



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2205089**
Purchase Order Date: JUN 20 2022

Procuring Unit	: QUEZON CITY UNIVERSITY	Project Number	: QCU-22-PS2-559
Company Name	: IJM ENTERPRISES & SERVICES, INC.	Mode of Procurement	: Public Bidding
Address	: #39 Peso St., Phase 8 North Fairview, Quezon City	Resolution No.	: 22-PB-178
Business Type	: Corporation Registration #CS201011617	TIN Number	: 007-826-193-000
		Contact Number	: 461-3272

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Fifteen (15) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Security Paper for Diploma Blank specialty paper #2, 89gsm, 9 inches x 12 inches with active Security features: 1. Printed QCU logo with invisible ink 2. Invisible name of school 3. A unique 16 alphanumeric case sensitive Secure Encrypted Key (SEK) which serves as "DNA", 4. Human readable SEK printed in invisible ink 5. Machine readable SEK rendered as 2D barcode, 6. Gold stamping 7. Authentication	piece	5,000	55.00	275,000.00
2	Security Paper for Transcript of Records (TOR) Blank specialty paper (laid paper #2), 120 gsm, 8.5 inches x 14 inches, Printed QCU colored logo (5 inches x 5 inches) at the center with active Security features: 1. Printed QCU logo with invisible ink, 2. Invisible name of school, 3. A unique 16 alphanumeric case sensitive Secure Encrypted Key (SEK) which serves as "DNA" 4. Human readable SEK printed in invisible ink 5. Machine readable SEK rendered as 2D barcode 6. Authentication, an additional overt security feature at the back of QCU TOR with the following instruction (A unique encrypted code has been assigned to this particular document which is printed in invisible ink for human reading under an ultraviolet (UV) light source. Read and enter the code in this website https://www.qcu.edu.ph to authenticate this document. The same encrypted code is printed as a 2D barcode that could then be read by an internet-ready smart phone or tablet. Use the built-in 2D barcode reader of the smart device, or if absent, download a readily available free 2D barcode app)	piece	10,000	55.00	550,000.00
	***** Nothing Follows *****				

Total Amount :

825,000.00

Total Amount In Words (Pesos): Eight Hundred Twenty-Five Thousand Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



Maria Lourdes Leonor B. Hollen 6/22/22
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 827,500.00

OBR : NO- 2122, 06- 06909

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUN 22 2022 and to expire on - JUL 07 2022.

CONFORME:

Maria Lourdes Leonor B. Hultin
SIGNATURE OVER PRINTED NAME

Corporate Secretary
IN THE CAPACITY OF

6/22/22
DATE

Duly authorized to sign this Purchase Order for and on behalf of UIM Enterprises and Services Inc.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)