



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2205037**

Purchase Order Date: **MAY 26 2022**

Procuring Unit	: CITY GENERAL SERVICES DEPARTMENT/ DEPARTMENT OF PUBLIC ORDER AND SAFETY	Project Number	: CONSO-22-OESC-512
Company Name	: R. QUINTOS ENTERPRISES JOINT VENTURE WITH LVA TRADING & CONSTRUCTION	Mode of Procurement	: Public Bidding
Address	: Margarita Bldg., #28 Matalino St., Brgy. Central, Quezon City/ 6 West Road Bagong Lipunan ng Crame 4, Quezon City	Resolution No.	: 22-PB-160
Business Type	: Sole Proprietorship Registration #1102800/ #04829479	TIN Number	: 239-845-193-000/ 109-748-945-000
		Contact Number	: 09557725477

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
56	Printer Toner Ink - CF217A for HP Laser Jet MPF M129-M134	piece	6	3,000.00	18,000.00
57	Printer Ribbon - for Epson LX-300	piece	30	192.00	5,760.00
58	Riso Ink - CV BLACK for Riso CV3230	bottle	18	2,500.00	45,000.00
59	Toner - Copier Machine Toner for Kyocera (TK-4109-432T0221)	piece	10	9,490.00	94,900.00
60	Drum Kit- for Kyocera DIG Copier (TK-4109-432T0021)	piece	1	10,000.00	10,000.00
61	Master Roller - for Riso CV3230	piece	10	4,500.00	45,000.00
62	Printer Ink - Ink Refill Ecotank Black (100ml) for EPSON L3150	piece	80	300.00	24,000.00
63	Printer Ink - Ink Refill Ecotank Cyan (100ml) for EPSON L3150	piece	40	300.00	12,000.00
64	Printer Ink - Ink Refill Ecotank Magenta (100ml) for EPSON L3150	piece	40	300.00	12,000.00
65	Printer Ink - Ink Refill Ecotank Yellow (100ml) for EPSON L3150	piece	40	300.00	12,000.00
66	Printer Ribbon - Ribbon Cart, Printer-EPSON C13S015632, Black, for LX-310	piece	75	210.00	15,750.00
67	Printer Ribbon - FX-2175-II, Dot Matrix Ribbon Cartridge	piece	39	450.00	17,550.00
68	Riso Ink - CV BLACK for Riso CV3230	piece	13	2,500.00	32,500.00
69	Copier Machine Ink- Toner Ink for Fuji Xerox DocuCentre S2011	piece	10	3,500.00	35,000.00
70	Ink Cartidge - Ink for EPSON L220, assorted colors (Black, Cyan, Magenta, Yellow) 70ml/bottle, 4s/set	pack	50	1,080.00	54,000.00
71	Printer Ribbon - Ribbon Cart, EPSON (#N653BK), Black, for LX-310	box	40	84.45	3,378.00
72	Ribbon - for manual typewriter	piece	20	18.85	377.00
SUBTOTAL					876,790.00
***** Nothing Follows *****					

Total Amount : 1,370,457.69 -

Total Amount In Words (Pesos): One Million Three Hundred Seventy Thousand Four Hundred Fifty-Seven Pesos & 69/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor

RHEA H. QUINTOS/6-2-2022
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant



Approved Budget for the Contract: 1,371,457.69



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2205037**

Purchase Order Date: **MAY 26 2022**

Procuring Unit	: CITY GENERAL SERVICES DEPARTMENT/ DEPARTMENT OF PUBLIC ORDER AND SAFETY	Project Number	: CONSO-22-OESC-512
Company Name	: R. QUINTOS ENTERPRISES JOINT VENTURE WITH LVA TRADING & CONSTRUCTION	Mode of Procurement	: Public Bidding
Address	: Margarita Bldg., #28 Matalino St., Brgy. Central, Quezon City/ 6 West Road Bagong Lipunan ng Crame 4, Quezon City	Resolution No.	: 22-PB-160
Business Type	: Sole Proprietorship Registration #1102800/ #04829479	TIN Number	: 239-845-193-000/ 109-748-945-000
		Contact Number	: 09557725477

