



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2205015**

**Purchase Order** Date: JUN 24 2022

Procuring Unit	: VARIOUS OFFICES (INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT/ CITY ARCHITECT DEPARTMENT/ TASK FORCE CONTROL AND PREVENTION OF ILLEGAL STRUCTURES AND SQUATTING/ QUEZON CITY PROTECTION CENTER/ HUMAN RESOURCE MANAGEMENT DEPARTMENT/ OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)/ CITY PLANNING AND DEVELOPMENT DEPARTMENT/ NOVALICHES DISTRICT HOSPITAL	Project Number	: CONSO-22-OSD-571
Company Name	: ALEXANDRITE BLUE, INC.	Mode of Procurement	: Public Bidding
Address	: # 38-B Schilling Street, Phase 8 North Fairview, Brgy. North Fairview, Quezon City	Resolution No.	: 22-PB-136
Business Type	: Corporation Registration #A200117388	TIN Number	: 214-809-960-000
		Contact Number	: 09776851176

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
146	Photo Paper Inkjet- A3, 230gsm, high gloss	pack	2	135.00	270.00
147	Photo Paper, High prem, Glossy, A4, 25 pcs/pack	pack	10	165.00	1,650.00
148	Gun Tacker, Arrow T30 Staple Gun Tacker	piece	1	350.00	350.00
149	Ruler 12inches, any color, plastic	piece	12	65.00	780.00
150	Double Clip, 25mm, Black	piece	5	65.00	325.00
	<b>SUBTOTAL</b>				<b>33,265.00</b>

	NOVALICHES DISTRICT HOSPITAL (NDH-22-OSD-237)				
151	Paper, Pink, bond premium grade A4 size 70gsm	ream	55	700.00	38,500.00
152	Paper, Blue, bond premium grade A4 size 70gsm	ream	40	700.00	28,000.00
153	Paper, Green, bond premium grade A4 size, 70gsm	ream	40	700.00	28,000.00
154	Paper, Yellow, bond premium grade, A4 size 70gsm	ream	50	700.00	35,000.00
	<b>SUBTOTAL</b>				<b>129,500.00</b>

\*\*\*\*\* Nothing Follows \*\*\*\*\*

**Total Amount : 1,435,170.25**

Total Amount In Words (Pesos): One Million Four Hundred Thirty-Five Thousand One Hundred Seventy Pesos & 25/100 Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



**Josefina C. Atacador** 7/5/2022  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 1,435,439.62

OBR

10-2022-01-1976 10-2022-01-1976  
10-2022-01-1976 10-2022-01-1976  
10-2022-01-1976 10-2022-01-1976  
10-2022-01-1976 10-2022-01-1976  
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Business Type	: Corporation Registration #A200117388	TIN Number	: 214-809-960-000
		Contact Number	: 09776851176

