



Republic of the Philippines
PROCUREMENT DEPARTMENT
Office of the Mayor



CONTRACT AGREEMENT

THIS AGREEMENT, made this SEP 20 2022 day of _____, 2022 between **QUEZON CITY** with principal office at City Hall, Diliman, Quezon City, Metro Manila, represented herein by its City Mayor, **MA. JOSEFINA G. BELMONTE** (hereafter referred to as "**QUEZON CITY GOVERNMENT**")

-and-


WOODFIELDS CONSULTANTS, INC., with principal office address at Unit 2B, No. 10 Apo St., Metro Motaña Village, Burgos Rodriguez Rizal represented herein by *Senior Vice President*, **MR. ARNEL B. NACION** (hereafter called the "Consultant").

WHEREAS, the QUEZON CITY GOVERNMENT is desirous that the Consultant execute **CONSULTING SERVICES FOR THE DATA GATHERING, SURVEYS, AND INVESTIGATION FOR THE CONCEPTUAL PLAN AND DETAILED ENGINEERING DESIGN ON SLOPE STABILIZATION FOR THE PAYATAS CONTROLLED DISPOSAL FACILITY** with project number **CONSUL-22-003**. (hereafter called "the Services") and the QUEZON CITY GOVERNMENT has accepted the bid for **NINETEEN MILLION SIX HUNDRED SEVENTY-TWO THOUSAND FOUR HUNDRED PESOS ONLY (PHP 19,672,400.00)** (hereafter called "the Contract Price") by the Consultant for the execution and completion of such Consulting Services and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
 - (a) General and Special Conditions of Contract;
 - (b) Terms of Reference
 - (c) Request for Expression of Interest;
 - (d) Instructions to Bidders;
 - (e) Bid Data Sheet;
 - (f) Addenda and/or Supplemental/Bid Bulletins, if any;
 - (g) Bid forms, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents/ statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;


MR. ARNEL B. NACION
Woodfields Consultants, Inc.


MA. JOSEFINA G. BELMONTE
City Mayor

- (h) Eligibility requirements, documents and/or statements;
 - (i) Performance Security;
 - (j) Notice of Award of Contract and the Bidder's conforme;
 - (k) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration of the payments to be made by **QUEZON CITY GOVERNMENT** to **WOODFIELDS CONSULTANTS, INC.** as hereinafter mentioned, the Consultant hereby covenants with the Entity to execute and complete the Consulting Services and remedy any defects therein in conformity with the provisions of this Consultant in all respects.
4. The **QUEZON CITY GOVERNMENT** hereby covenants to pay the **WOODFIELDS CONSULTANTS, INC.** in consideration of the execution and completion of the Consulting Services, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.



IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the _____ and 2022.


QUEZON CITY GOVERNMENT

WOODFIELDS CONSULTANTS, INC.

by:

by:



MA. JOSEFINA G. BELMONTE
City Mayor 


MR. ARNEL B. NACION
Senior Vice President

SIGNED IN THE PRESENCE OF:


ATTY. MARK DALE DIAMOND P. PERRAL
Chairman
BAC-Infra and Consultancy

Signature over Printed Name
for Woodfields Consultants, Inc.


RUBY G. MANANGU
City Accountant
City Accounting Dept.

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
_____) S.S.

BEFORE ME, a Notary Public in and for Quezon City, Philippines, this _____ day of SEP 29 2022 2022 personally appeared:


Name	ID Presented/ID No	Place Issued
MA. JOSEFINA G. BELMONTE	OCM -0081744	Quezon City
MR. ARNEL B. NACION	<u>PRC - 0061629</u>	<u>Manila</u>

All known to me to be the same persons who executed the foregoing Contract of Agreement and acknowledged to me that the same is their free and voluntary act and deed and that of the entities they respectively represent.

This instrument consists of **THREE (3) pages**, including this page where this acknowledgment is written.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal on the date and at the place first above written.

