



**Republika ng Pilipinas**  
**Lungsod Quezon**  
**PROCUREMENT DEPARTMENT**

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
Tel. No. 8988-42-42 local 8709/8712



**BAC RESOLUTION NO. 21-035**  
**Series of 2021**

**A RESOLUTION ON THE RECOMMENDATION TO AWARD TO EARTHQUAKES AND  
MEGACITIES INITIATIVE INC. FOR THE CONSULTANCY SERVICES FOR THE  
CONDUCT OF AN UPDATED CLIMATE AND DISASTER RISK ASSESSMENT (CDRA)  
FOR QUEZON CITY**

**WHEREAS**, a Request for Expression of Interest was posted in the PHILGEPS, Quezon City website and at conspicuous places of Quezon City Hall Complex premises for the public bidding of the **Consultancy Services for the Conduct of an Updated Climate and Disaster Risk Assessment (CDRA) for Quezon City** with project number **CONSUL-21-001**;

**WHEREAS**, the Approved Budget Contract (ABC) is in the total amount of Fifteen Million (Php15,000,000.00) Pesos;

**WHEREAS**, two (2) prospective consultants responded to the Request for Expression of Interest and obtained eligibility documents within the scheduled issuance period, namely:

1. Earthquakes and Megacities Initiative Inc.; and
2. University of the Philippines Los Baños Foundation Inc.

**WHEREAS**, the Bids and Awards Committee (BAC) conducted the opening of eligibility proposals of the prospective Consultants on November 15, 2021 for consulting services bidding pursuant to Section 24.4.1 Rule VIII of the 2016 Revised IRR of R.A. 9184;

**WHEREAS**, the two (2) prospective Consultants' eligibility proposals had undergone the preliminary assessment and shortlisting process pursuant to Section 24.4.2 Rule VIII and Section 30.1 Rule IX of the 2016 Revised IRR of R.A. 9184, the result of which are as follows:

Name of Firm	Earthquakes and Megacities Initiative Inc.	University of the Philippines Los Baños Foundation Inc.
<b>PARTICULARS</b>		
<b>A. Eligibility Documents</b>		
Class "A" Documents		
a. Philgeps Registration	Complied	Complied
b. SEC Registration	Complied	Complied
c. Mayor's Permit	Complied	Complied
d. Tax Clearance	Complied	Complied
e. Audited Financial Statement	Complied	Complied
<b>B. Technical Documents</b>		
Class "B" Documents		
a. Statement of ongoing and completed projects including contracts awarded but not yet started, if any, whether similar or not similar in nature.	Complied	Complied
b. Statement of the consultant specifying its nationality and confirming that those who will actually	Complied	Complied



**Republika ng Pilipinas**  
**Lungsod Quezon**  
**PROCUREMENT DEPARTMENT**

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
Tel. No. 8988-42-42 local 8709/8712



perform the service are registered professionals.		
Class "B" Documents		
Joint Venture Agreement (JVA)	N/A	N/A
<b>C. Shortlisting Evaluation Process</b>		
a. Applicable Experience of the Consultant (35%)	31%	30%
b. Capacity of the Key Personnel to be assigned (25%)	38%	40%
c. Current Workload relative to capacity 20%	22%	11%
<b>Total Score: 100</b>	<b>91%</b>	<b>81%</b>
REMARKS:	Passed the shortlisting process	Passed the shortlisting process

**WHEREAS**, based on the results of the shortlisting evaluation on the two (2) prospective Consultants, University of the Philippines Los Baños Foundation Inc. and Earthquakes and Megacities Initiative Inc. obtained a passing scores of **81%** and **91%** respectively;

**WHEREAS**, the Technical Working Group (TWG) recommended to the Bids and Awards Committee (BAC) the qualifications of University of the Philippines Los Baños Foundation Inc. and Earthquakes and Megacities Initiative Inc. in the shortlisting process for the consultancy services for the Consultancy Services for the Conduct of an Updated Climate and Disaster Risk Assessment (CDRA) for Quezon City;

**WHEREAS**, the Bids and Awards Committee (BAC) confirms and approves the recommendation of the Technical Working Group (TWG) for the qualifications of University of the Philippines Los Baños Foundation Inc. and Earthquakes and Megacities Initiative Inc. in the shortlisting process for the consultancy services for the Consultancy Services for the Conduct of an Updated Climate and Disaster Risk Assessment (CDRA) for Quezon City.

