



REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
(SECTION 53.9)

DATE August 09, 2022

PROJECT NO. : CGSD-22-OEPA-204

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **VARIOUS OFFICE EQUIPMENT PARTS AND ACCESSORIES (AUDIO MIC
CONNECTOR PLUG AND OTHERS)**
Approved Budget of
the Contract : **Php 94,268.75**
End-User /
Implementing Office : **City General Services Department**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **August 12, 2022, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

In a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Audio Mic Connector Plug, 3-Pin (1-Pair Male and Female) - Material: zinc alloy, male head size: approx. 69 x 19mm/ 2.7 x 0.7inch, female head size: approx. 72.5 x 16mm/ 2.9 x 0.6inch, interface type: XLR plug male x1, XLR plug female x1, Color: black, Package List: 1-Pair of male to female welding plugs	piece	10		
2	RJ 11 connector	piece	4		
3	RJ 9 connector	piece	4		
4	RJ 45 crimping tool	piece	1		
5	Electronic Wire Stripper and Cutter Electrical Cutting Pliers (7-in-1), AWG 30/28/26/24/22/20, Material: SK7, Hardness: HRC50±3, Type: Precision wire stripper, item dimension: 15 x 5.5 x 1 cm, item weight: 105g	set	1		
6	Gun-Tacker – T-50, chrome steel housing, jam resistant mechanism	piece	1		
7	Gun-Tacker – T-25, chrome steel housing, jam resistant mechanism, powerful coil spring, staple viewing window, and steel working parts hardened in a 1,500degree furnace	piece	1		
8	Microphone cable - 3 wired including ground, 100mtr./roll	roll	1		
9	Microphone PL Jack - Stereo Type	piece	4		
10	Mini-phone Jack - stereo, metal type	piece	4		
11	PL Jack with cable wire - Stereo Type	set	4		
12	Pliers Cutters / Diagonal Cutting /Long Nose - pliers comes with jaws forged from carbon steel and fully heat treated for durability and optimal performance, forged carbon steel jaws fully heat treated for optimum performance and durability Induction hardened cutting edges for greater reliability in cutting; Bi-material soft grip handle provides excellent comfort; ergonomically designed handle with finger guards for better efficiency and handling	set	1		
13	Live Male PL PL55 Connector Mono Plug 6.35mm 1/4inch Connector Adaptor Adapter Converter Audio Mic Mixer Microphone AUX TRS; available in Heavy Duty Metal and Standard Plastic Build Connector Converter, Approx. of 12x12x55 mm Dimension, Weight of 20G, Material of Rubber or Metal	piece	5		
14	RCA Jack – with cable	piece	4		

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15	Rechargeable battery - Size AA, 1.5 volts	piece	4		
16	Rechargeable battery - 9 volts	piece	4		
17	Staple Wire for Gun tucker T-50	box	5		
18	Soldering Gun Kit - Suitable for soldering light gauge wires, thin metals and hobby work; reaches working temperature in 12 Seconds; comes with 2 soldering tips, Pin Head: Flat	piece	1		
19	Soldering Lead Wire Roll - 450gms, 60% TIN / 40% Lead, 1.2mm	piece	1		
20	Screw driver - 8 pcs/Set, magnetic slotted phillips screw driver; Product packaging size: 357 x 220 x 30mm, 1 x Slotted screwdriver 3 x 75mm, 1 x Slotted screwdriver 5 x 100mm, 1 x Slotted screwdriver 6.5 x 38mm, 1 x Slotted screwdriver 6.5 x 150mm, 1 x phillips screwdriver ph0 x 75mm, 1 x phillips screwdriver ph1 x 100mm, 1 x phillips screwdriver ph2 x 38mm, 1 x screwdriver ph2 x 150mm	set	1		
21	Telephone modular box - surface type	piece	5		
22	Telephone wire - jacketed 22/4, 150 meter per roll	roll	1		
23	Telephone wire - 25 pairs	meter	100		
24	Universal Outlet Extension Cord with Switch (10 Slots) - Multiple plug extension cord, Compatible with different plugs, highly flame retardant alloy plastics, Tri-function switch, Indicator light, mounting hole on the back is used for hanging the outlet with screw, protect appliances with built in lightning protection, with built-in IC for over-voltage protection, Six feet length of electrical wire, rated power: maximum 2500 watts.	piece	2		
Total Quoted Amount					

Amount in Words : _____

Delivery Period : Thirty (30) Calendar Days
Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address