



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2206085**

Purchase Order Date: **AUG 23 2022**

Procuring Unit : **SOCIAL SERVICES DEVELOPMENT DEPARTMENT** Project Number : **SSDD-22-PCP1-574**
 Company Name : **R. QUINTOS ENTERPRISES** Mode of Procurement : **Public Bidding**
 Address : **Margarita Bldg., #28 Matalino St., Brgy. Central, Quezon City** Resolution No. : **22-PB-220**
 Business Type : **Sole Proprietorship Registration #1102800** TIN Number : **239-845-193-000**
 Contact Number : **09557725477**

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse **Delivery Schedule :** Fifteen (15) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
17	Toothpaste - 145ml (214grams) with calcium and fluoride, good quality, branded	Tube	5,039	196.30	989,155.70
18	Toothbrush - traveler soft bristle with cap, good quality, branded	Piece	7,098	89.70	636,690.60
***** Nothing Follows *****					

Total Amount : 2,736,220.10

Total Amount In Words (Pesos): Two Million Seven Hundred Thirty-Six Thousand Two Hundred Twenty Pesos & 10/100 Only

MA. JOSEFINA G. BELMONTE
 City Mayor



RHEA H. QUINTOS / 09-08-2022
 Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
 City Accountant

OBR : **60-2022-07-7807**

Approved Budget for the Contract : 2,746,220.10

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 08 2022 and to expire on - SEP 23 2022.

CONFORME: [Signature]
RHEA H. QUINTOS
 SIGNATURE OVER PRINTED NAME

PROPRIETRESS
 IN THE CAPACITY OF

09-08-2022
 DATE

Duly authorized to sign this Purchase Order for and on behalf of R. QUINTOS ENTERPRISES
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this SEP 08 2022 day of SEP 08 2022 at QUEZON CITY Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her PASSPORT ID with his/her photograph and signature appearing thereon with No. P6752074A.

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 Book No. I
 Series of 2022

ATTY. ARL P. LIM
 Notary Public for Quezon City
 Notarial Commission: NP-178; 7/14/21 to 12/31/22
 Roll No. 65268
 PTR No. 2445159; 1-5-22
 IBP OR No. 197140; 1-7-22
 MCLE Compliance No. 6-0026861

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to 500,000.00 and above only)
 Address: 25 Matalino St., Brgy. Central, Quezon City



Republic of the Philippines
PROCUREMENT DEPARTMENT
 Quezon City Government



PO Number **2206085**

Purchase Order Date: 'AUG 23 2022

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Company Name : R. QUINTOS ENTERPRISES	Mode of Procurement : Public Bidding
Address : Margarita Bldg., #28 Matalino St., Brgy. Central, Quezon City	Resolution No. : 22-PB-220
Business Type : Sole Proprietorship Registration #1102800	TIN Number : 239-845-193-000
	Contact Number : 09557725477

Sir/Madam:
 Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse **Delivery Schedule :** Fifteen (15) Calendar Days
Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Bath Soap - 55g classic mild	Piece	5,000	24.01	120,050.00
2	Bath Soap - germicidal 135g any variant	Piece	3,581	73.20	262,129.20
3	Bathroom Towel - 100% cotton standard size, good quality	Piece	256	518.00	132,608.00
4	Comb - High Quality thick plastic material, highly durable, wide tooth, long handled, size: 22cm x 5cm	Piece	120	25.00	3,000.00
5	Deodorant - 6pcs/pack, 3ml, any variant	Pack	1,197	67.60	80,917.20
6	Diaper Baby - 10's/pack, small	Pack	180	257.40	46,332.00
7	Diaper Adult - Large, 10's/pack	Pack	85	325.00	27,625.00
8	Diaper Adult - Medium, 10's/pack	Pack	85	264.00	22,440.00
9	Face mask - washable, cotton, good quality	Piece	100	34.10	3,410.00
10	Face Towel - 100% cotton, good quality, 10 inches x 10 inches	Piece	331	30.00	9,930.00
11	Hanger - Plastic, Durable, 12's pack, good quality	Pack	60	128.70	7,722.00
12	Nail Clipper - Toe nail, Big, Heavy duty, stainless steel good quality	Piece	23	136.80	3,146.40
13	Sanitary Napkins - minimum of 8 pads/pack	Pack	540	102.00	55,080.00
14	Shampoo - 12ml/triple sachet shampoo, any variant, @5 sachet per family x 20 families	Sachet	400	9.60	3,840.00
15	Shampoo - 12ml/sachet, 6's/pack, any variant	Pack	3,574	56.00	200,144.00
16	Starter Kit - Consists of: a)Plate - 6 pcs round white plate, 9 inches, made of high quality plastic, non-toxic, durable b)Bowl - 6 pcs round white bowl, 6 inches, made of high quality plastic, non-toxic, durable c)Drinking glass cups - 6 pcs drinking cups with holder, made of high quality plastic, non-toxic, durable, any color, 12 ounces (medium) d)Frying pan - 1pc, size: 28cm with cover, diamond 5-layer non-stick coating, special silica coated handle, compatible with all heat sources, scratch, abrasion and corrosion resistant, durable	Set	40	3,300.00	132,000.00

MA. JOSEFINA G. BELMONTE
 City Mayor

RHEA H. QUINTOS
RHEA H. QUINTOS/09-08-2022
 Signature Over Printed Name of Supplier / Date

Funds Available:

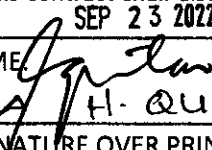
Ruby G. Manangu
RUBY G. MANANGU
 City Accountant

OBR : *100.2022.09.759*

Approved Budget for the Contract : 2,746,220.10

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CONFORME 
RHEA H. QUINTOS
 SIGNATURE OVER PRINTED NAME

PROPRIETRIES
 IN THE CAPACITY OF

09-08-2022
 DATE

Duly authorized to sign this Purchase Order for and on behalf of R. QUINTOS ENTERPRISES
 COMPANY NAME

SUBSCRIBED AND SWORN to before me this ___ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____

*****This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**