**WHEREAS**, the Shortlisted Consultants University of the Philippines Los Baños Foundation Inc. and Earthquakes and Megacities Initiative Inc. were notified for the submission of their technical proposal for the opening of bid on December 13, 2021:

**WHEREAS**, during the opening of bid for technical proposal on December 13, 2021 both University of the Philippines Los Baños Foundation Inc. and Earthquakes and Megacities Initiative Inc. submitted their bid proposals;

**WHEREAS**, the Technical Working Group (TWG) conducted the detail evaluation on the technical bid proposals of University of the Philippines Los Baños Foundation Inc. and Earthquakes and Megacities Initiative Inc. based on the following criteria as stated in the Terms of Reference (Quality-Cost Based Evaluation):

- 35% - Financial Proposal
- 65% -Technical Proposal
  - (30% - Applicable Experience of the Consultant)
  - (40% - Qualification of the Personnel)
  - (30% - Approach and Methodology)





**Republika ng Pilipinas**  
**Lungsod Quezon**  
**PROCUREMENT DEPARTMENT**

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
Tel. No. 8988-42-42 local 8709/8712



**WHEREAS**, the following are the result of the detailed evaluation on the technical proposals of University of the Philippines Los Baños Foundation Inc. and Earthquakes and Megacities Initiative Inc.

Name of Bidders	Applicable Experience of the Consultant (30%)	Qualification of Personnel (40%)	Plan of approach and methodology (30%)	Total Score <b>100%</b>	Remarks
University of the Philippines Los Baños Foundation Inc.	14%	40%	30%	<b>84%</b>	Passed the detailed evaluation on the technical proposal subject to further evaluation of financial component of bid proposal
Earthquakes and Megacities Inc.	26%	38%	30%	<b>94%</b>	Passed the detailed evaluation on the technical proposal subject to further evaluation of financial component of bid proposal

**WHEREAS**, based on the result of the detailed valuation procedure conducted on the technical proposals submitted by University of the Philippines Los Baños Foundation Inc. and Earthquakes and Megacities Initiative Inc. they passed the minimum requirement for the technical proposal with a total score of **84%** and **94%** respectively;

**WHEREAS**, the Technical Working Group (TWG) recommended to the Bids and Awards Committee (BAC) for the opening of the financial proposals of University of the Philippines Los Baños Foundation Inc. and Earthquakes and Megacities Initiative Inc. for the public bidding of Consultancy Services for the Conduct of an Upgrade Climate and Disaster Risk Assessment (CDRA) for Quezon City for the purpose of completing the Quality-Cost based evaluation procedure for this consultancy services pursuant to Sec. 33.2.1 b) Rule IX of the 2016 Revised IRR of R.A. 9184;

**WHEREAS**, the Bids and Awards Committee (BAC) confirms and approves the recommendation of the Technical Working Group (TWG) for the opening of the financial proposals of University of the Philippines Los Baños Foundation Inc. and Earthquakes and Megacities Initiative Inc. for the public bidding of Consultancy Services for the Conduct of an Upgrade Climate and Disaster Risk Assessment (CDRA) for Quezon City for the purpose of completing the Quality-Cost based evaluation procedure for this consultancy services pursuant to Sec. 33.2.1 b) Rule IX of the 2016 Revised IRR of R.A. 9184.