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
39	Drum Cartridge for Copier Machine- for Fuji Xerox DocuCentre S2110	Piece	4	17,000.00	68,000.00
40	HP Inkjet Printer Cartridges - HP 680 Tri Color (F6V26AA) for HP Deskjet 2135	piece	40	650.00	26,000.00
41	HP Inkjet Printer Cartridges - HP 680 Black (F6V26AA) for HP Deskjet 2135	piece	40	650.00	26,000.00
42	HP Laser Jet Imaging Drum 19 A - HP CF219A for HP Laser Jet MPF M129-M134	piece	5	4,000.00	20,000.00
43	Master Roller - for Riso CV3230	piece	6	4,500.00	27,000.00
44	Printer Ink Bottle- 001 Ecotank Black Ink Bottle, 127ml for EPSON L14150	bottle	45	665.00	29,925.00
45	Printer Ink Bottle- 001 Ecotank Cyan Ink Bottle, 70ml for EPSON L14150	bottle	15	490.00	7,350.00
46	Printer Ink Bottle- 001 Ecotank Magenta Ink Bottle, 70ml for EPSON L14150	bottle	15	490.00	7,350.00
47	Printer Ink Bottle- 001 Ecotank Yellow Ink Bottle, 70ml for EPSON L14150	bottle	15	490.00	7,350.00
48	Printer ink - Ink for Printer Black (T6641) for EPSON L220	piece	80	170.00	13,600.00
49	Printer ink - Ink for Printer Cyan (T6642) for EPSON L220	piece	20	170.00	3,400.00
50	Printer ink - Ink for Printer Magenta (T6643) for EPSON L220	piece	20	170.00	3,400.00
51	Printer ink - Ink for Printer Yellow (T6644) for EPSON L220	piece	20	170.00	3,400.00
52	Printer ink - Ink Refill for Epson L200 series, 70m/bottle, Colored: (Black)	bottle	30	390.00	11,700.00
53	Printer ink - Ink Refill for Epson L200 series, 70m/bottle, Colored: (Magenta)	bottle	30	390.00	11,700.00
54	Printer ink - Ink Refill for Epson L200 series, 70m/bottle, Colored: (Cyan)	bottle	30	390.00	11,700.00
55	Printer ink - Ink Refill for Epson L200 series, 70m/bottle, Colored: (Yellow)	bottle	30	390.00	11,700.00

MA. JOSEFINA G. BELMONTE

City Mayor

RHEA H. QUINTOS/6-2-2022

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU

City Accountant

OBR :

Approved Budget for the Contract: 1,371,457.69



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2205037**

Purchase Order Date: **MAY 26 2022**

Procuring Unit	: CITY GENERAL SERVICES DEPARTMENT/ DEPARTMENT OF PUBLIC ORDER AND SAFETY	Project Number	: CONSO-22-OESC-512
Company Name	: R. QUINTOS ENTERPRISES JOINT VENTURE WITH LVA TRADING & CONSTRUCTION	Mode of Procurement	: Public Bidding
Address	: Margarita Bldg., #28 Matalino St., Brgy. Central, Quezon City/ 6 West Road Bagong Lipunan ng Crame 4, Quezon City	Resolution No.	: 22-PB-160
Business Type	: Sole Proprietorship Registration #1102800/ #04829479	TIN Number	: 239-845-193-000/ 109-748-945-000
		Contact Number	: 09557725477

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
18	Replacement ink Cartridge - for self-inking stamp, blue, 1-colour: 6/511, climate-neutral as standard, pack of 3	Pack	1	1,716.00	1,716.00
19	Replacement ink Cartridge - for self-inking stamp, blue, 1-colour: 6/4910, climate-neutral as standard, pack of 3	Piece	2	1,072.50	2,145.00
20	INK PRINTER - INK L6190 T03Y100 Black,140ml	Bottle	4	585.00	2,340.00
21	INK PRINTER-INK L6190 T03Y200 Cyan,70ml	Bottle	3	350.00	1,050.00
22	INK PRINTER - INK L6190 T03Y300 magenta,70ml	Bottle	3	350.00	1,050.00
23	INK PRINTER - INK L6190 T03Y400 yellow,70ml	Bottle	3	350.00	1,050.00
24	INK PRINTER - Ink for EPSON L120, cyan, 70ml/bottle	Bottle	8	451.35	3,610.80
25	INK PRINTER - Ink for EPSON L120, Magenta, 70ml/bottle	Bottle	8	451.35	3,610.80
26	INK PRINTER - Ink for EPSON L120, Yellow, 70ml/bottle	Bottle	8	451.35	3,610.80
27	INK PRINTER - Ink for EPSON L120, black, 70ml/bottle	Bottle	9	451.35	4,062.15
28	INK PRINTER - black, generic inkjet, 1 liter/bottle	Liter	3	337.50	1,012.50
29	INK PRINTER - Ink for Brother DCP-T420W, Black	Bottle	3	507.00	1,521.00
30	INK PRINTER - Ink for Brother DCP-T420W, Cyan	Bottle	2	507.00	1,014.00
31	INK PRINTER - Ink for Brother DCP-T420W, Magenta	Bottle	2	507.00	1,014.00
32	INK PRINTER - ink for Brother DCP-T420W, Yellow	Bottle	2	507.00	1,014.00
33	TONER CART, COPIER MACHINE - Sharp AR-6031N	Cart	1	14,200.00	14,200.00
34	TONER CART, COPIER MACHINE - Sharp AR-7024N	Cart	1	14,200.00	14,200.00
35	TONER CARTRIDGE - Toner cart for Brother TN 2380, Black	Piece	2	5,600.00	11,200.00
36	TONER CARTRIDGE - Toner cart for Brother TN 2380, Colored	Piece	2	5,900.00	11,800.00
37	INK L120 T664 - black, cyan, magenta, yellow	Bottle	753	451.35	339,866.55
SUBTOTAL					493,667.69
38	DEPARTMENT OF PUBLIC ORDER AND SAFETY Project No. DPOS-22-OESC-103 Copier Machine Ink- Toner Ink for Fuji Xerox DocuCentre S2110	piece	30	5,000.00	150,000.00