Doc No. 110;
Page No. 22;
Book No. 1X;
Series of 2022.


ATTY. CRIS T. PACULANANG
Notary Public
NOTARY PUBLIC
IBP LRN No. 05331, Quezon City
PTR No. 4563253-B/1-4-2022
Roll No. Attorney's No. 49756/QC
MCLE COMM. No. 0005-126/10-7-09/QC



NOTICE TO PROCEED

The CONTRACT, having been approved, NOTICE is given to:

WOODFIELDS CONSULTANTS, INC.
Consultant

Unit 2B, No. 10 Apo St., Metro Motaña Village, Burgos Rodriguez Rizal
Address of Contractor

**CONSULTANCY SERVICES FOR THE DATA GATHERING, SURVEYS, AND
INVESTIGATION FOR THE CONCEPTUAL PLAN AND DETAILED ENGINEERING
DESIGN ON SLOPE STABILIZATION FOR THE PAYATAS DISPOSAL FACILITY**


CONSUL-22-003
Name of Project

QUEZON CITY
Location of Project

That the work on the project shall proceed and the number of days allowable under the contract is **FIVE (5)** months to take effect on **SEP 29 2022** and to expire on **FEB 28 2023**.


MA. JOSEFINA G. BELMONTE
City Mayor
Head of the Procuring Entity 

Received by:


MR. ARNEL B. NACION
Senior Vice President
WOODFIELDS CONSULTANTS, INC.

Date: Sep. 28, 2022



REPUBLIC OF THE PHILIPPINES
QUEZON CITY GOVERNMENT

BIDS AND AWARDS COMMITTEE FOR INFRASTRUCTURE & CONSULTANCY

2nd floor, Finance Building, Procurement Department, Quezon City Hall Complex, Elliptical Road, Quezon City



NOTICE OF AWARD

PROJECT TITLE: **CONSULTANCY SERVICES FOR THE DATA GATHERING, SURVEYS, AND INVESTIGATION FOR THE CONCEPTUAL PLAN AND DETAILED ENGINEERING DESIGN ON SLOPE STABILIZATION FOR THE PAYATAS DISPOSAL FACILITY**

PROJECT NO: **CONSUL-22-003**

Notice is given to **WOODFIELDS CONSULTANTS, INC.** with business address located at Unit 2B, No. 10 Apo St., Metro Motaña Village, Burgos Rodriguez Rizal that its bid offer for the above-mentioned project in the amount of **NINETEEN MILLION SIX HUNDRED SEVENTY-TWO THOUSAND FOUR HUNDRED PESOS (₱ 19,672,400.00)** is the Single Rated and Responsive Bid and its therefore hereby awarded the contract of the said project.


In this connection, you are hereby instructed to enter into and execute the contract agreement with Quezon City Government within ten (10) days upon receipt of this Notice and furnish us with the Performance bond amounting to any of the following which shall form part of the contract agreement.

Form of Performance Security	Minimum amount in % of Total Contract Price
For cash, manager's check, cashier's check Bank draft/Guarantee confirmed by a Universal or Commercial Bank or irrevocable letter of credit issued by a Universal or Commercial Bank	Five percent (5%)
Surety Bond Callable upon demand issued by a surety or insurance company	Thirty percent (30%)

Failure to enter into the said contract or provide the Performance Security shall constitute sufficient ground for cancellation of this award and forfeiture of your Bid Security.

Very truly yours,


HON. MA. JOSEFINA G. BELMONTE

City Mayor / Head of the Procuring Entity 

Conforme:


MR. ARNEL B. NACION

Senior Vice President

WOODFIELDS CONSULTANTS, INC.