**WHEREAS**, the shortlisted Consultant's financial proposals were opened on December 15, 2021 the result of which are as follows:

Name of the Firm	Bid Amount
University of the Philippines Foundation Inc.	14,800,000.00
Earthquakes and Megacities Inc.	14,729,794.57



**Republika ng Pilipinas**  
**Lungsod Quezon**  
**PROCUREMENT DEPARTMENT**

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
Tel. No. 8988-42-42 local 8709/8712



**WHEREAS**, as stated in the Terms of Reference for the bidding of this consultancy service, the bid proposals of the prospective Consultants shall be evaluated using the Quality-Cost Based Evaluation. The Technical proposal shall be given a weight of 65% whereas the financial proposal shall be given a weight of 35%

**WHEREAS**, the Technical Working Group (TWG) computed the rating of each financial proposal in the following manner:

- The Firm/Consultant with the lowest bid price proposal gets 100 points; and
- The score of the other Firm/Consultant will be computed using the formula:

$$SF = 100 \times FI/F$$

Where:

SF = Financial Score

FI = Lowest Financial Proposal

F = Financial Proposal under consideration

Name of the Firm	Financial Bid Proposal	Financial Score
University of the Philippines Foundation Inc.	14,800,000.00	$14,800,000.00/14,800,000.00 = 99.5$
Earthquakes and Megacities Inc.	14,729,794.57	$14,729,794.57/14,729,794.57 = 100$ pts.

**WHEREAS**, in order to obtain the total score for the Technical and Financial Proposals of the Prospective Consultants the Technical Working Group (TWG) used the Formula  $S = St \times T\% + Sf \times F\%$ .

Where:

$S$  = is the Total Score;

$St$  = is the Technical Score;

$Sf$  = is the Financial Score;

$T$  = is the weight given to the Technical Proposal; and

$F$  = is the weight given to the Financial Proposal.

**WHEREAS**, the Final computation of Score for the Technical and Bid Proposals of the prospective Consultants are as follows:

**TECHNICAL PROPOSAL**

Firm	Average Score		Weight		Weighted Score
University of the Philippines Foundation Inc.	84		65%		54.6
Earthquakes and Megacities Inc.	94	x	65%	=	61.1





**Republika ng Pilipinas**  
**Lungsod Quezon**  
**PROCUREMENT DEPARTMENT**

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
Tel. No. 8988-42-42 local 8709/8712



**FINANCIAL PROPOSAL**

Firm	Average Score		Weight		Weighted Score
University of the Philippines Foundation Inc.	99.5		35%		34.83
Earthquakes and Megacities Inc.	100	x	35%	=	35

**TOTAL TECHNICAL AND FINANCIAL SCORE**

Firm	Technical Weighted Score	Financial Weighted Score	Total Weighted Score
University of the Philippines Foundation Inc.	54.6	34.83	89.43
Earthquakes and Megacities Inc.	61.1	35	96.1

**WHEREAS**, pursuant to Sections 33 Rule X of the 2016 Revised IRR of R.A. 9184 the technical proposal and financial proposal submitted by Earthquakes and Megacities Inc. emerged as the Highest Rated Bid with a total rating/score of 96.1% while University of the Philippines Foundation Inc. obtained a rating/score of 89.43%;

**WHEREAS**, the Technical Working Group (TWG) recommended to the Bids and Awards Committee (BAC) to declare Earthquakes and Megacities Inc. as the Highest Rated Bid for the public bidding of the Consultancy Services for the Conduct of an Upgrade Climate and Disaster Risk Assessment (CDRA) for Quezon City.