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT (ITDD-22-OSD-235)				
1	Clipboard - Hard plastic acrylic clipboard long (Black), 9inches x 14inches	piece	18	180.00	3,240.00
2	FILE FOLDER, Size: Legal; Thickness: 14pts.; Color: White; 100pcs/pack	pack	25	2,500.00	62,500.00
3	EXPANDING ENVELOPE with garter; kraft/brown; size: legal; for documents; 100pcs/pack	pack	15	45.00	675.00
4	ARCH FILE FOLDER - Blue, Size: Legal / Long; Color: Blue; Thickness: 3 inches ; Horizontal Type; Long size 2-hole; With Metal Rail; with label insert on side	piece	23	150.00	3,450.00
5	GEL PEN, permanent gel ink, Black; retractable	piece	30	58.00	1,740.00
6	GEL PEN, permanent gel ink, Blue; Grip or retractable	piece	50	36.00	1,800.00
7	CD Recordable Disc (CD R), 700MB, 80mins., 52x; 50pcs/pack	pack	6	125.00	750.00
8	DVD-R 4.7GB Inkjet Printable Blank CD (White) 50 pcs/pack; 16x Write Speed	pack	4	25.00	100.00
9	LAMINATING FILM, Plastic A4 Size, 250 microns 100 sheet/pack	pack	1	750.00	750.00
10	MARKER PEN, Permanent, Fine point, Black, no bleed, smear resistant 3 pens/set	set	3	55.00	165.00
11	NOTEPAD, Stick-on Page marker 5-color 1/2inch x 2inches, 100 sheet/pack	pack	12	45.00	540.00
12	NOTEPAD, 3inches x 5inches canary yellow/blue/green 100 sheet/pack	pack	58	55.00	3,190.00
13	PAPER BOND - Letter, Multicopy Letter, 80gsm	ream	2	350.00	700.00
14	PUSH PIN, Flat Head type, assorted colors, 100pcs/case	case	3	120.00	360.00
15	STAPLER - Big, standard no. 35	piece	3	115.00	345.00
16	STAPLE WIRE FOR STAPLE BINDER 23/10, Strong wire with sharp edges; Good quality; Heavy Duty Staples; Staples up to 50-70 sheets.	box	5	250.00	1,250.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*Josefina C. Atacador*  
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Funds Available:

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 1,435,439.62

100-2020-05-5494 100-2020-05-5732  
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Company Name : ALEXANDRITE BLUE, INC.

Address : # 38-B Schilling Street, Phase 8 North Fairview, Brgy. North Fairview, Quezon City

Business Type : Corporation Registration #A200117388

Project Number : CONSO-22-OSD-571

Mode of Procurement : Public Bidding

Resolution No. : 22-PB-136

TIN Number : 214-809-960-000

Contact Number : 09776851176

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
17	Size: 23/10; Leg Length: 10mm 3/8 Inch 10 x 1000pcs/Box; Used for Heavy Duty Stapler	roll	14	650.00	9,100.00
18	TAPE, FLOOR MARKING TAPE, Tough flexible plasticized tape coated with an aggressive rubber adhesive; Floor Marking Tape Black/Yellow 2 inches x 33M	roll	15	45.00	675.00
19	TAPE DUCT, Cloth, Silver/Gray, Multipurpose Duct Tape, for General Repairs, Industrial and HVAC applications, Hanging Poly sheeting, wrapping pipe insulation; 50mm X 20meters	piece	6	850.00	5,100.00
20	Headset with Microphone, Lightweight; Adjustable; Earphone with foam; Height: 200 mm (7.80 inches); Width: 145 mm (5.70 inches); Depth: 60 mm (2.30 inches); Weight: 80 g (2.82 oz); Input Impedance: 22 Ohms; Sensitivity (headphone): 122dB +/-3dB; Sensitivity (microphone): -44dBV/PA +/- 2.5dB; Frequency response (Headset): 20Hz to 20kHz; Frequency response (Microphone): 100Hz to 6,500Hz; Cord length: 1.8 m (5.90 ft); From a reputable company; Branded	piece	10	270.00	2,700.00
21	MOUSE, three-button wired optical USB mouse; 1.5m wired mouse; Full size dimensions;1000 dpi optical solution; Approximate height: 35 mm; Approximate width: 60mm; Approximate length: 115 mm; Approximate weight: 100g; mouse increased weight block for stability; mobile smooth, precise positioning; Ergonomic design, feel more comfortable; The use of IBM PC or compatible windows me / 2000 / XP / Vista Operating System Ps/2 or USB port can be used PS/2/USB; Color: Black; From a reputable company; Branded	unit	2	2,998.00	5,996.00
	EXTERNAL DVD DRIVE (PORTABLE) bus-powered / portable / Win & Mac / M-DISC2 sheet included /USB2.0 (USB3.0 equipped PC even accessible) / Black SDRW-08U7M-U / BLK / G / AS / P2GSDRW-08U7M-U / BLK / G / AS / P2G M-DISC corresponding - Supported Media: 12cm / 8cm				

