

CONTROL NO. _____

CITY GENERAL SERVICES DEPARTMENT
Quezon City

REQUEST FORM FOR DISTRIBUTION OF LEAFLETS
(For Quezon City Hall Compound only)

Date _____

NAME/S : _____

COMPANY : _____

SUBJECT : _____

REQUESTED DATES : _____

GUIDELINES :

1. Areas : Covered walks going to Elliptical Rd and Covered walk going to East Ave. only
2. No setting-up of booths, stalls, tables, tarpaulins, streamers etc.
3. Leafleting on car windshield is strictly prohibited
4. NO SELLING
5. Under existing policy and guidelines

“ Permit may be revoked without prior notice”

CONFORME: _____

Approved:

JERRICK DT. GAYETA
Special Operations Officer III
Acting Chief, BGMD

NOTE: submit sample flier & photocopy of company or any gov't.ID

NO PAYMENT REQUIRED

QCG-GSD-RDL-07

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