



REQUEST FOR QUOTATION  
NEGOTIATED PROCUREMENT  
(SECTION 53.9)

DATE August 2, 2022

PROJECT NO. : HCDRD-22-SS2-770

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **RELOCATION SURVEY AND OTHERS**  
Approved Budget of the Contract : **Php 762,720.00**  
End-User / Implementing Office : **HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **August 05, 2022, 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2022);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2021) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.

  
**ATTY. DOMINIC B. GARCIA**  
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Relocation, Actual, Topographic, Subdivision Survey and Titling of the property PARK STRIP Lot PSD-10642 owned by Local Government of Quezon City Location: Bgy. Quirino 3A, Quezon City	lot	1		
2	Relocation Survey of Block 1 Lots 1-23, Block 2 Lots 1-6, Block 3 Lots 1-6, Block 4 Lots 1-6, Block 5 Lots 1-8, Block 6 Lots 1-10, Block 7 Lot 1-7 Location: JORGEVILLE HOMES, Bgy. Bagbag, Quezon City	lot	1		
	<b>I. SCOPE OF WORKS:</b>  a. RELOCATION SURVEY i. Actual survey of the site to obtain exact area of the technical description appearing in the Title or from the Bureau of Lands/Land Registration Authority. ii. Site inspection iii. Check and compute the exact location of the Boundary iv. Consolidate and analyze the ground situation and the technical of the properties  b. RESEARCH DATA & RECONNAISSANCE i. Computation of boundary line based from title or from research data ii. Data from Land Management Bureau or Land Registration Authority.  c. PREPARATION OF APPROVED PLAN i. Preparation of computation of blocks, roads and individual lots. ii. Preparation of plan for Verified Survey Returns. iii. Preparation of Lot Descriptions iv. Submittal to Land Management Bureau for (VSR) approval.				

	d. FINAL LAYOUT i. Monumenting/placing of concrete monuments of the boundary based from the technical description appeared on the title or from the Bureau of Lands/Land Registration Authority				
	II. PROJECT DELIVERABLES a. Location plan with signed and sealed by Geodetic Engineer b. Relocation plan with signed and sealed by Geodetic Engineer c. One (1) blueprint each plan signed and sealed by Geodetic Engineer d. Placement of concrete monument or red marking "P.S" on the corner of established boundary				
Total Quoted Amount					

Amount in Words : \_\_\_\_\_  
\_\_\_\_\_

Delivery Period : One hundred twenty (120)  
Calendar Days

Warranty : \_\_\_\_\_

Other Requirement:

- Organizational chart for the project
- List of key personnel to be assigned to the project with their corresponding professional license (if applicable)

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address