MA. JOSEFINA G. BELMONTE

City Mayor

RHEA H. QUINTOS / 6-2-2022
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR :

Approved Budget for the Contract: 1,371,457.69



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2205037**

Purchase Order Date: **MAY 26 2022**

Procuring Unit	: CITY GENERAL SERVICES DEPARTMENT/ DEPARTMENT OF PUBLIC ORDER AND SAFETY ✓	Project Number	: CONSO-22-OESC-512 ✓
Company Name	: R. QUINTOS ENTERPRISES JOINT VENTURE WITH LVA TRADING & CONSTRUCTION	Mode of Procurement	: Public Bidding ✓
Address	: Margarita Bldg., #28 Matalino St., Brgy. Central, Quezon City/ 6 West Road Bagong Lipunan ng Crame 4, Quezon City	Resolution No.	: 22-PB-160 ✓
Business Type	: Sole Proprietorship Registration #1102800/ #04829479	TIN Number	: 239-845-193-000/ 109-748-945-000 ✓
		Contact Number	: 09557725477

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse ✓

Delivery Schedule : Thirty (30) Calendar Days ✓

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	CITY GENERAL SERVICES DEPARTMENT Project No. CGSD-22-OESC-217				
1	Ink - TN-2480 Black toner	Drum	2	5,000.00	10,000.00
2	Ink - EPSON 003 Ink Set of 4 (Black, Cyan, Magenta, Yellow)	Set	7	2,000.00	14,000.00
3	Ink Bottle - EPSON 008 Pigment Black Ink Bottle, High-capacity, Composite Yield: 7,500 pages	Bottle	1	1,365.00	1,365.00
4	Ink Bottle - EPSON 008 Pigment Cyan Ink Bottle, High-capacity, Composite Yield: 6,000 pages	Bottle	1	1,235.00	1,235.00
5	Ink Bottle - EPSON 008 Pigment Magenta Ink Bottle High-capacity Composite Yield 6,000 pages	Bottle	1	1,235.00	1,235.00
6	Ink Bottle - EPSON 008 Pigment Yellow Ink Bottle, High-capacity, Composite Yield: 6,000 pages	Bottle	1	1,235.00	1,235.00
7	Ink Cartridge - Brother LC3617BK Black, High yield ink cartridge, approx. 550 pages in accordance with ISO/IEC 24711	Piece	3	903.50	2,710.50
8	Ink Cartridge - Brother LC3617C Cyan, High yield ink cartridge, approx. 550 pages in accordance with ISO/IEC 24711	Piece	3	773.50	2,320.50
9	Ink Cartridge - Brother LC3617M Magenta, High yield ink cartridge, approx. 550 pages in accordance with ISO/IEC 24711	Piece	3	773.50	2,320.50
10	Ink Cartridge - Brother LC3617Y Yellow, High yield ink cartridge, approx. 550 pages in accordance with ISO/IEC 24711	Piece	3	773.50	2,320.50
11	Ink Cartridge - HP 682 Black Ink Cartridge	Piece	12	650.00	7,800.00
12	Ink Cartridge - HP 682 Tri - Color	Piece	12	650.00	7,800.00
13	Ink Printer - Ink for EPSON L120, Black, 70ml/bottle	Bottle	12	366.08	4,392.96
14	Ink Printer - ink for EPSON L120, Yellow, 70ml/bottle	Bottle	12	366.08	4,392.96
15	Ink Printer - Ink for EPSON L120, Cyan, 70ml/bottle	Bottle	12	366.08	4,392.96
16	Ink Printer - Ink for EPSON L120, Magenta, 70ml/bottle	Bottle	12	366.08	4,392.96
17	Replacement Ink Cartridge - for self-inking stamp, blue, 1-colour: 6/56, climate-neutral as standard	Piece	1	666.25	666.25

MA. JOSEFINA G. BELMONTE
City Mayor

RHEA H. QUINTOS / 6 - 2 - 2022
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **60 - 2022 - 05 - 3679**
- 4P79

Approved Budget for the Contract: 1,371,457.69 ✓

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUN 02 2022 and to expire on - JUL 02 2022

CONFORME

RHEA H. QUINTOS

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE
OF THE JOINT VENTURE

IN THE CAPACITY OF

6-2-2022

DATE

Duly authorized to sign this Purchase Order for and on behalf of R. QUINTOS ENT. JVA WITH LVA TRADING & CONST.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of ___, ___ at ___, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her ___ with his/her photograph and signature appearing thereon with No. ___

Doc. No. 574

Page No. ___

Book No. ___

Series of ___

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)