MA. JOSEFINA G. BELMONTE  
City Mayor

Josefina C. Atacador 7/5/2022  
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City Accountant

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Company Name	: ALEXANDRITE BLUE, INC.	Mode of Procurement	: Public Bidding
Address	: # 38-B Schilling Street, Phase 8 North Fairview, Brgy. North Fairview, Quezon City	Resolution No.	: 22-PB-136
Business Type	: Corporation Registration #A200117388	TIN Number	: 214-809-960-000
		Contact Number	: 09776851176

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22	- Interface: USB 2.0 - Power supply: USB bus power - To use a Y-shaped double-feed corresponding USB cable, the feeding must be lined USB ports 2 ports. - The USB hub, with respect to your use of using a USB extension cable, does not guarantee the operation. - Operating Temperature / Humidity: Temperature 5°C.-40°C., humidity of 15% to 80% (non-condensing) LABEL PRINTER CARTRIDGE - Tape Cartridge 24mm Black on Yellow For use with Label Works LW-300, LW-400, LW-600P and LW-700 label printers Length: 24mm x 9m / 30ft.; 1inch Black on Yellow Features a split-back design for easy peeling Durable, hard plastic casing for safe storage	roll	18	1,050.00	18,900.00
23	KEYBOARD, USB Keyboard; Spill-resistant design; Thin Profile; Durable and easy to read keys; Sturdy adjustable tilt legs; Plug and Play connectivity; From a reputable company; With Numeric Keypad	piece	10	650.00	6,500.00
24	EXTERNAL HARD DRIVE 1TB - Capacity: 1TB • Interface: USB 3.0 • Backup: Auto and Cloud backup • Quick file transfer with USB 3.0 connectivity • USB powered - no power supply necessary • Create easy customized backup plans with included Seagate Dashboard software • System Requirements: Windows 10, Windows 8, Windows 7, Windows Vista, Windows XP or Mac OS X 10.6; Color: Gray or Black; From a reputable company; Branded;	unit	5	3,700.00	18,500.00
25	USB 3.0 to RJ45 adapter - Gigabit USB 3.0 to Ethernet RJ45 Adaptor 10/100/1000Mbps; high quality	piece	20	650.00	13,000.00

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City Mayor

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26	Mouse & keyboard – Set; USB mouse + keyboard combo kit, soft touch keys with numeric keypad	set	10	1,800.00	18,000.00
27	Multi-tester - Digital Multi-tester with LCD Display, Power supply: 2 AAA, NEDA 24A, IEC LR03; high quality	unit	2	3,500.00	7,000.00
28	RJ45 Connector; RJ45 pass through connector 100pcs per pack	pack	12	1,750.00	21,000.00
29	RJ45 Connector boots – RJ45 connector boots, color Black 100pcs per pack	pack	12	1,750.00	21,000.00
30	Network Cable Tester - Multi-functional LCD Network Cable Tester Wire Tracker RJ11 RJ45 BNC Wire Length Finder with 8 Remote Adapters PING POE Testing Functions; branded;	unit	6	4,500.00	27,000.00
31	Crimping tool - Crimping tool for pass-through connector	piece	4	1,850.00	7,400.00
32	CAT6 Outdoor UTP Cable 305M Box; branded;	box	10	2,800.00	28,000.00
33	CAT7 Cable 5/FTP 22AWG, Solid Bare Copper Double Aluminum foil shielded, 10Gbps 100m; branded;	box	3	1,850.00	5,550.00
34	EXTERNAL HARD DRIVE 2TB - Shockproof, Military-grade shock resistance Fully Compliant with the Hi-Speed USB 2.0 specification or higher; Advanced 3-stage shock protection system; Durable anti-shock rubber outer case; Advanced internal hard drive suspension system; Quick Reconnect Button – after safely removing the hard drive from the system, press to reconnect the drive without having to unplug and replug the USB connector again; One Touch Auto-Backup button; 256-bit AES file & folder encryption; branded;	unit	20	8,327.20	166,544.00
35	USB Computer headset, Stereo Headset with Noise Cancelling Mic, Multi-device headset with in-line controls, 3.5mm audio jack connection, Rotating Microphone; On-ear controls; branded;	piece	20	350.00	7,000.00
36	Webcam - 1080p Full-HD, Compact Design, Built-in Microphone Web Camera (Black); branded;	piece	30	650.00	19,500.00
37	FO pigtails - Fiber Pigtail Cable Single Mode Fiber for Optical Fiber	piece	20	450.00	9,000.00
38	Fiber port cleaner - One-click cleaner optical fiber port cleaner pen	piece	6	450.00	2,700.00