**WHEREAS**, The Technical Working Group (TWG) also recommended to the Bids and Awards Committee (BAC) to proceed with the negotiation with Earthquakes and Megacities Inc. (Highest Rated Bid) pursuant to Sec. 33.2.5 of the 2016 Revised IRR of R.A. 9184 and to subject the said Consultant to post qualification process in accordance to Sec. 34, Rule X of the 2016 Revised IRR of R.A. 9184;

**WHEREAS**, pursuant to Sec. 33.2.5 Rule IX of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184, the Bids and Awards Committee (BAC) together with Earthquakes and Megacities Inc. successfully concluded the negotiation process for the Consultancy Services for the Conduct of an Upgrade Climate and Disaster Risk Assessment (CDRA) for Quezon City;

**WHEREAS**, as required under Sec. 34.2 Rule X of the Revised IRR of R.A. 9184, Earthquakes and Megacities Inc. submitted their latest income and business tax returns, and other appropriate licenses and permits required in the bidding documents;

**WHEREAS**, pursuant to Sec.34.3 Rule X of the Revised IRR of R.A. 9184, the Bids and Awards Committee (BAC) through the Technical Working Group (TWG) verified, validated and ascertained all statements made and documents submitted by Earthquakes and Megacities Inc. with the Highest Rated Bid, such as but not limited to, Legal, Technical and Financial requirements;



**Republika ng Pilipinas**  
**Lungsod Quezon**  
**PROCUREMENT DEPARTMENT**

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
Tel. No. 8988-42-42 local 8709/8712



**WHEREAS**, pursuant to Sec. 34.4 Rule X of the Revised IRR of R.A. 9184, upon confirmation and ascertainment of the Technical, Legal and Financial capability of Earthquakes and Megacities Inc. to fulfill the obligation for Consultancy Services for the Conduct of an Upgrade Climate and Disaster Risk Assessment (CDRA) for Quezon City, the Bids and Awards Committee (BAC) through the Technical Working Group (TWG) to declare Earthquakes and Megacities Inc. as the Highest Rated and Responsive Bid (HRRB) and award the contract to Earthquakes and Megacities Inc. for the consultancy service being bid out;

**WHEREFORE**, the Bids and Awards Committee (BAC), upon confirmation and ascertainment of the Technical, Legal and Financial capability of Earthquakes and Megacities Inc. to fulfill the obligation for Consultancy Services for the Conduct of an Upgrade Climate and Disaster Risk Assessment (CDRA) for Quezon City, confirms and approves the recommendation of the Technical Working Group (TWG) to declare Earthquakes and Megacities Inc. as the Highest Rated and Responsive Bid (SRRB) for the consultancy service being bid out; **FURTHER**, the Bids and Awards Committee (BAC) also confirms and approves the recommendation of the Technical Working Group (TWG) for the award of contract to Earthquakes and Megacities Inc. for the consultancy service being bid out; **FINALLY RESOLVED**, the Bids and Awards Committee (BAC) hereby recommends to the Head of the Procuring Entity (HOPE) to award the contract to Earthquakes and Megacities Inc. for the Consultancy Services for the Conduct of an Upgrade Climate and Disaster Risk Assessment (CDRA) for Quezon City.

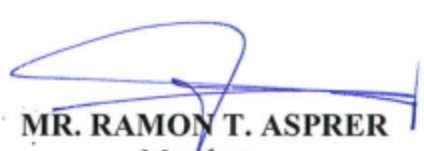
Done on this 27<sup>th</sup> day of December 2021 at the City of Quezon, Philippines.

  
**ATTY. MARK DALE DIAMOND P. PERRAL**  
Chairman  
Head, Department of Building Official

  
**ARCH. LUCILLE H. CHUA**  
Vice-Chairperson  
Head, City Architect Department

  
**MR. CARLOS I. VERZONILLA**  
Member  
Head, Radio Communications  
Service

  
**MS. MARIAN C. ORAYANI**  
Member  
Head, City Budget Department

  
**MR. RAMON T. ASPRER**  
Member  
Head, Housing, Community Development  
and Resettlement Department





Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Office of the Mayor



**CONTRACT AGREEMENT**

DEC 29 2021

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2021 between **QUEZON CITY** with principal office at City Hall, Diliman, Quezon City, Metro Manila, represented herein by its City Mayor, **MA. JOSEFINA G. BELMONTE** (hereafter referred to as "**QUEZON CITY GOVERNMENT**")

