1	44,500.00	44,500.00
26	Supply and installation of glass door for cabinet located at war room. Made of high quality clear tempered glass	set	1	35,500.00	35,500.00
27	High Back Executive Chair with armrest and gas lift in black leather upholstery with chrome leg star base (ACA's Office)	unit	3	20,500.00	61,500.00
28	Visitor's Chair, sled type, with armrest and gas lift in black leather upholstery with chrome leg star base	unit	6	18,250.00	109,500.00
29	Chrome Leg, 6cm thick stainless steel, 70cm height	unit	2	1,350.00	2,700.00
30	Free Standing Side Table-made of beech wood HPL laminate top with beige metal legs W120 x D45 x H75cm	unit	1	8,500.00	8,500.00
31	Free Standing Side Table - made of beech wood HPL laminate top with beige metal legs W90 x D45 x H75cm	unit	1	7,600.00	7,600.00
32	Pantry Cabinet, made in veneer wood laminated with shelves, W60 x D45 x H60cm	unit	1	20,500.00	20,500.00
***** Nothing Follows *****					

Total Amount : 2,972,655.00

Total Amount In Words (Pesos): Two Million Nine Hundred Seventy-Two Thousand Six Hundred Fifty-Five Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100-2022-05-05774

Approved Budget for the Contract : 2,976,277.70

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on MAY 23 2022 and to expire on - JUN 22 2022

CONFORME:

CHRYSLER
SIGNATURE OVER PRINTED NAME

ANTONIZED REPRESENTATIVE
IN THE CAPACITY OF

5/23/2022
DATE

Duly authorized to sign this Purchase Order for and on behalf of MEMAN ENT.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___, ___ at ___, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her DRIVER'S LICENSE with his/her photograph and signature appearing thereon with No. DU-96-027066.

Doc. No. 485
Page No. 101
Book No. 002
Series of 2022

Notary Public
Room 405, Security Bank Building,
Matalina St., Quezon City
Adm. Matter No. NP-103
Commission expires on December 31, 2022
Attorney's Roll No. 69314
IBP Lifetime No. 016606, Quezon City Chapter
PTR No. 0699739, 01/08/2021 Quezon City
Notary Public License No. 11-0020033

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)