



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2205003**

**Purchase Order** Date: **MAY 31 2022**

Procuring Unit : DEPARTMENT OF PUBLIC ORDER AND SAFETY ✓  
Company Name : JOSLOR ENTERPRISES ✓  
Address : 3rd floor unit 303, Margarita Bldg. #28 Matalino St. Central, Quezon City ✓  
Business Type : Sole Proprietorship Registration #05588266 ✓  
Project Number : DPOS-22-PS2-106 ✓  
Mode of Procurement : Public Bidding ✓  
Resolution No. : 22-PB-140 ✓  
TIN Number : 458-795-401-000 ✓  
Contact Number : 09270494147

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse ✓

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

| Stock No.                   | Item                                                                                                                                                                                                                                                                                            | Unit of Issue | QTY   | Unit Cost | Amount    |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------|-----------|-----------|
| 9                           | copy paper substance 40 (original), colored bond substance 15 (duplicate-pink, triplicate-yellow)<br>MTOP FORM, Long Bond (For Utility TC), with colored logo, 4 color printing with QC logo, 2 copies/50's /pad, copy paper substance 40 (original) colored bond substance 15 (Duplicate-blue) | pad           | 50    | 382.00    | 19,100.00 |
| 10                          | TAG UTILITY SERVICE, Reflectorized, anti-fading, pre-cut, all weather engineering sticker that is liquid laminated, size: 14cm x 8cm                                                                                                                                                            | piece         | 1,000 | 38.00     | 38,000.00 |
| 11                          | PEDICAB OPERATOR'S PERMIT -POP Form (Pedicab) - Long Bond, with colored logo, 3 copies/50's, copy paper substance 40 (original), colored bond substance 15 (Duplicate-pink, triplicate-yellow)                                                                                                  | pad           | 50    | 382.00    | 19,100.00 |
| ***** Nothing Follows ***** |                                                                                                                                                                                                                                                                                                 |               |       |           |           |

Total Amount : 5,760,300.00

Total Amount In Words (Pesos): Five Million Seven Hundred Sixty Thousand Three Hundred Pesos Only ✓

**MA. JOSEFINA G. BELMONTE**  
City Mayor



*Sharmine R. Fernandez* June 23, 2022  
Signature Over Printed Name of Supplier / Date

Funds Available:

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 5,862,900.00 ✓

OBR : 100-2022-05-PTG /



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**PROCUREMENT DEPARTMENT**  
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PO Number **2205003**

Purchase Order Date: **MAY 31 2022**

|                |                                                                             |                     |                  |
|----------------|-----------------------------------------------------------------------------|---------------------|------------------|
| Procuring Unit | : DEPARTMENT OF PUBLIC ORDER AND SAFETY                                     | Project Number      | :DPOS-22-PS2-106 |
| Company Name   | : JOSLOR ENTERPRISES                                                        | Mode of Procurement | :Public Bidding  |
| Address        | : 3rd floor unit 303, Margarita Bldg. #28 Matalino St. Central, Quezon City | Resolution No.      | :22-PB-140       |
| Business Type  | : Sole Proprietorship Registration #05588266                                | TIN Number          | :458-795-401-000 |
|                |                                                                             | Contact Number      | :09270494147     |

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

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| Stock No. | Item                                                                                                                                                                                                                                                                                                                                       | Unit of Issue | QTY    | Unit Cost | Amount       |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------|-----------|--------------|
| 1         | ORDINANCE VIOLATION RECEIPT (OVR) – (for QC Ordinance Violations)<br>Size: 4 1/2 inches x 8 1/2 inches, 50 sets x 4 ply/booklet, Process: Offset-Logo (full colors), Text: One (1) Color, Security Features: Visible & Invisible security markings, Serial Number: Auto Sequential computerized modulus 9<br>Algorithm in special red ink. | booklet       | 10,000 | 267.00    | 2,670,000.00 |
| 2         | UNIFIED ORDINANCE VIOLATION RECEIPT (UOVR) – (for Metro Manila LGU's) Size: 4 1/2 inches x 8 1/2 inches, 50 sets x 4ply/booklet, Process: Offset-Logo (full colors), Text: One (1) Color, Security Features: Visible & Invisible security markings, Serial Number: Auto Sequential computerized modulus 9 Algorithm in special red ink.    | booklet       | 3,000  | 267.00    | 801,000.00   |
| 3         | ANNUAL TAG 2023 – (for Hire), Reflectorized, anti-fading, imported, outdoor all weather engineering sticker that is liquid laminated, anti-flaking, plasticized full color, size: 3 inches x 4 inches with QC logo                                                                                                                         | piece         | 20,000 | 59.00     | 1,180,000.00 |
| 4         | ANNUAL TAG 2023 – (for Pedicab), Reflectorized, anti-fading, imported, outdoor all weather engineering sticker that is liquid laminated, anti-flaking, plasticized full color, size: 3 inches x 4 inches with QC logo                                                                                                                      | piece         | 1,000  | 59.00     | 59,000.00    |
| 5         | CONFIRMATION OF TC UNIT FORM, Short Bond - with colored logo, 80gsm, substance 24, 500pcs per ream                                                                                                                                                                                                                                         | ream          | 100    | 932.00    | 93,200.00    |
| 6         | DRIVER'S ID CARD, with colored logo, Cardboard type, with QC logo, 4 color printing, size: 5 1/2 inches x 5 1/2 inches                                                                                                                                                                                                                     | piece         | 7,200  | 79.00     | 568,800.00   |
| 7         | DRIVER'S ID CARD, with colored logo, for Pedicab, Cardboard type, with QC logo, 4 color printing<br>Size: 5 1/2 inches x 5 1/2 inches                                                                                                                                                                                                      | piece         | 2,500  | 79.00     | 197,500.00   |
| 8         | MTOP FORM, Long Bond – (For Hire), with colored logo, 4 color printing with QC logo, 3 copies/50's /pad,                                                                                                                                                                                                                                   | pad           | 300    | 382.00    | 114,600.00   |

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*Sharmine R. Fernandez* June 23, 2022  
Signature Over Printed Name of Supplier / Date

Funds Available:

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 5,862,900.00

OBR : *for 2022 OT-JTG*



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUN 23 2022 and to expire on - JUL 23 2022.

CONFORME:

Sharmine R. Fernandez  
SIGNATURE OVER PRINTED NAME

Authorized Representative June 23, 2022  
IN THE CAPACITY OF DATE

Duly authorized to sign this Purchase Order for and on behalf of Joslor Enterprises  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this JUN 23 2022 day of June, 2022 at Quezon City, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. 84  
Page No. 17  
Book No. 003  
Series of 2022

Notary Public  
Matalino St., Quezon City  
Adm. Matter No. NP-101  
Commission expires on December 31, 2022  
Attorney's Roll No. 09314  
IBP Lifetime No. 016606, Quezon City Chapter  
PTR No. 0699749, 014962021, Quezon City  
- MCLE Compliance No. VI-0026095

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)