



**Republic of the Philippines
QUEZON CITY GOVERNMENT**

BAC- Goods and Services
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION
SHOPPING 52.1b

Date : July 5, 2022
PR No. : QCGH-22-
KITCHENWARE-759E

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF VARIOUS KITCHEN SUPPLIES (PLATE AND OTHERS)**
Approved budget of the Contract : **P 832,738.79**
End-User / Implementing Office : **QUEZON CITY GENERAL HOSPITAL**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **July 8, 2022; 10:00AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC – Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** shall:

- 1 Contain the Project Name and PR Number of the contract to be bid in capital letters;
- 2 Bear the name and address of the Bidder in capital letters;
- 3 Be addressed to the Procuring Entity's BAC.

Project Title : **PROCUREMENT OF VARIOUS KITCHEN SUPPLIES (PLATE AND OTHERS)**
**Quezon City Local Government
BIDS AND AWARDS COMMITTEE
2/F Procurement Department, Finance Building
Quezon City Hall Compound**
For any clarification you may contact us at 89884242 loc. 8506/8709.

(SGD) ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1.	Air Freshener , aerosol-type, 280 ml/canister	can	6		
2.	Alcohol, Ethyl , 68% - 72%, scented, 3.785 L/gallon	gallon	25		
3.	Aluminum Foil , 12 inches x 300 m, 15 microns, extra strength, commercial grade	roll	60		
4.	Baking Soda , for cleaning, pure, 8 oz/box	box	15		
5.	Bottles, plastic , disposable, transparent, w/ white cap, 1 L/piece	piece	2,350		
6.	Calcium Hypochlorite (Chlorine) , 70% chlorine powder, 1 kilo/pack	pack	85		
7.	Cleanser , powder, 500 gms/container	cont	70		
8.	Cling Wrap (Polyvinyl Film) , 15 inches x 500 m, 13 microns	roll	250		
9.	Coffee Stirrer , plastic, 100's/pack	pack	10		
10.	Cups, disposable , paper, white, 8 oz capacity	piece	1,500		
11.	Detergent Powder , industrial grade, all-purpose, 1 kilo/pack	pack	80		
12.	Disinfectant Spray , aerosol-type, 400 - 500 gms/canister	can	20		
13.	Insecticide , aerosol-type, 600 ml/canister	can	20		
14.	Fly Swatter , plastic, Length: 15 inches	piece	12		
15.	Fork, disposable , white, Length: 6 inches	piece	19,000		
16.	Gloves, disposable , plastic, multi-purpose, free size, 100's/pck	pack	55		
17.	Match Sticks , 48 sticks/box, 10 boxes/pack	pack	50		
18.	Microwavable Round Container w/ Lid (RO 10) , transparent, 10 oz capacity	pack	200		
19.	Microwavable Round Container w/ Lid (RO 16) , transparent, 16 oz capacity	piece	3,900		
20.	Meal Box, Bento Box Container w/ Lid , 4-compartment, disposable, transparent, Size: 7 1/2 inches x 9 inches x 1 1/2 inches	piece	11,000		
21.	Meal Box (Paper Lunch Box) , 2-compartment, disposable, white, Size: 4 1/2 inches x 6 1/2 inches x 1 1/2 inches	piece	100		
22.	Paper Bowl (Hot Food Bowl) , w/ lid, 260 cc capacity, Size: 3 1/2 inches x 2 3/8 inches x 2 3/4 inches	piece	600		
23.	Plastic Ice Bag , Size: 4 x 12 inches, Thickness: .00085, 100's/pack	pack	19		
24.	Plastic Ice Candy Bag , Size: 1 x 10 inches, 100's/pack	pack	210		

25.	Plastic Bag, High-density polyethylene (HDPE), high quality, food grade, Size: 8 x 11 inches (1 kilo)	pack	700		
26.	Plate, disposable, laminated, Size: 9 inches round	piece	500		
27.	Plate (Kikiam Plate), laminated, Size: 5 x 3 inches	piece	300		
28.	Plate (Square Plate), laminated, Size: 5 x 5 inches	piece	300		
29.	Polypropylene Bag, Size: 2 x 10 inches, 100's/pack	pack	80		
30.	Rags, all cotton, 32 pieces/bundle	bundle	10		
31.	Sando Bag, transparent, large, Size: 12 x 6 1/2 x 14 3/4 inches, 50's/pack	pack	208		
32.	Sando Bag, Jumbo, red stripes, Size: W 16 x L 23, 50's/pack	pack	135		
33.	Sponge with Scrubbing Pad, Size: 2/8 x 3 3/4 x 2 1/2 inches	piece	150		
34.	Scrubbing Pad, cut size, green, Size: 3 3/4 x 6 x 1/4 inches	piece	170		
35.	Steel Wool, Size: 3 1/2 inches	piece	100		
36.	Soap, liquid dishwashing soap, industrial grade, all purpose, anti bacterial, lemon scent, 1 gallon	gallon	280		
37.	Soap, liquid hand soap, apple scent, 1 gallon	gallon	11		
38.	Spoon, disposable, white, Length: 6 inches	piece	19000		
39.	Table Napkin, pre cut, Size: 5 x 5, 1000's/pack	pack	50		
40.	Table Napkin, flat, Size: 10 x 11, 100's/pack	pack	25		
41.	Toilet Tissue Paper, 2-ply, 100% recycled, 12 rolls/pack	pack	100		
42.	Wax Paper, industrial grade, Size: 30 cm x 150 m	roll	8		
43.	Basting Spoon, stainless, Length: 15 inches	piece	8		
44.	Can Opener, manual, stainless, durable, easy-to-knob, L 9.5 inches x W 3.25 inches	piece	15		
45.	French Cutter, stainless, Size: L 19 cm x W 6 cm, Length of Cutting Part: 10.5 cm, w/ hanging hole, durable	piece	15		
46.	Compartment Tray, stainless, 5 divisions, L 15 inches x W 11 1/4 inches rectangular	piece	80		
47.	Chopping Board, Brown, flexible plastic, 15 x 10 inches	piece	4		
48.	Chopping Board, White, flexible plastic, 15 x 10 inches	piece	4		
49.	Chopping Board, Red, flexible plastic, 15 x 10 inches	piece	4		
50.	Chopping Board, Blue, flexible plastic, 15 x 10 inches	piece	4		
51.	Chopping Board, Yellow, flexible plastic, 15 x 10 inches	piece	4		
52.	Chopping Board, Green, flexible plastic, 15 x 10 inches	piece	4		
53.	Knife, Butcher, stainless, Length: 12 inches, Handle: 5 inches, Blade: 8 inches	piece	6		
54.	Knife, Chopping, stainless, Length: 13.5 inches, Handle: 5 inches, Blade: 8 inches	piece	6		
55.	Knife, Kitchen, stainless, Length: 326mm, Handle: 135mm, Blade Length: 191mm	piece	6		
56.	Mortar and Pestle, pure marble, heavy duty, Diameter: 6 inches	set	6		
57.	Muffin Pan, teflon-coated, 12 cups each w/ 1/2 cap capacity	piece	5		
58.	Potato Masher, stainless, Length: 12 inches, heavy duty	piece	4		
59.	Pan, 1 whole, stainless, Length: 20 3/4 inches, Width: 12 3/4 inches, Depth: 2 1/2 inches, 8.3 quarts capacity	piece	6		
60.	Pan, 1/2 size, stainless, Depth: 1 1/2 inches	piece	6		

