



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2206031**
Date: **JUN 27 2022**
Purchase Order

Procuring Unit : DEPARTMENT OF ENGINEERING	Project Number : ENGINEERING-22-SOP-793
Company Name : ALELEN ENTERPRISE	Mode of Procurement : 53.9
Address : 21C Matiyaga St. Barangay Central, Quezon City	Resolution No. : 22-A-154
Business Type : Sole Proprietorship Registration #1387714	TIN Number : 179-876-721-000
	Contact Number : 9408879

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
8	Industrial Poly cotton Coverall Working Scrub Suits - dark blue color, washable Overall Suits with Hood Compartment, high quality 100% cotton, Type: Jumpsuits, Features: Side and Back Pockets; with hood compartment, Water repellant and oil resistant , Medium - 10 pcs, XXL - 10 pcs	pcs	20	1,517.76	30,355.20
9	Medicine Cabinet - Material: Plastic, Size: 28 x 11 x 28 cm, Can be wall-mounted, Cabinet-style with easy-open hook, Durable, high-quality plastic,	pcs	4	320.00	1,280.00
10	First Aid Kit (Set) - Bag material: EVA,nylon., Bag color: Red, Bag size: 21*13*5.5cm., 10 x Adhesive Bandage,2 x Medical Gauze Sheet, 1 x Ice Bag, 10 x Alcohol Disinfectant Sheet, 4 x Cleaning Wipes, 1 x Medical Tape, 1 x Silicone Tourniquet, 1 x First Aid Insulation Blanket, 1 x Triangle Bandage, 1 x PBT Elastic Bandage, 1 x Plastic Tweezers, 1 x Scissors, 5 x Safety Pin, 1 x Whistle, 1 x Hand Flashlight, 1 x Outdoor Knife Card, 40 x Cotton Swabs, 1 x First Aid Manual, 1 x First Aid Bag ***** Nothing Follows *****	sets	4	427.00	1,708.00

Total Amount :

267,104.70

Total Amount In Words (Pesos): Two Hundred Sixty-Seven Thousand One Hundred Four Pesos & 70/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 315,469.50

OBR : 100-2022-06-07067



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2206031**
Purchase Order
Date: JUN 27 2022

Procuring Unit	: DEPARTMENT OF ENGINEERING	Project Number	: ENGINEERING-22-SOP-793
Company Name	: ALELEN ENTERPRISE	Mode of Procurement	: 53.9
Address	: 21C Matiyaga St. Barangay Central, Quezon City	Resolution No.	: 22-A-154
Business Type	: Sole Proprietorship Registration #1387714	TIN Number	: 179-876-721-000
		Contact Number	: 9408879

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Harness - full body safety harness, heavy duty, shoulder-thigh strap with dual color (yellow and black), 45mm polyester webbing, adjustable thigh and chest strap, 1 pc. Anti-falling dorsal D-ring, chest strap position can be adjusted vertically, reflective strap on the shoulder and back to make it more bright safe during night work	pcs	32	1,356.00	43,392.00
2	Safety belt - heavy duty, 1.2 meter x 12mm, webbing: 50mm, hanging point:1, 1 press small hook, color green	pcs	20	632.40	12,648.00
3	Safety goggles - made from impact resistant polycarbonate (transparent thermoplastic), adjustable leg of frame, gives clear distortion free viewing	pcs	55	230.00	12,650.00
4	Safety Boots - sizes (US): 6(1pc), 7(2pcs), 7.5(1pc), 8(2pcs), 9(7pcs), 10(9pcs), 10.5(1pc), 11.5(2pcs), weight:760 grams, leather boots, black warm lining, anti-static, puncture resistant steel sole, shock proof, antislip, steel toe	pairs	25	1,225.12	30,628.00
5	Hard Hat - standard size, color yellow, material: UV resistant high density polyethylene (HDPE) or polypropylene (PP), harness type: low density (LDPE) polyethylene cradle with 8 fixing points, headband adjustment: manual adjustment, others: sweat band, chin strap and standard holes for accessories, class E Electrical Insulation up to 20,000 volts	pcs	25	301.34	7,533.50
6	Safety Reflectorized Vest - Adult general safety vest, color green, high visibility in low light conditions and also during the day, ideal for greater security in any type of work or outdoor activity, standard size	pcs	25	161.20	4,030.00
7	Raincoat - For Adult, fabric option: waterproof nylon, color yellow, with reflective tape on arms and body, 2 pockets, foldable hood, with Quezon City Engineering Department markings logo (back logo 7 inches diameter, front left chest logo 2 1/2 inches diameter), customized, sizes: medium(25pcs), large(90pcs), XL(10pcs), 2XL(2pcs), 3XL(1pc)	pcs	128	960.00	122,880.00

MA. JOSEFINA G. BELMONTE
City Mayor

Ryan Baltazar 7/1/2022
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR :

Approved Budget for the Contract : 315,469.50

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUL 01 2022 and to expire on - JUL 31 2022.

CONFORME:

Ron Guillermo
SIGNATURE OVER PRINTED NAME

Authorizer Representative
IN THE CAPACITY OF

7/1/2022
DATE

Duly authorized to sign this Purchase Order for and on behalf of

Adalen Enterprise
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the ALTERNATE AWARDDEE.
3. AWARDDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by the DEFAULTING AWARDDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUL 01 2022 and to expire on - JUL 31 2022.

CONFORME:

Rex Guillermo
SIGNATURE OVER PRINTED NAME

Athenia Representative
IN THE CAPACITY OF

7/1/2022
DATE

Duly authorized to sign this Purchase Order for and on behalf of

Athen Enterprise
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)