-and-

**EARTHQUAKES AND MEGACITIES INITIATIVE, INC.**, a scientific, not-for-profit organization duly organized and existing under the laws of the Republic of the Philippines with principal office address at 3<sup>rd</sup> Floor Puno Annex Building, 47 Kalayaan Avenue, Diliman, Quezon City, Philippines represented herein by **ATTY. VIOLETA S. SEVA**, as Authorized Representative of EMI Chair and Executive Director, **FOUAD M. BENDIMERAD, PhD., P.E.**, (hereafter called the "Consultant").

**WHEREAS**, the **QUEZON CITY GOVERNMENT** is desirous that the Consultant execute **CONSULTING SERVICES FOR THE CONDUCT OF AN UPDATED CLIMATE AND DISASTER RISK ASSESSMENT (CDRA) FOR QUEZON CITY** with project number **CONSUL-21-001**. (hereafter called "the Services") and the **QUEZON CITY GOVERNMENT** has accepted the bid for **FOURTEEN MILLION SEVEN HUNDRED TWENTY-NINE THOUSAND SEVEN HUNDRED NINETY-FOUR PESOS AND 57/100 CTVS. ONLY (PHP 14,729,794.57)** (hereafter called "the Contract Price") by the Consultant for the execution and completion of such Consulting Services and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
  - (a) General and Special Conditions of Contract;
  - (b) Terms of Reference
  - (c) Request for Expression of Interest;
  - (d) Instructions to Bidders;
  - (e) Bid Data Sheet;
  - (f) Addenda and/or Supplemental/Bid Bulletins, if any;
  - (g) Bid forms, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents/ statements submitted (e.g., bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- (h) Eligibility requirements, documents and/or statements;
- (i) Performance Security;
- (j) Notice of Award of Contract and the Bidder's conforme;
- (k) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration of the payments to be made by **QUEZON CITY GOVERNMENT** to **EARTHQUAKES AND MEGACITIES INITIATIVE, INC.** as hereinafter mentioned, the Consultant hereby covenants with the Entity to execute and complete the Consulting Services and remedy any defects therein in conformity with the provisions of this Consultant in all respects.
4. The **QUEZON CITY GOVERNMENT** hereby covenants to pay the **EARTHQUAKES AND MEGACITIES INITIATIVE, INC.** in consideration of the execution and completion of the Consulting Services, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.



**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the DEC 29, 2021 and 2021.

**QUEZON CITY GOVERNMENT**

**EARTHQUAKES AND MEGACITIES  
INITIATIVE, INC.**

by:

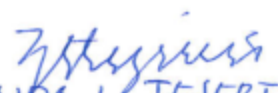
by:


  
**MA. JOSEFINA G. BELMONTE**  
City Mayor 

  
**ATTY. VIOLETA S. SEVA**  
EMI General Secretary

**SIGNED IN THE PRESENCE OF:**

  
**ATTY. MARK DALE DIAMOND P. PERRAL**  
Chairman  
BAC-Infra and Consultancy

  
**ZENAIDA L. TESERERO**  
Signature over Printed Name  
for EMI

  
**RUBY G. MANANGU**  
City Accountant  
City Accounting Dept.



## ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

\_\_\_\_\_ ) S.S.

BEFORE ME, a Notary Public in and for \_\_\_\_\_, Philippines, this \_\_\_\_\_ day of DEC 29 2021 2021 personally appeared:

Name	ID Presented/ID No	Place Issued
MA. JOSEFINA G. BELMONTE	OCM -0081744	Quezon City
ATTY. VIOLETA S. SEVA	<u>PASSPORT NO. P2485402A</u>	<u>DFA- MANILA</u>

All known to me to be the same persons who executed the foregoing Contract of Agreement and acknowledged to me that the same is their free and voluntary act and deed and that of the entities they respectively represent.