MA. JOSEFINA G. BELMONTE  
City Mayor

Josefina C. Atacador 7/5/2022  
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City Accountant

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39	Fiber connector cleaner - Optical Fiber Connector cleaner 550 times with 2x replace core	piece	6	650.00	3,900.00
40	Keyboard drawer - ABS Plastic Keyboard drawer tray with railing for computer table (White)	piece	9	1,800.00	16,200.00
41	Battery charger - LCD Smart Battery Charger with Discharge Function for AA AAA 9V Ni-MH Li-ion Rechargeable Batteries with at least 14 slots or more	piece	2	1,200.00	2,400.00
42	AAA RCHRGBL battery - 2500/2450 mAh AA Pro Ni-MH Rechargeable battery	piece	12	850.00	10,200.00
43	AA RCHRGBL battery - 750 mAh AAA Pro Ni-MH Rechargeable battery	piece	12	850.00	10,200.00
44	9V RCHRGBL battery - 175 mAh 9v Ni-MH Rechargeable battery	piece	12	250.00	3,000.00
45	Network Cable tags - Self-Locking Cable Tie 200 pcs per color (Color: Blue, Red, Green, Black, Yellow 2x)	piece	1,000	85.00	85,000.00
46	Bracket - 17inches-27inches weight 2-7KG Full Motion Monitor Wall Mount TV Wall Bracket with Adjustable Gas Spring LED LCD Monitor Arm VESA 75x75mm and 100x100mm	piece	2	3,500.00	7,000.00
47	Bracket - Dual Articulating Monitor Stand for 13inches-32inches C-Clamp and Grommet Options	piece	2	3,700.00	7,400.00
48	External SSD - External SSD, 1TB; branded;	unit	5	12,450.00	62,250.00
49	Flash drive - 64GB Interface: USB 3.0 Compatibility: USB 3.0 (backwards compatible with USB 2.0); branded;	piece	32	1,095.00	35,040.00
50	USB Docking station - 2.5inches 3.5inches HDD SSD Docking station interface: USB3.0 and Transfer Rate can up to 5Gbps, Supports 3TB*2; high quality;	piece	2	2,800.00	5,600.00
	<b>SUBTOTAL</b>				<b>749,910.00</b>

**MA. JOSEFINA G. BELMONTE**  
City Mayor

*Josefina C. Atacador* 7/15/2022  
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Funds Available:

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**RUBY G. MANANGU**  
City Accountant

OBR :