8-10-22

Date



Republika ng Pilipinas Lungsod Quezon

PROCUREMENT DEPARTMENT

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
Tel. No. 8988-42-42 local 8709/8712



BAC RESOLUTION NO. 22-023 Series of 2022

A RESOLUTION ON THE RECOMMENDATION TO AWARD TO WOODFIELDS CONSULTANTS, INC. FOR THE CONSULTING SERVICES FOR THE DATA GATHERING, SURVEYS, AND INVESTIGATION FOR THE CONCEPTUAL PLAN AND DETAILED ENGINEERING DESIGN ON SLOPE STABILIZATION FOR THE PAYATAS CONTROLLED DISPOSAL FACILITY

WHEREAS, a Request for Expression of Interest was posted in the PHILGEPS, Quezon City website and at conspicuous places of Quezon City Hall Complex premises for the public bidding of the Consulting Services for the Data Gathering, Surveys, and Investigation for the Conceptual Plan and Detailed Engineering Design on Slope Stabilization for the Payatas Controlled Disposal Facility with project number CONSUL-22-003;

WHEREAS, the Approved Budget Contract (ABC) is in the total amount of Twenty-One Million Five Hundred Forty-Seven Thousand Fifty Pesos (Php 21,547,050.00);

WHEREAS, three (3) prospective consultants responded to the Request for Expression of Interest and obtained eligibility documents within the scheduled issuance period, namely:

1. A.C. Ong Consulting, Inc.
2. Rolando C. Siccion Surveying Office
3. Woodfields Consultants, Inc.

WHEREAS, the Bids and Awards Committee (BAC) conducted the opening of eligibility proposals of the prospective Consultants on May 4, 2022 for consulting services bidding pursuant to Section 24.4.1 Rule VIII of the 2016 Revised IRR of R.A. 9184;

WHEREAS, the three (3) prospective Consultants' eligibility proposals had undergone the preliminary assessment and shortlisting process pursuant to Section 24.4.2 Rule VIII and Section 30.1 Rule IX of the 2016 Revised IRR of R.A. 9184, the result of which are as follows:

Name of Firm	A.C. Ong Consulting, Inc.	Rolando C. Siccion Surveying Office	Woodfields Consultants, Inc.
PARTICULARS			
A. Eligibility Documents			
Class "A" Documents			
a. Philgeps Registration	Complied	Complied	Complied
b. SEC Registration	Complied	Complied	Complied
c. Mayor's Permit	Complied	Complied	Complied
d. Tax Clearance	Complied	Complied	Complied
e. Audited Financial Statement	Complied	Complied	Complied
B. Technical Documents			
Class "B" Documents			
a. Statement of ongoing and completed projects including contracts awarded but not yet	Complied	Complied	Complied



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started, if any, whether similar or not similar in nature.			
b. Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals.	Complied	Complied	Complied
Class "B" Documents			
Joint Venture Agreement (JVA)	N/A	N/A	N/A
C. Shortlisting Evaluation Process			
a. Applicable Experience of the Consultant (60%)	60%	48%	60%
b. Qualification of personnel (30%)	29%	26%	28%
c. Current Workload relative to capacity 10%	0%	10%	7%
Total Score: 100	89%	84%	95%
REMARKS:	Passed the shortlisting process	Passed the shortlisting process	Passed the shortlisting process

WHEREAS, based on the results of the shortlisting evaluation on the three (3) prospective Consultants, A.C. Ong Consulting, Inc., Rolando C. Siccion Surveying Office and Woodfields Consultants, Inc. obtained a passing scores of **89%**, **84%** and **95%** respectively;

WHEREAS, the Technical Working Group (TWG) recommended to the Bids and Awards Committee (BAC) the qualifications of A.C. Ong Consulting, Inc., Rolando C. Siccion Surveying Office and Woodfields Consultants, Inc. in the shortlisting process for the consultancy services for the Consulting Services for the Data Gathering, Surveys, and Investigation for the Conceptual Plan and Detailed Engineering Design on Slope Stabilization for the Payatas Controlled Disposal Facility;

WHEREAS, the Bids and Awards Committee (BAC) confirms and approves the recommendation of the Technical Working Group (TWG) for the qualifications of A.C. Ong Consulting, Inc., Rolando C. Siccion Surveying Office and Woodfields Consultants, Inc. in the shortlisting process for the consultancy services for the Consulting Services for the Data Gathering, Surveys, and Investigation for the Conceptual Plan and Detailed Engineering Design on Slope Stabilization for the Payatas Controlled Disposal Facility.