This instrument consists of **THREE (3) pages**, including this page where this acknowledgment is written.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and affixed my notarial seal on the date and at the place first above written.

Doc No. 163;  
Page No. 33;  
Book No. XX;  
Series of 2021.



ATTY. CRIS T. PACULANANG  
Notary Public for Quezon City, 2021  
**NOTARY PUBLIC**  
IBP LRN No. 05331, Quezon City  
PTR No. 7588226-B / 1-4-2021  
Roll No. Attorney's No. 49756 / QC  
MCLE COMM. No. 0004852/02-05







REPUBLIC OF THE PHILIPPINES  
QUEZON CITY GOVERNMENT

BIDS AND AWARDS COMMITTEE FOR INFRASTRUCTURE & CONSULTANCY

2<sup>nd</sup> floor, Finance Building, Procurement Department, Quezon City Hall Complex, Elliptical Road, Quezon City



## NOTICE OF AWARD

PROJECT TITLE: **CONSULTANCY SERVICES FOR THE CONDUCT OF AN UPDATED CLIMATE AND DISASTER RISK ASSESSMENT (CDRA) FOR QUEZON CITY**

PROJECT NO: **CONSUL-21-001**

Notice is given to **EARTHQUAKES AND MEGACITIES INITIATIVE, INC.** with business address located at 3<sup>rd</sup> Floor Puno Annex Building, 47 Kalayaan Avenue, Diliman, Quezon City that its bid offer for the above-mentioned project in the amount of **FOURTEEN MILLION SEVEN HUNDRED TWENTY-NINE THOUSAND SEVEN HUNDRED NINETY-FOUR PESOS AND 57/100 CTVS. (P 14,729,794.57)** is the Highest Rated and Responsive Bid and its therefore hereby awarded the contract of the said project.

In this connection, you are hereby instructed to enter into and execute the contract agreement with Quezon City Government within ten (10) days upon receipt of this Notice and furnish us with the Performance bond amounting to any of the following which shall form part of the contract agreement.

Form of Performance Security	Minimum amount in % of Total Contract Price
For cash, manager's check, cashier's check Bank draft/Guarantee confirmed by a Universal or Commercial Bank or irrevocable letter of credit issued by a Universal or Commercial Bank	Five percent (5%)
Surety Bond Callable upon demand issued by a surety or insurance company	Thirty percent (30%)

Failure to enter into the said contract of provide the Performance Security shall constitute sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,

**HON. MA. JOSEFINA G. BELMONTE**

City Mayor / Head of the Procuring Entity

Conforme:

**ATTY. VIOLETA S. SEVA**

General Secretary

EARTHQUAKES AND MEGACITIES INITIATIVE, INC.

28 Dec 2021

Date



## NOTICE TO PROCEED

The CONTRACT, having been approved, NOTICE is given to:



**EARTHQUAKES AND MEGACITIES INITIATIVE, INC.**  
Consultant

**3<sup>rd</sup> Floor Puno Annex Building, 47 Kalayaan Avenue, Diliman, Quezon City**  
Address of Contractor

**CONSULTANCY SERVICES FOR THE CONDUCT OF AN UPDATED CLIMATE AND  
DISASTER RISK ASSESSMENT (CDRA) FOR QUEZON CITY**  
**CONSUL-21-001**  
Name of Project

**QUEZON CITY**  
Location of Project

That the work on the project shall proceed and the number of days allowable under the contract is **TWELVE (12)** months to take effect on **DEC 31 2021** and to expire on **DEC 31 2022**.

  
**MA. JOSEFINA G. BELMONTE**  
City Mayor  
Head of the Procuring Entity 

Received by:

  
**ATTY. VIOLETA S. SEVA**  
General Secretary  
EARTHQUAKES AND MEGACITIES INITIATIVE, INC.

Date: 29 Dec 2021