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	CITY ARCHITECT DEPARTMENT (CAD-22-OSD-324)				
51	Correction Pen, quick dry metal tip, 5ml/piece	piece	6	158.00	948.00
52	Folder, expanding, legal size	piece	100	30.00	3,000.00
53	Plotter Paper, 24inches x 50 yards/roll	roll	20	750.00	15,000.00
54	A3 Bond Paper, 420mm x 297mm 70g/m2, 500 sheets/ream	ream	50	850.00	42,500.00
55	Sign Pen, liquid gel ink, 1.0mm point, blue	piece	24	46.00	1,104.00
56	Sign Pen, liquid gel ink, 0.5mm needle tip point, black	piece	80	46.00	3,680.00
57	Sign Pen, liquid gel ink, 0.5 mm needle tip point, blue	piece	80	46.00	3,680.00
58	Sign Pen, liquid gel ink, 0.5 mm needle tip point, red	piece	45	46.00	2,070.00
59	Sign Pen, liquid gel ink, 0.7 mm point, brown	piece	12	46.00	552.00
60	Staple Remover, plier type, stainless steel, heavy duty	piece	12	25.00	300.00
61	Tracing Paper, 20inches x 50 yards/roll, 80/85gsm	roll	20	1,060.00	21,200.00
62	Tracing Paper, 24inches x 50 yards/roll, 80/85gsm	roll	15	1,050.00	15,750.00
63	TAPE, translucent, 24mm width, usable length of 50 meters/roll	roll	12	650.00	7,800.00
	<b>SUBTOTAL</b>				<b>117,584.00</b>
	TASK FORCE CONTROL AND PREVENTION OF ILLEGAL STRUCTURES AND SQUATTING (TFCOPRIS-22-OSD-129)				
64	Cork Board, wooden frame, landscape, 60 x 90cm	Piece	1	850.00	850.00
65	Cork Board, wooden frame, landscape, 50 x 70cm	Piece	1	650.00	650.00
66	Cork Board, wooden frame, landscape, 40 x 60cm	Piece	6	680.00	4,080.00
67	Plain Whiteboard Wall type 4 x 8 ft., Non Magnetic with aluminum sides	Piece	3	1,590.00	4,770.00
68	Plain Whiteboard Wall type, 30 x 40cm ft., Non Magnetic with aluminum sides	Piece	5	1,978.00	9,890.00
	<b>SUBTOTAL</b>				<b>20,240.00</b>

**MA. JOSEFINA G. BELMONTE**

City Mayor

*Josefina G. Atacador*

Signature Over Printed Name of Supplier / Date

7/5/2022

Funds Available:

OBR :

*Ruby G. Manangu*

**RUBY G. MANANGU**

City Accountant

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	QC PROTECTION CENTER FOR GENDER-BASED VIOLENCE AND ABUSE (QCPC-22-OSD-182)				
69	DATA FILE BOX, with close ends	piece	50	55.00	2,750.00
70	FOLDER Tag board, Legal size, 100's/box	box	4	220.50	882.00
71	STAPLE WIRE, 23/17 1,000pcs/box	box	10	60.00	600.00
72	STAPLE WIRE, standard #35	box	20	80.00	1,600.00
73	Notebook, Steno, Spiral, 60 leaves, Bond 55gsm, 6 inches x 9inches	piece	200	75.00	15,000.00
74	SCISSORS, 8inches, symmetrical blade, stainless, multipurpose	Pair	20	80.00	1,600.00
75	STICKER PAPER A4 size Matte 10's/pack	pack	60	85.00	5,100.00
76	Clear Book, Long, Refillable 20 leaves pockets; Color: Blue & Purple	piece	100	55.00	5,500.00
77	Clear Folder, Non-slip locking bar, sturdy clear plastic front cover,, Legal size 8 1/2inches x 13inches,(Light Blue, Purple and Red)	piece	100	65.00	6,500.00
78	MARKER, PERMANENT, black fine point tip 12's/box	box	25	65.00	1,625.00
79	MARKER, PERMANENT, black broad tip 12's/box	box	25	70.00	1,750.00
80	PHOTO PAPER GLOSSY A4 high premium glossy A4, 25's/packs	pack	100	55.00	5,500.00
81	SPECIALTY PAPER 100gsm, 8.5inches x 11inches, short special paper, 100gsm, 10 sheets/pack	pack	150	55.00	8,250.00
82	SPECIALTY PAPER 90gsm, short candle light, size 8.5inches x 11, 90gsm,Color Cream, 10's/pack	pack	150	55.00	8,250.00
83	SPECIALTY PAPER 90gsm, 8/12inches x 13inches, 90gsm, Color Cream, 10's/pack	pack	150	55.00	8,250.00
84	SPECIALTY PAPER 90gsm, 8/12inches x13inches, 220gsm, Color: P. Cream Vellum, 10 sheets/pack	pack	150	55.00	8,250.00
85	4 Layer Desk File Organizer Document Paper Tray	piece	12	120.00	1,440.00
86	BATTERY, size AAA, alkaline, 2 pcs./packet	pack	100	180.00	18,000.00
87	BATTERY, size AA, alkaline, 2 pcs./packet	pack	100	180.00	18,000.00
88	Paper Cutter/Trimmer, Heavy duty. Steel blade. Full metal base.	piece	2	988.00	1,976.00

