



6) Quezon City Living Centenarian Recognition, Award and Benefits

This award is recognition of legitimate city residents aged 100-years and older. Apart from the certificate, he will also receive benefits of Php100,000.00 (one -time), monthly allowance of Php1,000.00, annual birthday gift of Php1,000.00 and christmas gift of Php1,000.00 - as long as the Centenarian lives.

Office or Division:	CENTENARIAN SECTION						
Classification:	Complex						
Type of Transaction:	G2C – Government to Citizen						
Who may avail:	Quezon City's living 100 years old and above Senior Citizens						
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE					
Can be Apply by Representative:							
Fully Accomplished Centenarian Application Form (a printable form is also available online)		Office for the Senior Citizens' Affairs https://quezoncity.gov.ph...pdf					
Old OSCA Card or QCitizen ID issued at least 6 months –1-Original & 1-Photocopy		Office for the Senior Citizens' Affairs					
Certified True Copy of Birth Certificate (PSA / CCRD) or Baptismal Certificate –1-Original & 1-Photocopy		Philippine Statistics Authority or Local Civil Registry Office					
Two (2) of the following (if there is no Birth or Baptismal Certificate) –1-Original & 1-Photocopy		Department of Foreign Affairs PHLPOST COMELEC Armed Forces of the Philippines / PVAO SSS or GSIS Philippine Health Insurance Corporation					
<ul style="list-style-type: none"> • Passport (old or new) • Postal ID • Voter's Registration or ID • AFPSLAI / Veteran's ID • UMID Card • Philhealth MDR 							
Barangay Certificate of Residency (if the address is different from the Senior ID) – 1-Original & 1-Photocopy					Proper Barangay Hall		
One (1) whole body picture with current newspaper							
Note: Application can be made three months in advance, but verification will only begin when he/she has reached his 100th birthday.							
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE			
a) Fully accomplished application form and	a) Review the Senior Citizen's	None	10 Minutes	Centenarian Section			



present appropriate attachments	information, documents and explain the process			
b) Wait the OSCA staff to visit on Centenarian's 100 th birthday or after	b) Verify the location and his/her living proof condition	-	10 Minutes	Centenarian Section Validator
c) Received the notice when and where the benefits will awarded	c) Informing who's to receive and what are the requirements	-	Within 3 Months after the Validation	Centenarian Section, Accounting and Budget Departments
d) Availed the Recognition Certificate and Php100,000.00	d) Let beneficiary sign the payroll and other docus	-	Within a Day	OCM, OSCA and Treasury Department
e) Notified for the monthly allowance of Php1,000 plus each birthday and christmas gift of Php2,000.00	e) Inform the beneficiary to collect the amount appropriate on each period	-	Quarterly <i>(it depends as long as the centenarian are living & funds)</i>	Centenarian Section and Treasury Department
END OF TRANSACTION		TOTAL:	About 3 Mos.	