WHEREAS, the Shortlisted Consultants A.C. Ong Consulting, Inc., Rolando C. Siccion Surveying Office and Woodfields Consultants, Inc. were notified for the submission of their technical proposal for the opening of bid on June 14, 2022:

WHEREAS, during the opening of bid for technical proposal on June 14, 2022, A.C. Ong Consulting, Inc., Rolando C. Siccion Surveying Office and Woodfields Consultants, Inc. submitted their bid proposals;

WHEREAS, the Technical Working Group (TWG) conducted the detail evaluation on the technical bid proposals of A.C. Ong Consulting, Inc., Rolando C. Siccion Surveying Office and Woodfields



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Consultants, Inc. based on the following criteria as stated in the Terms of Reference (Quality-Cost Based Evaluation):

- 40% - Financial Proposal
- 60% - Technical Proposal
 - (60% - Quality of personnel to be assigned to the project)
 - (30% - Experience and capability of the consultant)
 - (10% - Plan of approach and Methodology)

WHEREAS, the following are the result of the detailed evaluation on the technical proposals of A.C. Ong Consulting, Inc., Rolando C. Siccion Surveying Office and Woodfields Consultants, Inc.

Name of Bidders	Quality of personnel to be assigned to the project (60%)	Experience and capability of the consultant (30%)	Plan of approach and methodology (10%)	Total Score 100%	Remarks
A.C. Ong Consulting, Inc.	51%	19%	10%	80%	Passed the detailed evaluation on the technical proposal subject to further evaluation of financial component of bid proposal
Rolando C. Siccion Surveying Office	60%	15%	10%	85%	Passed the detailed evaluation on the technical proposal subject to further evaluation of financial component of bid proposal
Woodfields Consultants, Inc.	58%	30%	10%	98%	Passed the detailed evaluation on the technical proposal subject to further evaluation of financial component of bid proposal

WHEREAS, based on the result of the detailed valuation procedure conducted on the technical proposals submitted by A.C. Ong Consulting, Inc., Rolando C. Siccion Surveying Office and Woodfields Consultants, Inc. they passed the minimum requirement for the technical proposal with a total score of **80%**, **85%** and **98%** respectively;

WHEREAS, the Technical Working Group (TWG) recommended to the Bids and Awards Committee (BAC) for the opening of the financial proposals of A.C. Ong Consulting, Inc., Rolando C. Siccion Surveying Office and Woodfields Consultants, Inc. for the public bidding of Consulting Services for the Data Gathering, Surveys, and Investigation for the Conceptual Plan and Detailed Engineering Design on Slope Stabilization for the Payatas Controlled Disposal Facility for the purpose of completing the Quality-Cost based evaluation procedure for this consultancy services pursuant to Sec. 33.2.1 b) Rule IX of the 2016 Revised IRR of R.A. 9184;



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WHEREAS, the Bids and Awards Committee (BAC) confirms and approves the recommendation of the Technical Working Group (TWG) for the opening of the financial proposals of A.C. Ong Consulting, Inc., Rolando C. Siccion Surveying Office and Woodfields Consultants, Inc. for the public bidding of Consulting Services for the Data Gathering, Surveys, and Investigation for the Conceptual Plan and Detailed Engineering Design on Slope Stabilization for the Payatas Controlled Disposal Facility for the purpose of completing the Quality-Cost based evaluation procedure for this consultancy services pursuant to Sec. 33.2.1 b) Rule IX of the 2016 Revised IRR of R.A. 9184.