MA. JOSEFINA G. BELMONTE

City Mayor

Josefina C. Atacador

7/5/2022

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU

City Accountant

OBR :

Approved Budget for the Contract : 1,435,439.62





Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2205015**

Purchase Order Date: JUN 24 2022

Procuring Unit	: VARIOUS OFFICES (INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT/ CITY ARCHITECT DEPARTMENT/ TASK FORCE CONTROL AND PREVENTION OF ILLEGAL STRUCTURES AND SQUATTING/ QUEZON CITY PROTECTION CENTER/ HUMAN RESOURCE MANAGEMENT DEPARTMENT/ OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)/ CITY PLANNING AND DEVELOPMENT DEPARTMENT/ NOVALICHES DISTRICT HOSPITAL	Project Number	: CONSO-22-OSD-571
Company Name	: ALEXANDRITE BLUE, INC.	Mode of Procurement	: Public Bidding
Address	: # 38-B Schilling Street, Phase 8 North Fairview, Brgy. North Fairview, Quezon City	Resolution No.	: 22-PB-136
Business Type	: Corporation Registration #A200117388	TIN Number	: 214-809-960-000
		Contact Number	: 09776851176

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
89	High quality A3/B4/A4/A5/B6/B7 Step Ladder, Fiberglass, A Type 6 ft., High quality	piece	1	3,500.00	3,500.00
90	LED Linear Tube, 18 watts Big	piece	85	202.00	17,170.00
91	LED Linear Tube, 18 watts Small	piece	75	202.00	15,150.00
92	LED Light Bulb	piece	79	202.00	15,958.00
	<b>SUBTOTAL</b>				<b>172,601.00</b>
	<b>HUMAN RESOURCE MANAGEMENT DEPARTMENT (HRMD-22-OSD-073)</b>				
93	BINDER CLIPS, back fold, Black 32mm, 12 pcs/box	box	105	65.00	6,825.00
94	BINDER CLIPS, back fold, Black, 25mm, 12 pcs/box	box	105	65.00	6,825.00
95	BINDER CLIPS, back fold, Black, 50mm, 12 pcs/box	box	105	65.00	6,825.00
96	CALCULATOR, Standard handheld calculator 12H 12 digits dual power weight 0.052kg, Length 12cm, width 7.2cm, Height 0.95cm	piece	40	647.00	25,880.00
97	SIGN PEN, Rollerball Pen Black 0.5mm	piece	135	56.00	7,560.00
98	SIGN PEN, Rollerball Pen Black 0.7mm	piece	25	56.00	1,400.00
99	SIGN PEN, Rollerball Pen Blue 0.5mm	piece	135	56.00	7,560.00
100	SIGN PEN, Rollerball Pen Red 0.5mm	piece	55	56.00	3,080.00
101	STICKY NOTE 5x3 .07inch x 3 inches 75gsm 100's X 4 Clear Neon Notepad	piece	150	65.00	9,750.00
102	USB/FLASHDRIVE Ultra Dual Drive USB Type-C USB 3.1 64GB (SDDC2-064G-G46), Reversible Connector, High-Speed USB 3.1 up to 150mb/s Dual USB Type C and USB Type A connector	piece	40	2,145.00	85,800.00
103	REWRITABLE CD-RW Compact Disk Type CD-RW, quantity 10, capacity 700mb, packaging, Maximum Speed Supported 12x	pack	45	95.00	4,275.00
104	EXTENSION CORD 6 Gang Extension Cord with Switch and 1.75 Meter Wire	piece	25	850.00	21,250.00

