



Republic of the Philippines
QUEZON CITY GOVERNMENT

BAC- Goods and Services
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SHOPPING (52.1B)

Date: JULY 05, 2022
PR No.: QCCCD-22-JS2-855

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **VARIOUS JANITORIAL SUPPLIES AND OTHERS**
Approved budget of the Contract : **PHP 127,379.40**

BREAKDOWN OF APPROVED BUDGET FOR THE CONTRACT	
Item Nos. 1 - 25	P 100,123.06
Item Nos. 26 - 27	P 27,256.34
TOTAL ABC	P 127,379.40

End-User /
Implementing Office : **QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **JULY 08, 2022, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by **QC BAC – Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title: VARIOUS JANITORIAL SUPPLIES AND OTHERS

**Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound**

For any clarification you may contact us at 89884242 loc. 8506/8709.

(Sgd.) ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form in black ink only.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Alcohol - ethyl, 70% solution, scented, 3.785 liters	Bottle	30		
2	Alcohol - isopropyl, 70% solution, scented, 3.785 liters	Bottle	27		
3	Detergent Powder - all purpose, 1kg pack	Pack	50		
4	Bleaching Liquid Disinfectant - Stain Removal, Deodorizing Disinfectant, 1 gallon per bottle	Bottle	10		
5	Rags - all cotton, 32pcs/kilo/bundle min	Bundle	5		
6	Air freshener - aerosol, 280 ml/can	Can	14		
7	Disinfectant spray - aerosol type, 400-550 gms.	Can	40		
8	Insecticide - aerosol type, net content 600 ml	Can	12		
9	Furniture cleaner - aerosol type, 300ml min per can	Can	12		
10	Toilet bowl and urinal cleaner - 900ml-1000ml cap	Bottle	24		
11	Dust pan - non-rigid plastic, w/ detachable handle	Piece	6		
12	Broom - Soft tambo	Piece	9		
13	Broom - ting-ting	Piece	6		
14	Toilet tissue paper - 2-ply, 100% recycled	Pack	65		
15	Tissue - interfolded paper towel	Pack	75		
16	Scouring pad - 5 pieces per pack	Pack	18		
17	Hand soap - Liquid, 500ml	Bottle	12		
18	Hand Sanitizer - 500 ml	Bottle	4		
19	Trashbag - GPP specs, black, 940mm x 1016mm	Pack	20		
20	Trashbag - yellow	Pack	20		
21	Waste basket - nonrigid plastic	Piece	9		
22	Light bulb - LED, 11 watts, 230v, warm	Piece	60		
23	Fluorescent lamp - tubular, 36 watts, pack	Piece	24		
24	Window sticker - waterproof film sticker, 45x100cm	Piece	10		

25	First Aid Kit (1) soft-Sided Bag (1) Easy Access Pocket system, (25) Adhesive Plastic Bandages, ¾ inch x 3inches, (155) Junior Plastic Bandages, 3/8inch x 1 ½ inches, (3) Adhesive Plastic Bandage, 1inch x 3inches, (1) Knuckle Fabric Bandage, (50) Adhesive Spot Bandage, 7/8inch x 7/8inch, (1) Fingertip Fabric Bandage, (1) Elbow/Knee Adhesive Bandage, (1) Burn Cream (Benzalkonium Chloride, Lidocaine HCl), (4) Antiseptic Towelette (Benzalkonium Chloride), (1) Sterile Gauze Pad, 2 inches x2 inches, (20) Cotton tipped Applicators, (4) Antiseptic Towelette (Benzalkonium Chloride), (1) sterile Gauze Pad, 2 inches x 2 inches, (1) Pressure Bandage, 2 inches x 2 inches, (1) Pressure Bandage, 3 inches x 3 inches, (1) Sterile Eye Pad, (1) Sterile Eye Wash (Purified Water USP), 10 ml, (2) Butterfly Wound Closure, (1) First Aid Tape Roll, ½ inch x 2.5 yds., (1) Blood stopper Dressing, (1) CPR Breathing Barrier, (2) Medical Grade Gloves, (1) Instant Cold Compress, (5) Alcohol Cleansing Pad, (1) insect Sting Relief Pad (Ammonia), (1) Emergency Blanket, 38 inches x 60 inches, (2) Chewable Aspirin Tablets, (1) Triangular Bandage, 42 inches x 42 inches x 59 inches, (1) Emergency First Aid Guide, (1) Plastic Tweezers, (6) Assorted Safety Pins, (2) Wooden Finger Splints * Item Package Dimensions L x W x H 9.6 x 6.8 x 2.7 inches * Package Weight Pounds * Item Dimensions LxWxH 9.5 x 2.38 x 6.88 inches * Item Weight 0.8 Pounds	Set	5		
26	Lotion - unscented and for sensitive skin 500 ml	Bottle	35		
27	baby powder 500 grams.	Bottle	24		
Total Quoted Amount					

Amount in Words: _____

Delivery Period : **Thirty (30) Calendar Days**

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

E-mail Address