61.	Peeler , for vegetable, stainless, double blade, Length: 7 inches, polypropylene handle	piece	15		
62.	Room Thermometer , analog, lightweight, plastic w/ easy-to-read Celsius and Fahrenheit temperature, w/ hanging hole, Size: 9 inches	piece	6		
63.	Soup Bowl , for serving, clear glass, round, 950 ml capacity	piece	3		
64.	Strainer, medium , stainless, fine mesh, non slip handle, Size: L 13.4 inches x H 2.2 inches x D 5.5 inches	piece	3		
65.	Strainer, large , stainless, fine mesh, non slip handle, Size: L 15.2 inches x H 3 inches x D 7.5 inches	piece	8		
66.	Scoop , stainless, Size: 5 cm, Length: 7 3/4 inches, blade extends beyond the bowl of the dishes	piece	3		
67.	Spatula , rubber, Length: 25 cm	piece	6		
68.	Turner, stainless , slotted, Length: 15 inches	piece	3		
69.	Turner , made w/ high heat nylon, slotted, Length: 15 inches	piece	6		
70.	Teflon Pan , non stick, Size: 24 cm	piece	3		
71.	Teflon Pan , non stick, Size: 26 cm	piece	3		
72.	Tube Feeding Bottles , clear glass, 1,000 ml capacity	piece	50		
73.	Utility Plastic Box , w lid, 76 L capacity	piece	12		
74.	Blender , 10-speed buttons including Pulse, 5-cup max., dishwasher safe, multi-speed motor, scratch-resistant glass jar, leak-proof lid, w/ threaded bottom cap and ice crush blade	unit	4		
75.	Burner , 3-way burner cast iron, Length: 47 cm/18.5 inches, Inner Burner Diam: 25 cm/10 inches, Total Outer Diam: 35 cm/13 inches	unit	5		
	<p>TERMS AND CONDITIONS: (Other Supplies and Material Expenses)</p> <p>a. CONTRACT PERIOD: Until December 31, 2022.</p> <p>b. PLACE OF DELIVERY: The Supplier will supply the items at the Quezon City General Hospital, Dietetic Department.</p> <p>c. SCHEDULE OF DELIVERY: Every Wednesdays and Thursdays, between 7:00am to 4:00 pm, or as requested.</p> <p>d. CONSIDERATION: The total consideration, as allocated by the City, shall be P 832,738.79 until December 31, 2022, computed on a monthly allocation.</p> <p>e. TERMS OF PAYMENT: The City shall pay the supplier on a monthly basis depending on the actual number of patients served and upon complete delivery and acceptance of goods delivered herein and upon presentation of the billing statement.</p> <p>f. ASSIGNMENT: Unless otherwise expressly stipulated or a prior written approval of the QUEZON CITY GOVERNMENT is secured, the Purchase Order shall not be assigned or subjected to any other party or parties</p> <p>g. DAMAGES: The Supplier shall indemnify the Quezon City Government against all losses and claims for injuries or damages to any person or property whatsoever which may rise in consequence of the performance of this contract and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto.</p>				

	<p>h. DEFAULT: In the event that the Supplier has not fully complied with its promise to provide the foregoing services, in the required specifications as agreed upon, or in any manner has failed to satisfactorily perform its obligations, the same shall be barred upon proper recommendation, from future transactions with the QUEZON CITY GOVERNMENT, without prejudice to any legal action, if appropriate.</p> <p>i. VENUE OF ACTION: All disputes, claims, or questions which may arise out of the Purchase Order shall be filled in the competent courts of Quezon City, at the option of the QUEZON CITY GOVERNMENT, to the exclusion of all other courts.</p>				
					Total Quoted Amount

Amount in Words: _____

Delivery Period : **Upon request by the End-User until December 31, 2022**

Warranty : _____

 Signature over printed name

 Office Telephone No./Fax/Mobile No.

 Date

 E-mail Address