



QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES



INVITATION TO BID

June 13, 2022

	P.R. / PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1	OVM-22-VEHICLES-830	OFFICE OF THE VICE MAYOR	MOTOR VEHICLE (MULTI-PURPOSE VEHICLE)	P 2,600,000.00	GENERAL FUND	30 CD
2	NDH-22-OE-749	NOVALICHES DISTRICT HOSPITAL	PHOTOCOPIER MACHINE AND OTHERS	P 4,090,410.08	GENERAL FUND	30 CD
3	NDH-22-MSLI-471	NOVALICHES DISTRICT HOSPITAL	VARIOUS MEDICAL SUPPLIES (IV CATHETER AND OTHERS)	P 15,220,094.46	GENERAL FUND	60 CD
4	CONSO-22-FURNITURE-877	VARIOUS OFFICES: (NOVALICHES DISTRICT HOSPITAL / NOVALICHES DISTRICT CENTER)	VARIOUS FURNITURE (CABINET AND OTHERS)	P 2,423,077.48	GENERAL FUND	30 CD
5	OCM(GAD)-22-PCP1-907	OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)	HYGIENE KIT (BODY SOAP AND OTHERS)	P 651,888.00	GENERAL FUND	30 CD
6	CONSO-22-AVE-890	VARIOUS OFFICES: (NOVALICHES DISTRICT HOSPITAL/ OCM (PERSONS WITH DISABILITY AFFAIRS OFFICE) /PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT SCHOOLS DIVISION OFFICE)	PORTABLE SPEAKER AND OTHERS	P 624,459.60	GENERAL FUND	30 CD
7	NDC-22-MF-650B	NOVALICHES DISTRICT CENTER	CANE AND WHEELCHAIR	P 482,209.00	GENERAL FUND	30 CD
8	SDO-22-PP-737	SCHOOLS DIVISION OFFICE	SECONDARY TABLET ARMCHAIRS	P 54,400,000.00	SPECIAL EDUCATION FUND	45 CD
9	SDO-22-MDE-736	SCHOOLS DIVISION OFFICE	HEIGHT AND WEIGHING SCALE FOR DAY CARE CENTERS	P 2,145,000.00	SPECIAL EDUCATION FUND	30 CD
10	SDO-22-OSD-742	SCHOOLS DIVISION OFFICE	MULTI-COPY PAPER	P 5,000,000.00	SPECIAL EDUCATION FUND	30 CD
11	SDO-22-PS2-816	SCHOOLS DIVISION OFFICE	PRINTING OF LEARNING MATERIALS AND ACTIVITY SHEETS ON VALUES	P 999,900.00	SPECIAL EDUCATION FUND	30 CD
12	ENGINEERING-22-VPA-824	DEPARTMENT OF ENGINEERING	TIRES AND BATTERY	P 3,795,067.70	GENERAL FUND	30 CD
13	RMBGH-22-SERVICES-756B	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	BIOMEDICAL WASTE DISPOSAL	P 1,041,600.00	GENERAL FUND	5 MONTHS
14	ASSESSORS-22-OSD-114	CITY ASSESSOR'S OFFICE	VARIOUS OFFICE SUPPLIES (BALLPEN AND OTHERS)	P 470,174.00	GENERAL FUND	30 CD
15	CONSO-22-SOP-820B	VARIOUS OFFICES (CITY ARCHITECT DEPARTMENT / CITY PROSECUTOR'S OFFICE / TASK FORCE CONTROL AND PREVENTION OF ILLEGAL STRUCTURES AND SQUATTING/ CITY PLANNING AND DEVELOPMENT DEPARTMENT (ZONING ADMINISTRATION UNIT) / PARKS DEVELOPMENT AND ADMINISTRATION DEPARTMENT / HUMAN RESOURCE MANAGEMENT DEPARTMENT / HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT)	FACE MASK AND OTHERS	P 302,252.30	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during **weekdays from 8:00 a.m. – 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, June 14, 2022** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
  - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
  - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on 10:30 A.M. of **Tuesday, June 21, 2022** at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.
 

Topic: BAC-GOODS Pre Bid Conference Meeting  
 Join Zoom Meeting  
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWd1dXk1QT09>

Meeting ID: 848 3500 2246  
 Passcode: 154733
7. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before 11:00 A.M. of **Monday, July 04, 2022**. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on 1:00 P.M. of **Monday, July 04, 2022** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.  
Topic: BAC-GOODS & SERVICES BIDDING  
Join Zoom Meeting  
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCd09>  
  
Meeting ID: 858 5085 5933  
Passcode: 118682
10. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:  
  
**ATTY. DOMINIC B. GARCIA**  
OIC, Procurement Department  
2<sup>nd</sup> Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound  
Elliptical Road, Barangay Central Diliman, Quezon City.  
Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)  
Tel. No. (02)8988-4242 loc. 8506/8710  
Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)
12. You may visit the following websites:  
  
For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

**(SGD.) MA. MARGARITA T. SANTOS**  
Chairperson, QC-BAC-Goods and Services