

PROPERTY ACKNOWLEDGEMENT RECEIPT

LGU:DEPARTMENT/OFFICE _____

Fund : _____

PAR No.: _____

Quantity	Unit	Description	Property Number	Date Acquired	Unit Cost	Total Amount
	Note:	1. Any public officer who being ordered by competent authority to deliver any property on his custody or under his administration & shall refuse to make such delivery is guilty of malversation under Article 221 of the Revised Penal Code. 2. Removal of "FOR OFFICIAL USE ONLY" sticker is strictly prohibited. 3. Property Acknowledgement Receipt (P.A.R.) shall be renewed every three (3) years, Sec. 158 of COA Circular 92-386				
	Noted:					
		FE B. BASS Officer-In-Charge City General Services Department				
	Approved:					
		HON. MA. JOSEFINA G. BELMONTE City Mayor				
Received by: _____ Signature over Printed Name of End User _____ Position/Office _____ Date			Issued by: _____ Signature over Printed Name of Supply and/or Property Custodian _____ Position/Office _____ Date			