WHEREAS, the shortlisted Consultant's financial proposals were opened on December 15, 2021 the result of which are as follows:

Name of the Firm	Bid Amount
A.C. Ong Consulting, Inc.	Php 17,621,774.80
Rolando C. Siccion Surveying Office	Php 19,823,286.00
Woodfields Consultants, Inc.	Php 19,672,400.00

WHEREAS, as stated in the Terms of Reference for the bidding of this consultancy service, the bid proposals of the prospective Consultants shall be evaluated using the Quality-Cost Based Evaluation. The Technical proposal shall be given a weight of 60% whereas the financial proposal shall be given a weight of 40%

WHEREAS, the Technical Working Group (TWG) computed the rating of each financial proposal in the following manner:

- The Firm/Consultant with the lowest bid price proposal gets 100 points; and
- The score of the other Firm/Consultant will be computed using the formula:

$$SF = 100 \times FI/F$$

Where:

SF = Financial Score

FI = Lowest Financial Proposal

F = Financial Proposal under consideration

Name of the Firm	Financial Bid Proposal	Financial Score
A.C. Ong Consulting, Inc.	Php17,621,774.80	17,621,774.80/2,464,000.00= 100 pts.
Rolando C. Siccion Surveying Office	Php19,823,286.00	17,621,774.80/19,823,286.00= 88.89 pts.
Woodfields Consultants, Inc.	Php19,672,400.00	17,621,774.80/19,672,400.00= 89.57 pts.

WHEREAS, in order to obtain the total score for the Technical and Financial Proposals of the Prospective Consultants the Technical Working Group (TWG) used the Formula $S = St \times T\% + Sf \times F\%$.

Where:



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- S = is the Total Score;
 St = is the Technical Score;
 Sf = is the Financial Score;
 T = is the weight given to the Technical Proposal; and
 F = is the weight given to the Financial Proposal.

WHEREAS, the Final computation of Score for the Technical and Bid Proposals of the prospective Consultants are as follows:

TECHNICAL PROPOSAL

Firm	Average Score		Weight		Weighted Score
A.C. Ong Consulting, Inc.	80	x	60%	=	48
Rolando C. Siccion Surveying Office	85	x	60%	=	51
Woodfields Consultants, Inc.	98	x	60%	=	58.8

FINANCIAL PROPOSAL

Firm	Average Score		Weight		Weighted Score
A.C. Ong Consulting, Inc.	100	x	40%	=	40
Rolando C. Siccion Surveying Office	88.89	x	40%	=	35.55
Woodfields Consultants, Inc.	89.57	x	40%	=	35.82

TOTAL TECHNICAL AND FINANCIAL SCORE

Firm	Technical Weighted Score	Financial Weighted Score	Total Weighted Score
A.C. Ong Consulting, Inc.	48	40	88
Rolando C. Siccion Surveying Office	51	35.55	86.55
Woodfields Consultants, Inc.	58.8	35.82	94.62

WHEREAS, pursuant to Sections 33 Rule X of the 2016 Revised IRR of R.A. 9184 the technical proposal and financial proposal submitted Woodfields Consultants, Inc. emerged as the Highest Rated Bid with a total rating/score of 94.62% while Rolando C. Siccion Surveying Office obtained a rating/score of 86.55% and A.C. Ong Consulting, Inc. obtained a rating/score of 88%;

WHEREAS, the Technical Working Group (TWG) recommended to the Bids and Awards Committee (BAC) to declare Woodfields Consultants, Inc. as the Highest Rated Bid for the public bidding of the Consulting Services for the Data Gathering, Surveys, and Investigation for the Conceptual Plan and Detailed Engineering Design on Slope Stabilization for the Payatas Controlled Disposal Facility;



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WHEREAS, The Technical Working Group (TWG) also recommended to the Bids and Awards Committee (BAC) to proceed with the negotiation with Woodfields Consultants, Inc. (Highest Rated Bid) pursuant to Sec. 33.2.5 of the 2016 Revised IRR of R.A. 9184 and to subject the said Consultant to post qualification process in accordance to Sec. 34, Rule X of the 2016 Revised IRR of R.A. 9184;

