



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2206020**

Purchase Order Date: JUN 27 2022

Procuring Unit : People's Law Enforcement Board	Project Number : PLEB-22-OE-577
Company Name : ALELEN ENTERPRISE	Mode of Procurement : Shopping 52.1b
Address : 21C Matiyaga St. Barangay Central, Quezon City	Resolution No. : 22-A-145
Business Type : Sole Proprietorship Registration #1387714	TIN Number : 179-876-721-000
	Contact Number : 9408879

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse Delivery Schedule : Thirty (30) Calendar Days
 Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
3	3-pass duplex scanner optical sensor: CIS Light Source: RGB LED Optical Resolution: 600dpi x 600 dpi Output Resolution: 50 – 1,200 dpi (in 1 dpi increments) Min Document Size: 89 x 127 mm (Simplex), 89 x 170mm (Duplex) Max Document Size: 215.9 x 3,048mm Support Paper Thickness: 50 gsm – 120 gsm ADF Capacity: 50 sheets Automatic Duplex Scanning: Yes (3-pass) Daily Duty Cycle: up to 1,500 pages / day	Piece	4	6,800.20	27,200.80
4	HARD DRIVE - Western Digital Capacity: 4 TB, Interface: USB 3.2 Gen 1, Compatibility: Windows *10 or Windows 8.1 operating systems. Requires reformatting for other operating systems. Dimensions: 4.22 inches x 2.95 inches x 0.75 inches Portable hard drive, Super Speed USB cable, WD Discovery™ software, Quick install guide	Piece	15	1,588.80	23,832.00
5	HEADSET WITH MICROPHONE - JBL Ear cushion material Frog skin PU leather, Headphone cable length (cm) 118.7, Headphone cable length (ft) 3.89, Headphone jack type 3.5mm, Drive size (mm) 32.0, Audio Specifications: Driver sensitivity at 1KHz/1mW (db) 1kHz-24dBV/Pa, Dynamic frequency response range (Hz) 20 Hz – 20kHz, impedance (ohms) 32.0 Number of drivers per ear 1.0, Dimensions; Weight (g) 148.0 Weight (oz) 5.44 Features; 1-Button Remote/Mic-Yes Bixby-No Built-In Microphone-Yes Flat-fold design-Yes Hands Free Call-Yes Pure Bass Sound-Yes On-ear-Yes, Siri/ Google Now-Yes, Speed Charge-No	Piece	15	1,020.00	15,300.00
	WEBCAM - Rapoo C200 Webcam 720P HD 3600 Horizontal with Microphone, PACKAGE DIMENSIONS 12.5 x 11.7 x 6.1cm; 252.51 Grams, VIDEO CAPTURE RESOLUTION 720p BATTERIES REQUIRED No. CONNECTOR TYPE USB, LENS TYPE Ultra-wide Angle, ITEM WEIGHT 253g				
Total Amount :					177,832.80

Total Amount In Words (Pesos): One Hundred Seventy-Seven Thousand Eight Hundred Thirty-Two Pesos & 80/100 Only

MA. JOSEFINA G. BELMONTE
 City Mayor

[Signature]
 Signature Over Printed Name of Supplier / Date 7/1/2022

Funds Available:
[Signature]
 RUBY G. MANANGU
 City Accountant



OBR : 110-21122-06 06898
 m. 21122-06-06899
 Approved Budget for the Contract : 210,079.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUL 01 2022 and to expire on - JUL 31 2022.

CONFORME:

Ryan Galanman
SIGNATURE OVER PRINTED NAME

Authoriz Representative
IN THE CAPACITY OF

7/1/2022
DATE

Duly authorized to sign this Purchase Order for and on behalf of *Alchem Enterprise*
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2206020**

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Place of Delivery : CGSD Central Warehouse
Delivery Schedule : Thirty (30) Calendar Days
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	PAPER SHREDDER - Abravo Shreds 16 sheets per pass into 4x 38mm cross-cut particles (Security level P-4), 100% Jam Proof System eliminate paper jams and powers through tough jobs, silent shred * Technology minimizes disruption in shared work spaces, Patented Safe Sense * Technology stops shredding when hands touch the paper opening, Energy savings system reduces in-use energy consumption and powers down after periods of inactivity. Shreds continuously for up to 20 minutes, sleek modern design with easy-empty 23 liter pull-out bin	Piece	2	24,500.00	49,000.00
2	SCANNER - Epson Scanner Type: A4 Flatbed colour image scanner Sensor Type: CIS Light Source: LED Optical Resolution: 1,200 x 1,200 dpi Output Resolution:50 – 1,200 dpi (in 1 dpi increments) Scanner Bit Depth (colour): 30-bit input, 24-bit output Scanner Bit Depth(Gray scale):10-bit input, 8-bit Output Scanner Bit Depth (Black & White): 10-bit input,1-bit output Max Document Size:216 x 297 mm Output File Formats: Epson Scan2:JPEG,TIFF,Multi-TIFF,PDF, Searchable PDF,BMP,PNG Document Capture Pro (Win): JPEG, BMP, PDF, Searchable PDF, TIFF Multi-TIFF, PNG DOCX, XLSX, PPTX Flatbed (Black/Colour): 200dpi: 6.0 sec / 7.0 sec 300 dpi: 6.0 sec / 7.0 sec 600 dpi: 14 sec / 26 sec ADF Monochrome (Simplex / Duplex): 200 dpi: 25ppm / 10ipm 300dpi: 25ppm/10ipm 600 dpi: 10ppm / 6.0 ipm ADF Colour (Simplex / Duplex): 200 dpi: 25ppm / 10ipm 300dpi: 25ppm/10ipm 600 dpi: 10ppm / 6.0 ipm Scanner Type: A4 Sheet-fed	Piece	2	31,250.00	62,500.00

MA. JOSEFINA G. BELMONTE
 City Mayor

Ryan Fullenax
 Signature Over Printed Name of Supplier / Date 7/1/2022

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
 City Accountant

OBR :

Approved Budget for the Contract : 210,079.00

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CONFORME:

Ryan Gutierrez

SIGNATURE OVER PRINTED NAME

Authorized Representative

IN THE CAPACITY OF

7/1/2022
DATE

Duly authorized to sign this Purchase Order for and on behalf of

Aleky Enterprises

COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

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