**MA. JOSEFINA G. BELMONTE**

City Mayor

*Josefina C. Atacador*

Signature Over Printed Name of Supplier / Date

7/5/2022

Funds Available:

**RUBY G. MANANGU**

City Accountant

OBR :

Approved Budget for the Contract : 1,435,439.62



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2205015**

**Purchase Order** Date: JUN 24 2022

Procuring Unit	: VARIOUS OFFICES (INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT/ CITY ARCHITECT DEPARTMENT/ TASK FORCE CONTROL AND PREVENTION OF ILLEGAL STRUCTURES AND SQUATTING/ QUEZON CITY PROTECTION CENTER/ HUMAN RESOURCE MANAGEMENT DEPARTMENT/ OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)/ CITY PLANNING AND DEVELOPMENT DEPARTMENT/ NOVALICHES DISTRICT HOSPITAL	Project Number	: CONSO-22-OSD-571
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Address	: # 38-B Schilling Street, Phase 8 North Fairview, Brgy. North Fairview, Quezon City	Resolution No.	: 22-PB-136
Business Type	: Corporation Registration #A200117388	TIN Number	: 214-809-960-000
		Contact Number	: 09776851176

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
105	Fluorescent LED lights 9 watts	tubes	25	225.25	5,631.25
	<b>SUBTOTAL</b>				<b>192,661.25</b>
	OFFICE OF THE CITY MAYOR/GAD COUNCIL OFFICE (OCM(GAD)-22-OSD-329)				
106	BATTERY, size AA, alkaline, 2 pcs./packet	piece	20	90.00	1,800.00
107	CORRECTION PEN QUICK DRY multi-purpose, quick dry, metal tip	jar	5	26.00	130.00
108	FOLDER, Tag board, Legal size, 100pcs/pack	pack	4	35.00	140.00
109	MARKER, PERMANENT, Black	piece	20	45.00	900.00
110	MARKER, PERMANENT, Blue	piece	20	45.00	900.00
111	MARKER, Whiteboard, Black	piece	20	45.00	900.00
112	MARKER, Whiteboard, Blue	piece	20	45.00	900.00
113	CLIP, BACKFOLD 25mm 12pcs/box	box	10	55.00	550.00
114	CUP, BACKFOLD 41mm 12pcs/box	box	10	55.00	550.00
115	TAPE DISPENSER heavy duty big (21.5 x 9.10.5)	piece	5	99.00	495.00
116	Plastic, L-type Colored Folder	piece	50	45.00	2,250.00
117	PAPER PARCHMENT, A4-size 80gsm 100 sheets, per pack	pack	10	75.00	750.00
118	PHOTO PAPER GLOSSY, A4 high premium glossy A4. 25's/packs	pack	10	75.00	750.00
119	SPECIALTY PAPER, 100gsm, 8.5inches x 11inches, Certificate paper, 10 sheets/pack	pack	10	75.00	750.00
120	SPECIALTY PAPER, 80gsm, 8/12inches x 13inches, 90gsm, 10gsm, 10's/pack	pack	10	75.00	750.00
121	SPECIALTY PAPER, 90gsm, short candle light, size 8.5feet x11, 90gsm 10's/pack	pack	10	75.00	750.00
122	STICKER PAPER A4 size 10pcs/pack	pack	5	75.00	375.00
123	STAPLE WIRE, standard, 24/6 1,000pcs/box	box	5	55.00	275.00
124	TAPE, TRANSPARENT, 1inch, 24mm	roll	15	20.00	300.00

**MA. JOSEFINA G. BELMONTE**

City Mayor

*Josefina E. Atacador*

Signature Over Printed Name of Supplier / Date

7/5/2022

Funds Available:

OBR :

*Ruby G. Manangu*

**RUBY G. MANANGU**

City Accountant

Approved Budget for the Contract : 1,435,439.62



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2205015**

**Purchase Order** Date: JUN 24 2022

Procuring Unit	: VARIOUS OFFICES (INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT/ CITY ARCHITECT DEPARTMENT/ TASK FORCE CONTROL AND PREVENTION OF ILLEGAL STRUCTURES AND SQUATTING/ QUEZON CITY PROTECTION CENTER/ HUMAN RESOURCE MANAGEMENT DEPARTMENT/ OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)/ CITY PLANNING AND DEVELOPMENT DEPARTMENT/ NOVALICHES DISTRICT HOSPITAL	Project Number	: CONSO-22-OSD-571
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Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
125	TAPE, TRANSPARENT, 2inches, 48mm	roll	15	20.00	300.00
126	TAPE MASKING, 1inch x 24mm 50 meters length	roll	15	20.00	300.00
127	TAPE MASKING, 2inches x 48mm 50 meters length	roll	15	20.00	300.00
128	ENVELOPE BROWN, plain, legal size, 500 pcs/box	box	1	748.30	748.30
129	WALL CLOCK, elegant design, stainless steel depth 5cm	piece	3	133.00	399.00
130	MOUSE, optical, USB connection type:	piece	10	314.67	3,146.70
	<b>SUBTOTAL</b>				<b>19,409.00</b>
	CITY PLANNING AND DEVELOPMENT DEPARTMENT (CPDD-22-OSD-255)				
131	Paper, 420mm x 297mm (A3) 70gsm	ream	2	350.00	700.00
132	Plotter paper for HP Large Format Printer, 60 inches x 50 yards/roll, matte coated	box	3	2,300.00	6,900.00
133	Double Adhesive Tape, with foam, 1m/roll	roll	5	68.00	340.00
134	CD Recordable, Speed 4.7 GB capacity	pack	50	75.00	3,750.00
135	Illustration Board, 30 x 40, 10 sheets per pack	pack	2	280.00	560.00
136	Data Folder, made of chipboard with lock	piece	5	86.00	430.00
137	Note Pad, Stick on, 3 x 3	pad	12	68.00	816.00
138	Permanent Marker, Refillable marker, 1.5mm, black	piece	24	189.00	4,536.00
139	Binder Clip - 1inch, 12/box, black	box	12	59.00	708.00
140	Post-It Page Marker, 1/2 x 2, 0.5 x 1.75inches, 500 markers/pack	pack	5	125.00	625.00
141	Correction Pen, Squeeze 80 quickly dry	piece	20	135.00	2,700.00
142	Ring Binder- 2inches x 3inches, spine 2 rings, legal, lockable front cover, finger pull hole	piece	5	115.00	575.00
143	DVD- Recordable, Speed 4.7 GB Capacity	piece	50	45.00	2,250.00
144	Paper Clip- 33mm, vinyl coated, assorted, 100's	box	20	125.00	2,500.00
145	Paper Clip- 50mm, Vinyl coated, assorted, 100's	box	20	125.00	2,500.00

**MA. JOSEFINA G. BELMONTE**

City Mayor

*Josefina E. Atacador* 7/5/2022  
Signature Over Printed Name of Supplier / Date

Funds Available:

*Ruby G. Manangu*  
**RUBY G. MANANGU**

City Accountant

OBR :

Approved Budget for the Contract : 1,435,439.62

### TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the ALTERNATE AWARDDEE.
3. AWARDDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUL 05 2022 and to expire on - AUG 04 2022

CONFORME:

Josefin C. Alacador  
SIGNATURE OVER PRINTED NAME

President  
IN THE CAPACITY OF

7/5/2022  
DATE

Duly authorized to sign this Purchase Order for and on behalf of

Alexandrite Blue Inc.  
COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**