WHEREAS, pursuant to Sec. 33.2.5 Rule IX of the 2016 Revised Implementing Rules and Regulations of the Republic Act No. 9184, the Bids and Awards Committee (BAC) together with Woodfields Consultants, Inc. successfully concluded the negotiation process for the Consulting Services for the Data Gathering, Surveys, and Investigation for the Conceptual Plan and Detailed Engineering Design on Slope Stabilization for the Payatas Controlled Disposal Facility;

WHEREAS, as required under Sec. 34.2 Rule X of the Revised IRR of R.A. 9184, Woodfields Consultants, Inc. submitted their latest income and business tax returns, and other appropriate licenses and permits required in the bidding documents;

WHEREAS, pursuant to Sec.34.3 Rule X of the Revised IRR of R.A. 9184, the Bids and Awards Committee (BAC) through the Technical Working Group (TWG) verified, validated and ascertained all statements made and documents submitted by Woodfields Consultants, Inc. with the Highest Rated Bid, such as but not limited to, Legal, Technical and Financial requirements;

WHEREAS, pursuant to Sec. 34.4 Rule X of the Revised IRR of R.A. 9184, upon confirmation and ascertainment of the Technical, Legal and Financial capability of Woodfields Consultants, Inc. to fulfill the obligation for Consulting Services for the Data Gathering, Surveys, and Investigation for the Conceptual Plan and Detailed Engineering Design on Slope Stabilization for the Payatas Controlled Disposal Facility, the Bids and Awards Committee (BAC) through the Technical Working Group (TWG) to declare Woodfields Consultants, Inc. as the Highest Rated and Responsive Bid (HRRB) and award the contract to Woodfields Consultants, Inc. for the consultancy service being bid out;

WHEREFORE, the Bids and Awards Committee (BAC), upon confirmation and ascertainment of the Technical, Legal and Financial capability of Woodfields Consultants, Inc. to fulfill the obligation for Consulting Services for the Data Gathering, Surveys, and Investigation for the Conceptual Plan and Detailed Engineering Design on Slope Stabilization for the Payatas Controlled Disposal Facility, confirms and approves the recommendation of the Technical Working Group (TWG) to declare Woodfields Consultants, Inc. as the Highest Rated and Responsive Bid (HRRB) for the consultancy service being bid out; **FURTHER**, the Bids and Awards Committee (BAC) also confirms and approves the recommendation of the Technical Working Group (TWG) for the award of contract to Woodfields Consultants, Inc. for the consultancy service being bid out; **FINALLY RESOLVED**, the Bids and Awards Committee (BAC) hereby recommends to the Head of the Procuring Entity (HOPE) to award the contract to Woodfields Consultants, Inc. for the Consulting Services for the Data Gathering, Surveys, and Investigation for the Conceptual Plan and Detailed Engineering Design on Slope Stabilization for the Payatas Controlled Disposal Facility.

Done on this 27th day of July 2022 at the City of Quezon, Philippines.



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BAC RESOLUTION NO. 22-023 A RESOLUTION ON THE RECOMMENDATION TO AWARD TO WOODFIELDS CONSULTANTS, INC. FOR THE CONSULTING SERVICES FOR THE DATA GATHERING, SURVEYS, AND INVESTIGATION FOR THE CONCEPTUAL PLAN AND DETAILED ENGINEERING DESIGN ON SLOPE STABILIZATION FOR THE PAYATAS CONTROLLED DISPOSAL FACILITY

ATTY. MARK DALE DIAMOND P. PERRAL

Chairman

Head, Department of Building Official

ARCH. LUCILLE H. CHUA

Vice-Chairperson

Head, City Architect Department

MR. CARLOS I. VERZONILLA

Member

Head, Radio Communications
Service

MS. MARIAN C. ORAYANI

Member

Head, City Budget Department

MR. RAMON T. ASPRER

Member

Head, Housing, Community Development
and Resettlement Department